### MAHARSHI KARVE STREE SHIKSHAN SAMSTHA'S COLLEGE OF COMPUTER APPLICATION FOR WOMEN, SATARA

[Faculty: B.C.A., B.A. & B.Com.] Affiliated to SNDTWU, Mumbai

**Criterion 1 - Curricular Aspects** 

1.2.3 Average percentage of students enrolled in Certificate /Add-on programs as against the total number of students during the last five years. (10)

#### MKSSS'S College of Computer Application for women, satara

#### [Faculty: BCA,BA, Bcom] Skill Development Courses

Sr.No.	Course Title	Year of Introduction	No.of Hours
1	Certificate Course in German Language	2011	40 hrs
2	Certificate Course in MS Office	2014	42 hrs
3	KLIC Certificate in Financial Accounting with Tally ERP	2015	120 hrs
4	Mastering in Computer Typing and Data Entry (English)	2016	60 hrs
5	KLIC Certificate in Web Designing	2016	120 hrs
6	KLIC Certificate in Desktop Publishing	2016	120 hrs
7	Mastering in Computer Typing (30 wpm) in English	2016	60 hrs
8	Mastering in Computer Typing (40 wpm) in English	2016	60 hrs
9	KLIC Certificate in Advanced Excel	2016	120 hrs
10	KLIC Certificate in Office Assistant	2017	120 hrs

IQAC Coordinator



He Principal College of Computer Application For Women, Satara (Faculty B.C.A., B.A., B.Com.)

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### MAHARSHI KARVE STREE SHIKSHAN SAMSTHA'S COLLEGE OF COMPUTER APPLICATION FOR WOMEN, SATARA

[Faculty: B.C.A., B.A. & B.Com.] Affiliated to SNDTWU, Mumbai

**Skill Development Courses** 

**1. Certificate Course in German Language** 

MAHARSHI KARVE STREE SHIKSHAN SANSTHA'S COLLEGE OF COMPUTER APPLICATION FOR WOMEN, S (Faculty BCA,BA & BCom.) 714/A Shaniwar Peth, Satara. 12 02162 – 227647, 231052 Email – <u>bca\_college@rediffmail.com</u>, <u>061.bcasatara@gmail.</u> Website – www.maharshikarvebcasatara.org (Affiliated To S.N.D.T.Women's University, Mumbai) Govt.Sanction letter no.NGC/1000/NMV/(167/2000)/Mashi-3 Date 29 June 2000.

Certificate Course in German Language

### Course Description :

This course introduce basic German vocabulary and grammar which will take one step closer to perfect German conversation. This German course will start by teaching about the alphabets, day, time, colours and numbers in German. The course will teach vocabulary, German verbs and their proper usage, and learn how to speak in German about the things that you like and do not like. This course will make learning the German language a little casier and more rewarding.

### Course Objectives :

1. To able to read simple German text

 To understand public instruction, numbers, answer simple question in German language.

3. To exercise with basic grammar and finally you will feel elevated due to the fact that you know German as a foreign language.



College of Computer Application For Women, Satara (Faculty B.C.A., B.A., B.Com.) (Faculty BCA,BA&Bcom.) 714/AShaniwarPeth, Satara. 202162 – 227647, 231052 Email – <u>bca\_college@rediffmail.com</u>, <u>061.bcasatara@gmail.com</u> (To Affiliated S.N.D.T.Women's University, Mumbai) Govt.Sanction letter no.NGC/1000/NMV/(167/2000)/Mashi-3 Date 29 June 2000

### Syllabus for Certificate Course in German Language

Sr. No.	Name of the topic	Grammar	Topic
1	Café d	Aussagesatz, Fragesatz	• 3
2	Im Sprachkurs	Namen: Singular und Plural Artikel: der, das, die/ ein, eine Verneinung: kein, keine	3
3	Menschen und Haueser	Modalverben muessen.Koennen Possessivartikel und kein-im Akkusativ	3
4	Berufe	Hauefigkeitsangaben: jeden Tag, manchmal, nie Fragwort:welch Komparation	3
5	Essen und trinken	Hauefigkeitsangaben: jeden Tag, manchmal, nic Fragwort:welch Komparation	3
6	Kleidung und Wetter	Adijektive im Akkusativ unbestimmter Artikel Demonstrativa: dieser-dieses diese/der-das-die Wetterwort es	3
7	Koerper und Gesundheit	Imperativ Modalverb duerfen Personalpronomen im Akkusativ	2

Total Hours : 45 For Textbook : 20 hrs For Grammar and other : 25

> IQAC Cordinator



I/C Principal

Examination Pattern : Theory : Mcq Questions

Marks: 60

College of Computer Application For Women, Satara (Faculty B.C.A., B.A., B.Com.) Maharshi Karve Stree Shikshan Sanstha's College of Computer Application for Women, Satara [Faculty: B.C.A., B.A. & Bcom.] (Affiliated to SNDT Women's University, Mumbai)

### Annual Summary Report

Year : 2019-20

Name of the Course: Certificate Course German LanguageFees: Rs. 1180 /-

Name of the Teacher : Ms.Trupti Sadawrte

Sr. No.	Batch No.	Duration(From – to)	Time	Students per batch
1	1	July 2019 to Oct 2019	As per timetable	101
			Total	101

Co-ordinator

Cordinator



I/C Principal

College of Computer Application For Women, Satara (Faculty B.C.A., B.A., B.Com.)

#### MAHARSHI KARVE STREE SHIKSHAN SANSTHA'S COLLEGE OF COMPUTER APPLICATION FOR WOMEN, SATARA (Faculty BCA,BA & Bcom.) 714/A Shaniwar Peth, Satara. 102162 - 227647, 231052 Email - <u>bca college@rediffmail.com</u>, <u>061.bcasatara@gmail.com</u> Website - www.maharshikarvebcasatara.org (To Affiliated S.N.D.T.Women's University, Mumbai) Govt.Sanction letter no.NGC/1000/NMV/(167/2000)/Mashi-3 Date 29 June 2000.

Notice Date : 10.10.2019 Department: This is to inform all the students of SYBCA that the examination of Certificate Course of German language will be held on Monday 14th Oct. 2019 at 9.30am at FYBCA (Div A & B) Class. All the students should attend exam compulsory. Co-coordinator College of CCINCIDA oplication For Win (Faculty E

SYBEA - Block 1 - Dr. Kishin Pawar Sponor Bpl 12 Lloug GCAI - Block 2 - Phadtare Prs. BCA-IL - Block-3 - Jadhar Y.V. Quo 12/10/13 BLock 4 Nigode P-VL BCAIL Rigode 12-10:19 BCATT Block 4 - Kadam P.A. p. Akcedan kadam p.n. (2.10.19 - kada Pradam Pkadam. BCAIL - Block 4 12/10/19

Coordinator



I/C Pr College of Camousi Application

For Woorse Strater For Woorse Strater (Facury B.Com.)

#### MKSSS

College Of Computer Application For Women, Satara [Faculty: BCA, BA, Bcom] Affiliated To SNDTWU, Mumbal.

### **Certificate Course in German Language**

### 2019-20(Student list)

Roll. No	Student Name	Remark
SY19-1	Akki Jayashree Chandrappa	
SY19-2	Atre Tanmayee Chandrashekhar	
SY19-3	Awasare Anushka Milind	
SY19-4	Bagwan Anam Munaf	
SY19-5	Ballal Priyanka satish	
SY19-6	Bendre Apurva Amol	Cancel
SY19-7	Bhagade Kajal Satish	
SY19-8	Bhoj Pallavi Nitin	
SY19-9	Bhosale Pratiksha Hemant	
SY19-10	Chavan Arti Laxman	
SY19-11	Chavan Pratiksha Dilip	
SY19-12	Chavan Swapnali Mohan	
SY19-13	Chavan Vaishnavi Laxman	
SY19-14	Degaonkar Shreya Sharad	
SY19-15	Deshmukh Pooja Diliprao	
SY19-16	Deshmukh Rutuja Suryakant	
SY19-17	Deshmukh Vaishnavi Ramesh	
SY19-18	Dhane Arti Mahesh	
SY19-19	Dhane Mayuri Mohan	
SY19-20	Dhongade Kshitija Jayant	
SY19-21	Doiphode Bhavana Shivaji	
SY19-22	Dudhe Harshali Madhavrao	
SY19-23	Ghadge Apurva Anil	
SY19-24	Inamdar Shireen Shabbir	
SY19-25	Jadhav Aishwarya Sanjay	
SY19-26	Jadhav Amruta Ashok	
SY19-27	Jadhav Kajal Akaram	
SY19-28	Jadhav Megha Satish	~
SY19-29	Jadhav Mugdha Dattatray	
SY19-30	Jadhav Prajkta Vikas	
SY19-31	Jadhav Pranali Satish	
SY19-32	Jadhav Pranali Vikas	
SY19-33	Jadhav Priyanka Manohar	
SY19-34	Jadhav Saie Shrikant	
SY19-35	Jadhav Sayali Anil	
SY19-36	Jagdale Komal Dattatray	

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SY19-37	Jawale Swagata Balwant	
SY19-38	Kannur Shruti Umesh	
SY19-39	Karande Gauri Vishwas	
SY19 40	Karanjkar Aishwarya Sunil	
SY19-41	Katkar Purva santosh	
SY19-42	Kazi Saba Ashpak	
SY19-42	Kesarkar Renuka Anil	
SY19-44	Khandait Aishwarya Rajendra	
SY19-45	Kshirsagar Kishoree Subhash	
SY19-46	Kumbhar Rupali Hindurao	
SY19-47	Kurlekar Shrutika Sunil	
SY19-48	Majgonkar Sai Mahesh	
SY19-49	Mali Shivani Natha	
SY19-50	Mane Devika Dipak	
SY19-51	Mane Netra Nandkumar	
SY19-52	Mane Tejashri Baliram	
SY19-53	Momin Sadiya Ashfaque	
SY19-54	Nadaf Muskan Mehboob	
SY19-55	Nalawade Poonam Umesh	
SY19-56	Narkar Siddhi Govind	Carl Barran
SY19-57	Nikode Sonali Manoj	1.0.1
SY19-58	Pawar Pratiksha Sanjay	18 N. A. C.
	Pawar Rutuja Vijay	144
SY19-59	Sankpal Akshada Satish	
SY19-60	Shaikh Karcena Musa	1.34 2.00
SY19-61		-
SY19-62	Thite Rutuja Somnath	
SY19-63	Bankar Vaibhavi Suryakant	1000
SY19-64	Bagwan Saymeen Sajid	
SY19-65	Giri Pallavi Balaso	
SY19-66	Jadhav Prajakta Sanjay	
SY19-67	Jadhav Sneha Sanjay	
SY19-68	Kadam Disha Rajendra	
SY19-69	Kadam Divya Kamalakar	
SY19-70	Kadam Pragati Ananda	
SY19-71	Kadam Priti Ananda	
SY19-72	Kalaskar Bhagyashri Santosh	-
SY19-73	Kale Manali Hemant	
SY19-74	Katkar Sonali Arjun	
SY19-75	Kazi Rabiya Shakil	
SY19-76	Lembe Sayali Vijay	
SY19-77 SY19-78	Mane Divya Dilip	
SY19-78 SY19-79	Mane Madhura Mahesh	
SY19-79 SY19-80	Maru Gayatri Pravin	
3113-00	Mohite Pramodini Vijay	



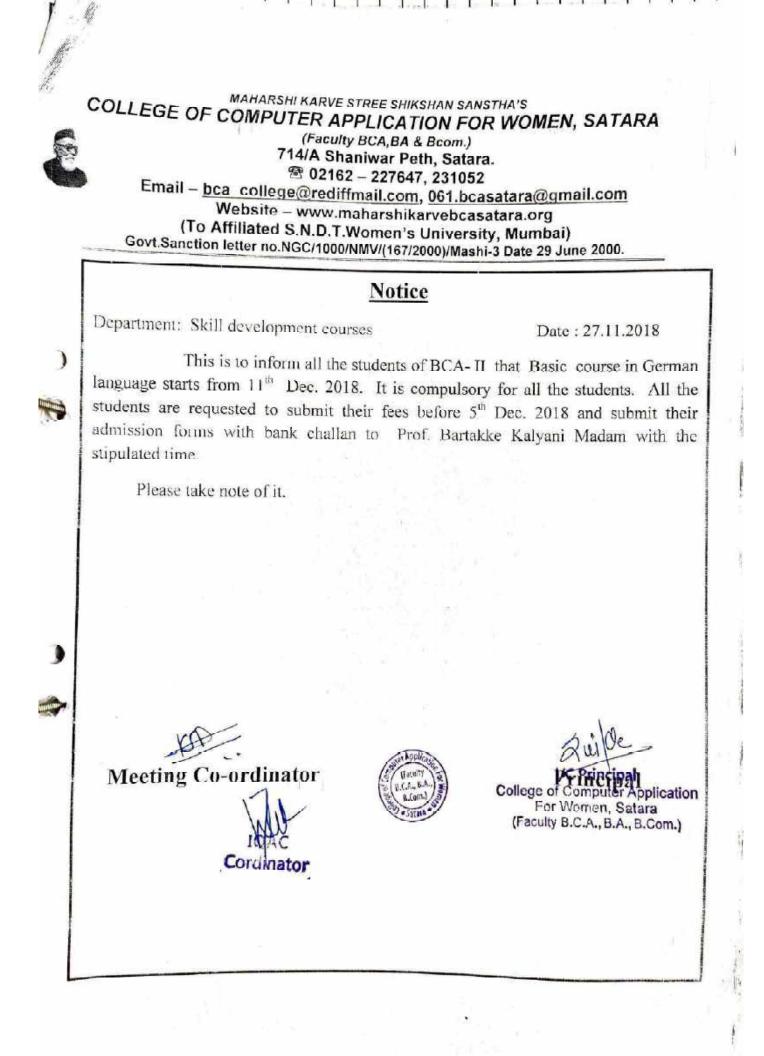
SY19-82	Nanaware Divya Vijay	
SY19-83	Nikam Sheha Vikas	
SY19-84	Patil Rutuja Sanjay	
SY19-85	Patil Sakshi Ananta	
SY19-86	Pawar Manasi Anil	
SY19-87	Pawar Mayuri Pramod	
SY19-88	Pawar Prachi Ajit	
SY19-89	Pawar Shepali Rajendra	
SY19-90	Pawar Sneha Shivaji	
SY19-91	Pawar Supriya Navalnath	
SY19-92	Pawar Varsha Sanjay	
SY19-93	Ranade Pratiksha Dhananjay	
SY19-94	Sabale Kshitija Anil	
SY19-95	Salunkhe Aishwarya Kalidas	
SY19-96	Salunkhe Anuja Prakash	
SY19-97	Sanas Aishwarya Prakash	
SY19-98	Sapkal Rutuja Nitin	
SY19-99	Shaikh Alifsa Azam	
SY19-100	Shaikh Karishma Nawab	5/
SY19-101	Shaikh Saba Rafik	1.1
SY19-102	Shedge Sayali Suresh	1.
SY19-103	Shelar Asmita Bajirao	1.
SY19-104	Shelar Pooja Vishnu	
SY19-105	Shelar Rutuja Ramesh	
SY19-106	Shinde Akshata Ravikant	
SY19-107	Shinde Ankita Sunil	-
SY19-108	Shinde Ashaya Pradip	
SY19-109	Shinde Mayuri Somanath	
SY19-110	Shinde Swati Surendra	
SY19-111	Somlapurkar Asma Shahabuddin	-
SY19-112	Sonawale Pratiksha Pravin	-
SY19-113	Suryawanshi Akshta Vinod	
SY19-114	Tarate Kalyani Yogesh	
SY19-115	Wagh Kiran Umakant	
SY19-116	Waghulkar Prajakta Ravindra	
SY19-117	Wangde Harshada Shankar	-
SY19-118	Yaday Revati Ramesh	
SY19-119	Yadav Rutika Annaso	





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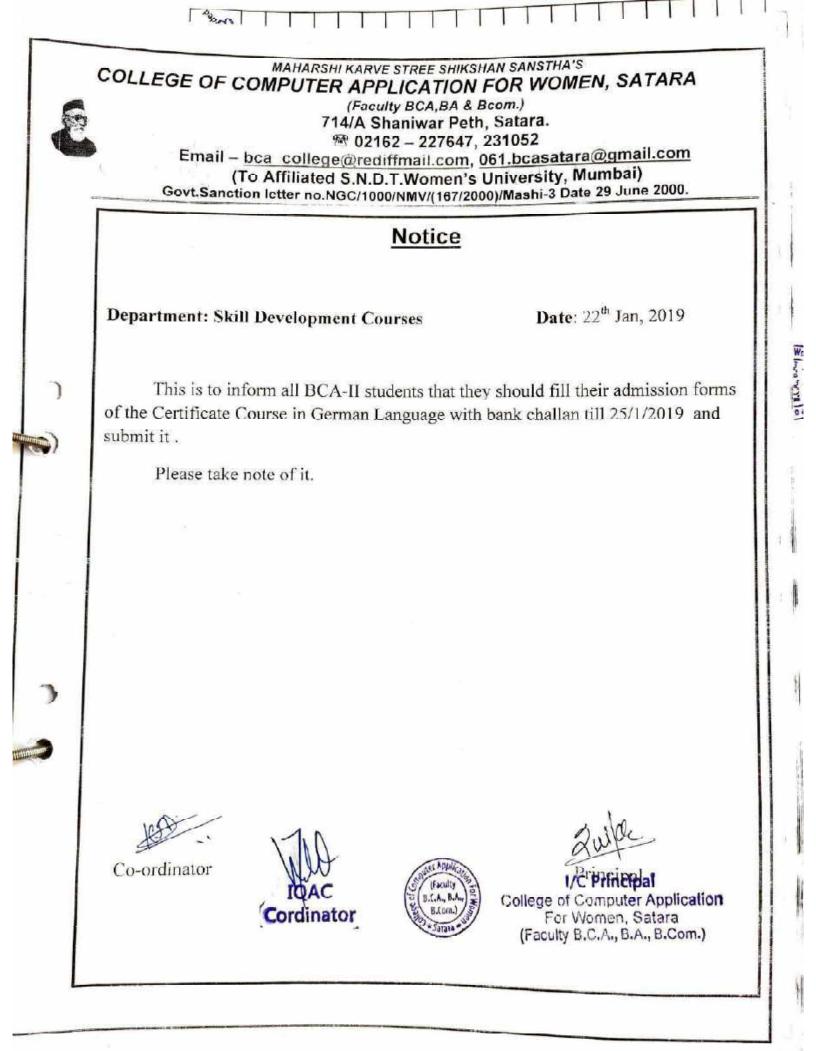
Collega of Computer Application For Women, Sstara (Faculty B.C.A., B.A., B.Com.)



Cr. Ma	Class/Staff Name	Sign with date
Sr.No.	the second s	(1) 01.12.18
)	SYDEA(A)	Asarei 1-12-18
2)	SYBCA (B)	
	and the second se	
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# MAHARSHI KARVE STREE SHIKSHAN SANSTHA'S COLLEGE OF COMPUTER APPLICATION FOR WOMEN, SATARA (Faculty BCA, BA & Bcom.) 714/A Shaniwar Peth, Satara. 🕾 02162 - 227647, 231052 Email - bca\_college@rediffmail.com, 061.bcasatara@gmail.com (To Affiliated S.N.D.T.Women's University, Mumbai) Govt.Sanction letter no.NGC/1000/NMV/(167/2000)/Mashi-3 Date 29 June 2000. Notice Date: 22th Jan, 2019 Department: Skill Development Courses This is to inform all BCA-II students that they should fill their admission forms of the Certificate Course in German Language with bank challan till 25/1/2019 and submit it. Please take note of it. Co-ordinator I/C Principal College of Computer Application Cordinator For Women, Satara (Faculty B.C.A., B.A., B.Com.)

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#### MKSSS

College Of Computer Application For Women, Satara [Faculty: BCA, BA, Bcom] Affiliated To SNDTWU, Mumbai.

### Certificate Course in German Language

### 2018-19 (student list)

Roll No.	2018-19 (student list) Name of the student	Remark
SY18-1	Ajmeri Marzan Danial	
SY18-2	Badadare Tejal Sanjal	
SY18-3	Bagwan Kausar Akbar	
SY18-4	Bawlekar Avanti Vijay	
SY18-5	Belakar Nilam Govind	
SY18-6	Bendre Apurva Amol	
SY18-7	Bhat Soujanya Jairam	
SY18-8	Bhosale Akshali Suresh	1
SY18-9	Bhosale Amarja Chandrakant	
SY18-10	Bhosale Kadambari Chandrakant	
SY18-11	Bobhate Sonali Ramchandra	
SY18-12	Chatur Nootan Ramdas	
SY18-13	Chaukhande Malleshwari Shivaji	
SY18-14	Chavan Aboli Jitendra	1.2
SY18-15	Chavan Poonam Shivaji	1 H 1
SY18-16	Chavan Ruchira Anil	
SY18-17	Chavan Tanuja Rajesh	
SY18-18	Deshmukh Komal Kashinath	
SY18-19	Deshmukh Manasi Prakash	
SY18-20	Dhakal Urmila Kalam	
SY18-21	Dhanave Neha Dinkar	
SY18-22	Dhanawade Manisha Mansing	
SY18-23	Dhotre Suchitra Kishor	1. S. M.
SY18-24	Dhumal Puja Krishanand	
SY18-25	Dhumal Riddhi Anandrao	
SY18-26	Dhumal Siddhi Anandrao	
SY18-27	Disale Nikita Popat	
SY18-28	Doiphode Pooja Pandurang	
SY18-29	Gaikwad Pratiksha Shankar	
SY18-30	Gaikwad Sayali Sanjay	
SY18-31	Ghorpade pooja Vijay	
SY18-32	Ghorpade Pranali Dhanaji	
SY18-33	Ghorpade Shivani Ranjit	
SY18-34	Gore Madhuri Hanmant	
SY18-35	Jadhav Ankita Dilip	
SY18-36	Jadhav Rushali Ramakant	
SY18-37	Jadhav Shravani Shekhar	
SY18-38	Jadhay Snehal Sanjay	
SY18-39	Jadhav Vaishnavi Sanjay	
SY18-40	Jagdale Akshata Vinayak	



SY18-41	Jagtap Madhu Ramesh	
SY18-42	Jathar Manasi Milind	
SY18-43	Kale Arti Rajendra	
SY18-44	kale Pratiksha Rajabhau	
SY18-45	Kale Sparsha Shantanu	-
SY18-46	Kasurde Arati Sunil	
SY18-47	Kesarkar Prachi Navnath	
SY18-48	Khan Simran Lalakhan	and the second second
SY18-49	Kirdat Triveni Vijay	
SY18-50	Kokate Manisha Subhash	
SY18-51	Kudave Akanksha Chandrakant	
SY18-52	Kulkarni Radha Ranjeet	-
SY18-53	Kumbhar Pragati Uttain	
SY18-54	Kumbhar Rupali Hindurao	
SY18-55	Magar Kiran Nandkumar	
SY18-56	Magare Swarali Anand	
SY18-57	Mandhare Sanjana Sharad	
SY18-58	Mane Komal Ramchandra	
SY18-59	Mohite Ankita Rajendra	
SY18-60	Nimbalkar Sayali Narendra	
SY18-61	Pawar Ashwini Ashok	
SY18-62	Pawar Sandhya Ramesh	
SY18-63	Sapkal Pooja Chandrakant	
SY18-64	Shinde Vaishnavi Arvind	
SY18-65	Shingare Samrudhi Anil	
SY18-66	Ahireshaikh Kausar Mehbub	
SY18-67	Bagwan Sana Nazirahmad	
SY18-68	Bansode Gauri Devchand	
SY18-69	Bhoite Radhika Bhalchandra	
SY18-70	Chavan Komal Ajaykumar	
SY18-71	Deshmane Shubhada Anandrao	
SY18-72	Deshmukh Pranita Arun	
SY18-73	Gade Rutuja Nandkumar	
SY18-74	Godase Dipti Sanjay	
SY18-75	Gujar Bhakti Bharat	
SY18-76	Gujar Prajakta Rajendra	
SY18-77		
SY18-78		
SY18-79	Junitari real careta	
SY18-80	- Je - Hitte - Hit	
SY18-81	Mane Karuna Raju	
SY18-82	2000	
SY18-83	Mohite Rutuja Nitin	
SY18-84		
SY18-85		
SY18-86	Mujawar Karishma Altap	



SY18-87	Mulla Noorsaba Ashpak	
SY18-88	Nade Vrushali Hanmant	-
SY18-89	Nikam Chaitali Vitthal	
SY18-90	Nikode Ankita Mahesh	
SY18-91	Pachangane Shivani Sharad	
SY18-92	Parmar Karunakuwar Jhalamsingji	
SY18-93	Patel Mubashreen Nasir	
SY18-94	Patil Prabhavati Yallappa	
SY18-95	Patil Radhika Rayppa	
SY18-96	Pawar Dhanashri Sunil	
SY18-97	Pawar Rajnita Rajendra	
SY18-98	Pawar Rutuja Shankar	
SY18-99	Pawar Shivani Dattatrya	
SY18-100		
SY18-101	Pawar Smita Sunil	
SY18-102		
SY18-103	Puranik Mrunal Mahendra	
SY18-104	Rajemahadik Sayali Sunil	
SY18-105		
SY18-106	Raut Shivani Jayant	
SY18-107	Rokade Shweta Sunil	
SY18-108	Sabale Kalyani Rohidas	
SY18-109	Sabale Manali Mahadev	
SY18-110	Sabale pooja Jitendra	
SY18-111	Salunkhe Mayuri Ravindra	
SY18-112	Sanas Divya Shrikant	-
SY18-113	Sane Shreeya Bhaskar	
SY18-114	Sapkal Vasundhara Nandkishor	1.12
SY18-115	Shaikh Sumaiya Rafik	
SY18-116	Shclar Amruta Ravindra	-
SY18-117	Shelar Rutuja Babaso	
SY18-118	Shende Neha Mahendra	
SY18-119	Shinde Durgeshwari Chandrakant	
SY18-120	Shinde Mrunali Anandrao	
SY18-121	Shinde Pooja Amol	
SY18-122	Shinde Pratiksha Suresh	
SY18-123	Shinde Sayali Santosh	
SY18-124	Shingate Anjali Pratap	
SY18-125	Tanksale Rutuja Vikas	
SY18-126	Vadagave Prajkta Ravindra	
Y18-127	Vedpathak Vishakha Anil	
	Wagh Shivani Sanjay	
	Yadav Pooja Arvind	
	Yadav Supriya Santaji	
	Yewale Akansha Mukund	
1 10-10-1	Kshirsagar Apurva Dhananjay	

Cordinator

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I/C Principal College of Computer Application For Women, Satara (Faculty B.C.A., B.A., B.Com.)

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MAHARSHI KARVE STREE SHIKSHAN SANSTHA'S COLLEGE OF COMPUTER APPLICATION FOR WOMEN, SATARA (Faculty BCA, BA & Bcom.) 714/A Shaniwar Peth, Satara. 2 🕾 02162 - 227647, 231052 Email - bca\_college@rediffmail.com, 061.bcasatara@gmail.com Website - www.maharshikarvebcasatara.org (To Affiliated S.N.D.T.Women's University, Mumbai) Govt.Sanction letter no.NGC/1000/NMV/(167/2000)/Mashi-3 Date 29 June 2000. Notice Date : 9 16 117. Department: Skill Dev. Courses. This is to inform all the students form BUA-II utbot Certificate Guose 101 Creaman language starts from 5) 15/6/2017. All the students use requested to submit their forms with fees (#11 1516102017. Please wake note of it. > Dept. Head College of Co Cordinator ablication For Women, Satara (Faculty B.C.A., B.A., B.Com.)

#### MKSSS

College Of Computer Application For Women, Satara [Faculty: BCA, BA, Bcom] Affiliated To SNDTWU, Mumbai.

## Certificate Course in German Language

### 2017-18 (student list)

RollNo	Students Name	Remark
SY17-1	Ahirekar Prachi Rajendra	Concel
SY17-2	Awaghade Shwetali Bhausahcb	607
SY17-3	Barge Prajakta Pratap	
SY17-4	Bavane Gauri Raju	
SY17-5	Bhandekar Ankita Namdey	
SY17-6	Bhise Gayatri Mohan	
SY17-7	Bhosale Priyanka Pratap	
SY17-8	Bhosale Ankita Ashok	
SY17-9	Bhosale Ashwini Anil	
SY17-10	Bhosale Gouri Mohanrao	
SY17-11	Bhosale Joshna Uttam	
SY17-12	Bhosale Radhika Chandrakant	
SY17-13	Chalke Rupali Chandrakant	
SY17-14	Chavan Rutuja Arvind	
SY17-15	Chavare Pranjali Sandesh	
SY17-16	Chikalge Mayuri Vijay	
SY17-17	Chikane Gauri Rajendra	
SY17-18	Dalavi Dhanashri Prabhakar	
SY17-19	Dalavi Rashmi Ranjay	
SY17-20	Deshmukh Aishwarya Madhukar	concel
SY17 21	Deshmukh Meghana Krushnakant	concer
SY17-22	Deval Durgakuwar Uttamsingh	Cance
5¥17-23	Dhone Sonam Mukund	carle
SY17-24	Dhoot Sanjana Gopal	
SY17-25	Gade Sonali Vijay	
SY17-26	Gaikwad Pooja Raju	
SY17-27	Gaikwad Prajakta Chandrakant	
SY17-28	Gaikwad Tanuja Pramod	
SY17-29	Gursale Gauri Nilesh	
SY17-30	Handa Pooja Gopal	Ancel
SY17-30	Ingawale Sanyogita Ramesh	Concel
	Ingle Poonam Chandrakant	
SY17-32 SY17-33	Jadhav Amruta Dhanajay	
	Jadhav Nikita jaywant	
SY17-34	Jadhav Pallavi Pandurang	
5Y17-35	Jadhav Sonali Eknath	
SY17-36		
SY17-37	Jadhav Vaishanavi Sandeep	
5Y17-38		Cance
SY17-39	Jathar Prerana Pravin	
SY17-40	Jawal Rajashri Namdev	
SY17-41	Jawalkar Prachi Vinit	
SY17-42	Kachhi Hanifa Hanif	
SY17-43	Kadam Dipali Mohan	



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Kadam Prajakta Lahu	
Kahar Pooja Ramkhilavan	
Kale Priti Dinesh	
Khaladkar Tanvi Vikram	
Khan Shahista Hamid	
Khire Pratiksha Deepak	
Khurd Snehankita Amitabh	
Kulkarni Disha Ajit	
Kulkarni Nilima Nishikant	
Yewale Mayuri Suresh	
Badadare Shreyashri Kshitij	
Chavan Nikita Maruti	
Gujar Prajakta Rajendra	cantel
Guray Gauri Namdev	
Jagdale Siddhi Satish	
Junawane Snehal Ganesh	
Kable Asma Mushtaq	
Kenjale Pratiksha Vijay	
Mane Tanuja Vilas	Cancel
Mohire Monika Sandip	Cancel
Mohite Komal Sadashiv	
More Sneha Umakant	Cance
Mule Mrunal Pramod	
Nalawade Harshali hanmant	
Nalawade Roshani Ramesh	
Navalikar Yogini Ramchandra	
Nikam Arti Ashok	
Nipane Priti Bharat	
Patil Dhanashri Pradip	
Patil Snehal Vitthal	
Pawar Manali Himanshu	
Pawar Monika Anandrao	
	6.0
the second se	
	Contract
	Cancel
	Cancel
Shaikh Saniya Jabbar	
	Kale Priti DineshKamble Disha DilipKanse Pooja PravinKhaladkar Tanvi VikramKhan Shahista HamidKhire Pratiksha DeepakKhurd Snehankita AmitabhKulkarni Disha AjitKulkarni Disha AjitKulkarni Nilima NishikantYewale Mayuri SureshBadadare Shreyashri KshitijChavan Nikita MarutiGujar Prajakta RajendraGurav Gauri NamdevJagdale Siddhi SatishJunawane Snehal GaneshKable Asma MushtaqKenjale Pratiksha VijayKhan Ayesha HamiddulahLipare Shraddha SanjayMane Tanuja VilasMohire Monika SandipMohire Komal SadashivMore Sneha UmakantMule Mrunal PramodNalawade Harshali hanmantNalawade Roshani RameshNavalikar Yogini RamchandraNikam Arti AshokNipane Priti BharatPatil Dhanashri PradipPatil Snehal VitthalPawar Monika AnandraoPawar Prajwala PramodPawar Prajwala PramodPawar Prajwala PramodPawar Shivani SambhajiPhadtare Ankita SuryakantSalunkhe Amruta BapuraoSalunkhe Kajal DilipSalunkhe Namrata J.



MAHARSHI KARVE STREE SHIKSHAN SANSTHA'S COLLEGE OF COMPUTER APPLICATION FOR WOMEN, SA (Faculty BCA,BA & Bcom.) 714/A Shaniwar Peth, Satara. 🕾 02162 - 227647, 231052 Email - bca\_college@rediffmail.com, 061.bcasatara@gmail.com Website - www.maharshikarvebcasatara.org (To Affiliated S.N.D.T.Women's University, Mumbai) Govt.Sanction letter no.NGC/1000/NMV/(167/2000)/Mashi-3 Date 29 June 2000. Notice Date : 2716 |16. Department: Skill Der. Courses, This is to inform all the students of BCA-IT that Basic Course In German anguage starts from 5th July, 2016. It 17 is compulsory to all the students. All the students use sequested to submit their fees before 15th July, Please wake note of it. 2016. Fees - RS. 1000 -**7**.1 85 Students College of Computer Application Dept. Head For Women, Satara (Faculty B.C.A., B.A., B.Com.)

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MKSSS College Of Computer Application For Women, Satara [Faculty: BCA, BA, Bcom] Affiliated To SNDTWU, Mumbai.

### Certificate Course in German Language

### Year - 2016-17(Student list)

Roll.No.	Student Name
SY16-1	Agrawal Komal Rajesh
SY16-2	Ahire Tanuja Ramdas
SY16-3	Bhandare Mayuri Sudhir
SY16-4	Bhosale Dipali Genu
SY16-5	Bhosale Samiksha Rajesh
SY16-6	Bhosale Vasundhara Narendra
SY16-7	
SY16-8	Bobhate Anjali Rajendra Chandane Priya Govind
SY16-9	Chandanshive Shital Shashikant
SY16-10	Deshmukh Anjali Sambhaji
SY16-11	Deshmukh Namrata Ramchandra
SY16-12	Deshmukh Tejashri Mohan
SY16-13	Deshpande Shruti Shriniwas
SY16-14	Devi Vaishnavi Anandkumar
SY16-15	Dhondwad Nikita Vitthal
SY16-16	Gaikwad Prajakta Sambhaji
SY16-17	Godse Shweta Pralhad
SY16-18	Hawale Minakshi Somnath
SY16-19	Inamdar Sneha Bhalchandra
SY16-19	Ingale Triveni Shashikant
SY16-20	Jadhav Amruta Tukaram Concel
SY16-21	Jadhav Kanchan Bharat Conte
	Jadhav Namrata Subhash
SY16-23	Kadam Renuka Surcsh
SY16-24	
SY16-25	Kale Shweta Gajanan Kambale Sonal Chimaji
SY16-26	Kambla Sonai Chimaji Kamble Shreya Suhas
SY16-27	Kantole Shreya Sunas Kanetkar Shruti Girish
SY16-28	Kanetkar Smruti Girish
SY16-29	Karanjkar Vaishnavi Sunil
SY16-30	Khamkar Laxmi Lahuba
SY16-31	
SY16-32	Khandagale Komal Sanjay Conce Kokare Vrishali Popat Conce
SY16-33	
SY16-34	Kshirsagar Rutuja Jitendra Kulkarni Aishwarya Amol
SY16-35	Kulkarni Aishwarya Antoi Kulkarni Sharvari Shriram
SY16-36	Kunkarni Sharvari Shiri ani Kumbhar Pritee Krishna
SY16-37	
SY16-38	
SY16-39	Shinde Pooja Anil
SY16-40	Shinde Pratiksha Rajendra
SY16-41	Sutar Priyanka madhukar
SY16-42	Chavan Komal Arun
SY16-43	Dhadame Shubhada Rajendra
SY16-44	Ghadage Aishwarya Chhagan
	Ghadage Aishwarya Ginagan Ghorpade Tejaswini Jitendra Gore Shweta Suryakant



SY16-47	Hakim Heena Nasir	
SY16-48	Kazi Saba Shakil	1
SY16-49	Kirdat Pooja Sunil	
SY16-50	Lakeri Purva Premsinha	
SY16-51	Mane Aarti Arun	
SY16-52	Mane Akshada Mahendra	Cancel
SY16-53	Mane Anjali Dadasaheb	conce
SY16-54	Mohite Pratiksha Prakash	
SY16-55	More Ashwini Gorakhnath	
SY16-56	More Snehal Raghunath	
SY16-57	Nalawade Pooja Vasant	
SY16-58	Nikam Poonam Popat	
SY16-59	Nipane Monali Girish	
SY16-60	Paralkar Shraddha Sanjay	-Cancel
SY16-61	Patankar Samurdhi Ajitsinh	cance
SY16-62	Patekar Shweta Subhash	
SY16-63	Patukale Minal Dnyaneshwar	Cancel
SY16-64	Pawar Anisha Dnyaneshwar	
SY16-65	Pawar Nikita Uttam	2 C
SY16-66	Pawar Ravina Rajendra	Cancel
SY16-67	Pawar Snehal Subhash	
SY16-68	Phadatare Priya Sunil	
SY16-69	Pisal Maheshwari Raosaheb	Cancel
SY16-70	Salunkhe Gayatri Shashikant	cance
SY16-71	Salunkhe Pallavi Arvind	
SY16-72	Sande Ravina Mahamad	Conce
SY16-73	Sawant Sayali Deepak	
SY16-74	Shaikh Afirn Rafik	
SY16-75	Shaikh Shahnaz Babulal	
SY16-76	Shaikh Siddika Asad	
SY16-77	Sharma Bhumika Chelaram	Cance
SY16-78	Shedge Rakshanda Dilip	
SY16-79	Shirke Pradnya Vasant	
SY16-80	Tate Neha Ramdas	W
SY16-81	Vanjari Priyanka Subhash	
SY16-82	Varpe Krutika Chandrakant	cancel
SY16-83	Yadav Sakshi Rajendra	cancel
SY16-84	Yadav Snehal Ashok	ant
SY16-85	Jadhav Amruta Arun	

Cordinator



I/C Principal College of Computer Application For Women, Satara (Faculty B.C.A., B.A., B.Com.)

#### Deutsche Prüfung A1

F.1 Bitee konjugieren Sie die Verben !( 15)

1.wollen

2. besuchen

3. kommen

4. kontrollieren

5. dürfen

#### F.2 Ergänzen Sie Personal Pronomen!(10)

1. Machen bitte mehr Sport!

2. Kinder, was möchtet .....trinken?

3. Stehst ...... morgen wirklich um 6 Uhr auf ?

4. Maria ist Pilotin. ...... arbeitet in den Schichten.

5. Paul und Lara, habt ..... die Lösung gefunden?

#### F.3 Ergänzen Sie die passende Verben !(10)

(rufen, tanzen, kreuzen, machen, spielen)

1. Maria ist eine bekannte Tanzerin. Von der Kindheit ...... sie gerne.

2. Tom und Markus .....Federball.

3. Lesen Sie und ...... Sie die richtige Antwort an!

4. Ich ...... Sabine im Büro an.

5. ..... Sie Fotos , Herr. Eigner?

### F.4 Ergänzen Sie die Artikeln!(10)

Rathhaus	Bleistift	
Ваbу	T-Shirt	
Stadt	Mann	
Anzug	Auge	
Übung	Bein	

F.5 Imperativ!(6)

1. im Bett - bleiben (du)

2. zwei drei Tage – rausgehen – nicht (Sie)

3. nicht – heute baden (ihr)

### F.6 Artikeln im Akkusativ. (4)

1. Der Mann trägt ein......blau......Anzug und ein.....rot...... Krawatte.

a) einen blauen, eine rote

b) einen blaue, eine rote

2. Herr. Schwarzneger hat ein ...... weiß..... Jeans und ein..... braun....... Jacke an.

a) ein weißes, eine braune

b) eine weiße, eine braune

### F.7 Antworten Sie!(10)

-

1. Un wie viel Uhr begrunt der Tred 2

2. Was ed dem Vater von Berul ?

3. Bist du Ärztin ?

4. Was machen Sie in der Freizeit?

5. Spielen Sie Cricket gern?

6. Wie heißt Ihre Deutsche Lehrerin?

#### F.8 Das Formular !(10)

1. Name

2. Nachname

3. Alter

4. Geburtstag

5. Wohnort

6. Herkunft

Maharshi Karve Stree Shikshan Sanstha's College of Computer Application for Women, Satara [Faculty: B.C.A., B.A. & Bcom.] (Affiliated to SNDT Women's University, Mumbai)

### Annual Summary Report

Year

: 2016-17

Name of the Course : Certificate Course in German Language

Fees

: Rs. 1000/

Name of the Teacher :

: Ms. Trupti Sadawarte

Sr. No.	Batch No.	Duration	Time	Students
6	1	July 2017 to Oct 2017	As per timetable	67
_			Total	67

Co-ordinator

Cordinator



Principal

I/C Principal College of Computer Application For Women, Satara (Faculty B.C.A., B.A., B.Com.) Maharshi Karve Stree Shikshan Sanstha's

College of Computer Application for Women, Satara [Faculty: B.C.A., B.A. & Bcom.] (Affiliated to SNDT Women's University, Mumbai)

### **Annual Summary Report**

Year	: 2017-18
Name of the Course	: Certificate Course in German Language
Fees	: Rs. 1000/-
Name of the Teacher	: Ms. Trupti Sadawarte

metable	94
otal	94
	otal





Principal

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### Maharshi Karve Stree Shikshan Sanstha's College of Computer Application for Women, Satara [Faculty: B.C.A., B.A. & Bcom.] (Affiliated to SNDT Women's University, Mumbai)

### Annual Summary Report

Year	: 2018-19
Name of the Course	: Certificate Course in German Language
Fees	: Rs. 1180 /-

Name of the Teacher : Ms.Trupti Sadawaarte

Sr. No.	Batch No.	Duration(From – to)	Time	Students
1	1	Dec. 2018 to March 2018	As per timetable	114
2			Total	114



Cordinator



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Maharshi Karve Stree Shikshan Sanstha's College of Computer Application for Women, Satara [Faculty: B.C.A., B.A. & Bcom.] (Affiliated to SNDT Women's University, Mumbai)

### Annual Summary Report

Year : 2019-20

Name of the Course : Certific

: Certificate Course German Language

Fees : Rs. 1180 /-

Name of the Teacher : Ms.Trupti Sadawrte

Sr. No.	Batch No.	Duration(From – to)	Time	Students per batch
1	1	July 2019 to Oct 2019	As per timetable	101
-			Total	101

Co-ordinator

Cordinator



ba Principal College of Computer Application

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For Women, Satara (Faculty B.C.A., B.A., B.Com.)



Maharshi Karve Stree Shikshan Sanstha's

### COLLEGE OF COMPUTER APPLICATION FOR WOMEN'S, SATARA

(Faculty : B.C.A., B.A., B.Com) Teilnahme – Bestätigung

Attendance Certificate

in

Miss. geboren um born on

hat in der Zeit vom 27/6/2019 bis 27/9/2019 has from 27/6/2019 till has from

Frau

Satara

chavan Pratiksha Dilip

an einem Deutsch Spachkurs teilgenommen. attended a German language course.

Kursstufe: A1 Course Level

Dieser Lehrgang umfaßt 48 Unterrichtseinheiten zu 75 Minuten. The course comprised 48 teaching units of 75 minutes each.

30.03 2000 in

Datum: Date: 11/12/2019



Principal

Dieser Bestätigung ist nur ein Nachweis über die Teilnahme an einem Kurs. Sie hat keinen Zeugniswert.

This certificate indicates attendance of the course only. It is not a diploma, nor an examination certificate.

### MAHARSHI KARVE STREE SHIKSHAN SAMSTHA'S COLLEGE OF COMPUTER APPLICATION FOR WOMEN, SATARA

[Faculty: B.C.A., B.A. & B.Com.] Affiliated to SNDTWU, Mumbai

**Skill Development Courses** 

2.Certificate Course in MS Office

MAHARSHI KARVE STREE SHIKSHAN SANSTHA'S COLLEGE OF COMPUTER APPLICATION FOR WOMEN, SATARA (Faculty BCA,BA & BCom.) 714/A Shaniwar Peth, Satara. 202162 – 227647, 231052 Email – <u>bca\_college@rediffmail.com</u>, <u>061.bcasatara@gmail.com</u> Website – www.maharshikarvebcasatara.org (Affiliated To S.N.D.T.Women's University, Mumbai) Govt.Sanction letter no.NGC/1000/NMV/(167/2000)/Mashi-3 Date 29 June 2000.

### Certificate Course in MS -Office

#### Course Description:

The course introduces fundamentals in Computer Basic concepts. In it, students' learn how to use Windows 7 on the PC-compatible computers as well as MS Office 2013 which has the following applications: word processing program (MS-Word), a spreadsheet program (MS Excel), a presentation program (MS PowerPoint) and Database (MS Access).

Windows 7 will be used to illustrate operating system concepts and disk organization. This class is intended for students requiring 'hands-on' knowledge of computer applications.

#### Course Objectives :

1. To enhance the interest of student in computer.

2. To develop understanding of the basic operations of a computer system and computer applications software.

3. To foster among students an interest and confidence in using computers

4. To introduce the fundamentals of computing devices and reinforce computer vocabulary, particularly with respect to personal use of computer hardware and software, the Internet, networking and mobile computing.

5. To give students an in-depth understanding of why computers are essential components in business, education and society.



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(Faculty B.C.A., B.A., B.Com.)

#### M.K.S.S.S.'s.

College of Computer Application for Women's, Satara.

[Faculty:B.C.A.,B.A.,B.Com.]

### CERTIFICATE COURSE IN MICROSOFT OFFICE 21 Days (42 Hours) SYLLABUS

**Fundamental of Computers** Introduction and history of computers - What is Computer?, Part of computer, Generations of computer Application of computers Characteristics of Computers-Speed, Accuracy, Memory, Deligence, Versatitliy, Connectivity, Automatic, No I.Q., No Feelings Block Diagram of a computer-CPU, Input, Output Types of Computer-Analog, Digital, Hybrid Classification of computer-micro, mini, mainframe and supercomputers Day-1 Hardware CPU-Motherboard, RAM, ROM, Hard Disk, Processor, SMPS, Devices-Input Devices-Keyboard, Mouse, Camera, Smartphone, scanner Output Devices-Monoitor, Printer, Speaker, headphones Port-Serial Port, Parallel Port, USB, PS/2 Introduction to Operating System Introduction to Operating System, Definition PC Operating Systems-DOS, LINUX and WINDOWS

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L	Paint, Notepad, Wordpad
Day-2	WINDOWS O/s Concept, Features- <b>My Computer</b> ,Recycle Bin,Windwos Explorer <b>Desktop</b> -lcons,Task bar(Start button,Start menu,Quick Access Toolbar,System Tray) <b>My</b> <b>Computer</b> -Disk Partition,Folders,Subfolders,Files,cut, copy,paste. <b>Paint</b> - File Tab, Quick Access Toolbar, <b>Home Tab</b> -Clipboard, Image,Tools, Shapes,Colors. <b>View Tab</b> - Zoom, Show or Hide, Display. <b>Shortcut Keys</b> .
Day-3	Notepad-File (New, open, save, save as,Exit),Edit (cut,copy,paste,undo,Find Find Next,Replace,Go To,Select All,Time/Date), Format-Word Wrap, Font,View- Status Bar. Wordpad - File Tab, Quick Access Toolbar, Home Tab - Clipboard, Font, Editing, Paragraph,Insert, View Tab - Zoom, Show or Hide, Settings
	MS-Word
Day-4	Definition of Word Processing, Application of word processing, Basic concepts of word processing, Introduction to MS-Word, Elements of Screen-Title bar, Ribbon, foramatting tool bar(Ribbon), Command group, commands(tools), Ruler, Scroll bar, ruler, title bar, status bar, File tab, Quick access toolbar, Windows Controls. Shortcut Keys.
Day-5	Home Tab- Clipboard- Cut, copy, paste, Format painter. Font Effetcs - font size, font (name/face), Font Color, Bold,Italic, Underline, Superscript, Subscript, Change case, Text effects, Highlight Color, Clear Formatting. Paragraph- Alignment, Bullets, Numbering, Line spacing, Shading, Sort, Border, Increase Indent, Decrease indent.Styles- Heading styles.Editing-Find, Replace, Select, Go To
Day-6	Insert Tab - Pages - Cover Pages, Blank page, break page. Table-Insert table, Draw table,Convert text to table,Excel spreadsheet,Quick tables. Illustrations-Picture,ClipArt, Shapes, SmartArt, Chart, ScreenShot. Link-Hperlink, Bookmark.Header & Footer- Header,Footer,Page number, Text- WordArt, Textbox, Drop Cap, Date and Time, Object, Symbols - Equation, Symbol.
Day-7	Page Layout-Page Setup-Margins, Orientation, Size, Columns, Line Numbers. Page Background-Page Color, Page Borders. Paragraph- Indent, Spacing, Print Preview, Print.
Day-8	Mailing Tab-Mail Merge. View Tab-Macros.
Dav-9	Review Tab- Proofing- Spelling & Grammar,Research, Thesaurus, Word Count, View Tab-Show-Ruler, Gridlines, Navigation Pane. Zoom- Zoom, One Page, Two Pages, Page Width. Window- New Window, Arrange All, Split, Switch Windows

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### MS-Excel

-	
Day-10	Spreadsheet Basics, Screen overview-Title bar, Ribbon, formatting tool bar(Ribbon), Command group, commands(tools), Ruler, Scroll bar, ruler, title bar, status bar, File tab, Quick access toolbar, Windows Controls, cell, worksheet, workbook, data range. Shortcut Keys. File Tab-New, Open, Save, Save as. Home Tab- Clipboard- Cut, copy, paste, Format painter. Font Effetcs - font size, font (name/face), Font Color, Bold, Italic, Underline, Border, Fill Color, Paragraph- Alignment, Orientation, Decrease Indent, Increase Indent, Wrap Text, Merge & Center, Number
Day-11	Cells-Insert, Delete, Format. Insert Tab - Table, Illustrations-Picture, ClipArt, Shapes, SmartArt, Chart, ScreenShot. Charts. Link-Hperlink, Text-Text Box,Header & Footer,WordArt, Object, Symbols-Equation, Symbol.
Day-12	Page Layout-Page Setup-Margins, Orientation, Size, Print Area, Print Preview, Print. Breaks, Background. Extend Selection, Custom list
Day-13	Styles-Conditional Formatting, Format as Table, Cell Styles. Editing- AutoSum, Clear, Sort & Filter, Find, Replace, Select, Go To,
Day-14	Formulas-Insert Function-Sum, Average, Min, Max, Count, Today, Date, Day, Month, Year, Len.
Day-15	Data-Data Validation, What If Analysis-Goal Seek. Review-Comment, Protect Sheet.
	MS-Powerpoint
Day-16	Getting Started in powerpoint,Introduction, Screen Overview, Creating a Presentation.Shortcut Keys
Day-17	Home Tab-Clipboard, Creating & editing slides, Slide Layout, Font Effects-Font size, name, bold, italic, underline, text color, fill color, Increase font size, Decrease font size, Clear formatting, Character spacing, Text Shadow, Strikthrough. Paragraph-Alignment, Columns, Bullets, Numbering, Text Direction, Align Text, Convert Text to SmartArt, Drawing-Shapes, Arrange, Quick styles, Shape fill, Shape outline, Shape effects. Editing Find, Replace, Select.
Day-18	Insert Tab- Table, Picture, ClipArt, Screenshot, Photo AlbumShapes, SmartArt, Chart, Hyperlink, Action, Text Box, Header and footer, WordArt, Date & Time, Slide, Number, Equation, Symbol, Object, Video, Audio
Day-19	Design Tab-Themes, Colors, Effects, Background, Transition-Transition to slide, Timing, Animation, Slide Show, Presentation views

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6	Internet
Dav-20	What is Internet?, Use of Internet, <b>Concept</b> -Site, WWW, Http, Web browser, Web server, search engine, social sites, domain name, server down, online, email or mail, attachment, compose, cc, bcc. <b>Connect to Internet</b> ,
Day-21	E-mail-Create E-mail A/c, Send mail, Send mail with attachment, Check received mail Download attachment of received mail

Examination: Practical-50 Marks

Theory- 10 Marks

No. of Students(Batchwise):\_\_\_\_

Cordinator



I/C-Principal College of Computer Application For Women, Satara (Faculty B.C.A., B.A., B.Com.)

# **Annual Summary Report**

Year

Fees

: 2019-20

Name of the Course

: Rs. 590 /-

Name of the Teacher

: Ms. Sonali Kulkarni

: Certificate Course in MS-Office

Sr. No.	Batch No.	Duration(From – to)	Time	Students per batch
1	1	22/7/2019 to 23/8/2019	12.10 - 2.10	21
2	2	26/9/2019 to 25/10/2019	12.10 - 2.10	31
3	3	1/10/2019 to 19/10/2019	12.10 - 2.10	32
4	4	3/12/2019 to 18/12/2019	12.10 - 2.10	32
5	5	1/1/2019 to 25/1/2019	12.10 - 2.10	32
6	6	6/1/2020 to 1/2/2020	12.10 - 2.10	19
			Total	167

Co-ordinator

ncibal I/C Principal

College of Computer Application For Women, Satara (Faculty B.C.A. B.A B Com)

MAHARSHI KARVE STREE SHIKSHAN SANSTHA'S COLLEGE OF COMPUTER APPLICATION FOR WOMEN, SATARA (Faculty BCA, BA & Bcom.) 714/A Shaniwar Peth, Satara. **1 02162 - 227647, 231052** Email - bca\_college@rediffmail.com, 061.bcasatara@gmail.com Website - www.maharshikarvebcasatara.org (To Affiliated S.N.D.T.Women's University, Mumbai) Govt.Sanction letter no.NGC/1000/NMV/(167/2000)/Mashi-3 Date 29 June 2000. Notice Department: Date : 15, 7.19 B. com I मछी कि विषया भी नीना कलविकान खेले की हि. 22.7.19 पासून Ms-office - ची वॅच - नाकू होन अरि. फालवची - 21 पिवम 5 - 5901-Dept Head Principal

# College of Computer Application For Work Satara 714 A, Shaniwar Peth Satara 415008 . MS Office Batch-1 2019-2020 class: FVBCOM .

Sr. No.	Name	Chalan No	Sign
1	Bahadure Anita Suresh	6002	
2	Bhosale Aparna Bhivaram	5698	Schosale
3	Bnage Priya Snatosh	5700	Schange
4	Bodake Sushama Jayaram	6003	S.J.Bodate:
5	Chalake Pranali Kantaram	6004	
6	Dhanawade Arati Rajendra	5691	A.R. Ohanau
7	Dhane Akshada Rajendra	6005	A.R. phone
8	Dixit Neha Gajanan	5693	Airit
9	Gujar Anjali Arun	6006	A.A.Gular.
10	Ingawale Aishwarya Revan	6007	ARIADUR !!
11	Jadhav Pratibha Mohan	5692	RJadhay.
12	Joshi Aakansha Makarand	5699	Applea
13	Kadam Aboli Satish	5694	A.S.kadam.
14	Kale Renuka Maruti	5695	Onlale.
15	Kerekar Nikita Dinkar	5697	
16	Lande Radhika Santosh	6010	
17	Lawale Anuja Dattatray	5689	A.P.Lauble
18	Lohar Mayuri Suryakant	5696	
19	Lohar Tanaya Rajendra	600	T.R. lohas
20	More Prajakta Bajarang	5690	P.B.Mose
21	Yadav Revati Prakash	5688	Badar
22			
23			
24			
25		*	

Coordinator

'n.

# College of Computer Application For March Satara 714 A, Shaniwar Peth, Satara-415002

Sr.No	Name	Ma	rks
		Intenal(20)	Extenal(60)
1	Bahadure Anita Suresh	15	45
2	Bhosale Aparna Bhivaram	12	46
3	Bnage Priya Snatosh	16	50
4	Bodake Sushama Jayaram	15	58
5	Chalake Pranali Kantaram	18	54
6	Dhanawade Arati Rajendra	12	48
7	Dhane Akshada Rajendra	m       12       46         16       50         m       15       58         m       18       54         dra       12       48         'a       13       31         van       8       50         13       31       31         van       8       50         13       13       32         van       8       50         18       5       5         18       5       5         14       3       5         15       3       5         14       3       5         15       3       5         17       17       17	
8	Dixit Neha Gajanan	8	50
9	Gujar Anjali Arun	13	38
10 .	Ingawale Aishwarya Revan	8	45
11	Jadhav Pratibha Mohan	18	54
12	Joshi Aakansha Makarand	17	56
13	Kadam Aboli Satish	18	55
14	Kale Renuka Maruti	18	53
15	Kerekar Nikita Dinkar	18	55
16	Lande Radhika Santosh	14	30
17	Lawale Anuja Dattatray	15	31
18	Lohar Mayuri Suryakant	17	57
19	Lohar Tanaya Rajendra	17	53
20	More Prajakta Bajarang	13	41
21		13	40

# MS Office Batch-1 2019-2020 class: FYBCOM

Coordinator



I / C Principal College of Computer Application For Women, Satara (Faculty B.C.A. B.A. B.Com)

Sr. No.	Name	Chalan No	Sign
1	Ansari Rajina Jamir	6017	Pri
2	Dapal Aakanksha Sanjay	6563	A.S. Dapat
3	Dapal Pratiksha Suryakant	6042	
4	Gujar Priyanka Dinkar	6020	Placino
5	Hadpad Pooja Shankar	6627	As. Hodapad
6	Kalbhor Sanjjana Sanjay	6525	Skalbhot
7	Kamble Rutuja Rajendra	6018	Refemble
8	Katkar Priyanka Navnath	6016	Chatters
9	Katkar Snehal Deshraj	60 3	SDKatters .
10	Kumbhar Tejashri Shankar	6028	Kimbhar.
11	Lohar Mrunali Anandrao	F G	
12	Magar Ashwini Suresh	6564	Amagazo,
13	Mane Kshitija Ajay	6021	Remaine
14	Mane Nikita Ganesh		
15	Mane Tanaya Shivaji	AB	Imane
16	More Gouri Ramesh	6032	Gote
17	Nalawade Megha Balawant	6026	CONclowed
18	Nemade Shrutika Pramod	6029	S. P. Nemu
19	Nikam Kshitija Dipak	6011	Dakal
20	Patel Mariyam Nasir	6565	Maziyan
21	Pawar Aishwarya Hanamant	6012	Mana
22	Pawar Rhutuja Pruthviraj	6008	Pluch
23	Pawar Vaishnavi Shivaji	6041	V.S. Paupe
24	Phadke Pranoti Vijay	6033	P.V. Phadke.
25	Rajpure Akanksha Naresh	6034	Pakankshy
26	Rakshe Mayuri Madhukar	6025	Sperche
27	Shaikh Kismat Mohmmad	6027	K.M.Shaikh
28	Shinde Apeksha Bharat	6014	AB Shinde.
29	Shinde Ashwini Sanjay	6015	Shinde AS
30	Ukirde Trupti Jagannath	6035	Threade .
31	Yadav Vasudha Suraj	6036	V.S. Yaday
32	Shinde Amkita Hemant	60 39	A.H.Shinde
33	More Divya sanjar	60 30	Mileya
34	kutterri susarangi sumit	-6	
35			1

### MS Office Batch-2 2019-2020 class: FYBCOM

Coordinator



I/C Principal College of Computer Application For Women, Satara (Faculty B.C.A. B.A B Com)

### Maharshi Karve Stree Shikshan Sanstha College of Computer Application for Women's Satara [Faculty: B.C.A., B.A., B.Com.] Subject: MS-Office (Final Test) Batch-3 Fy Bcom 2019

Sr.No	Name	Ma	irks	
		Intenal(20)	Extenal(60)	
1	Bavdhane Surekha Dhakalu	18	48	
2	Bhavikatti Pallavi Maruti	19	58	
3	Bhosale Manasi Mahesh	. 19	58	
4	Bhosale Vishnavi Laxman	19	52	
5	Chavan Vaishnavi Dividas	18	55	
6	Damakale Nikita Gajanan	19	53	
7	Dhaske Trupti Sushant	16	50	
8	Farde Tabbsum Nasir	15	46	
9	Gogawale Rajeshri Laxman	18	50	
10	Gujar Divya Jagannath	17	47	
11	Gujar Ruchita Ashok	19	54	
12	Idhate Siddhi Rajkumar	15	48	
13	Indalkar Vaishnavi Ramesh	18	51	
14	Ingavale Gauri Shivaji	18	55	
15	Ingawale Gayatri Sanjay	19	56	
16	Jadhav Dhanashri Pramod	. 17	52	
17	Jadhav Dhanashri Sambhaji	18	48	
18	Kshirsagar Siddhi Kishor	18	48	
19	Kulkarni Swarangi Sunil	19	57	
20	Lade Pranali Rajendra	18	40	
21	Mahamuni Shubhada Rajendra	17	49	
22	Mane Tanaya Shivaji	17	47	
23	More Pratiksha Vishvas	19	46	
24	Nikam Anushka Shankar	18	40	
25	Nimbalkar Snehal Shankar	18	51	
26	Patel Naina Shankar	19	49	
27	Pawar Ashwini Ramchandra	15	52	
28	Shelake Aishwarya Sandip	16	49	
29	Shelake Priyanka Shankar	16	45	
30	Shelar Siddhi Sudhir	18	50	
31	Shete Avantika Shridhar	18	51	
32	Umbarkar Snehal Tanaji	18	50	

Coordinator



I / Principal For Women, Satara

College of Computer Application (Faculty B.C.A. B.A B Com)

- 1----

### MS Office Batch-4 2019-2020 class: FYBA

Sr. No.	Name	Chalan No	Sign
1	Awkirkar Manisha Dhondiram	6083	m . D Alokijsk
2	Bagwan Tanjila Dastagir	6584	Depicp:
3	Balip Mayuri Ravindra	6095	PortiR
4	Bhingardeve Manasi Pramod	6108	m.P.Bhingarde
5	Chavan Nisha Jaggannath	6114	Bavan
6	Chavan Priyanka Ramdas	6582	P.R.Chaudo
7	Chavan Tejashree Vitthal	6103	(Theyen
8	Chavan Vaishnavi Santosh	6081	V.S. alavar
9	Chikane Siddhi Shekhar	6583	Sitter!
10	Deshpande Pranali Sanjay	6109	P
11	Dhaygude Aarti Ramesh	6089	APD
12	Gade Vaishnavi Dattaray	6629	Do.Gode-
13	Ghorpade Arati Sanjay	6080	Chospade-
14	Gujar Prajkta Sadashiv	6112	Gupp-
15	Gurav Rutuja Manohar	.6085	RIN. GUODV.
16	Jadhav Pooja Laxman	·6086	Retalbar.
17	Jadhav Pooja Rajendra	6113	
18	Jagtap Vishakha Deepak	6098	prog tap-
19	Jambhale Nikita Sadashiv	6084	
20	Kapdnis Manisha Pravin	6094	Mapado 18
21	Khandzode Vrushali Dhanaji	AB	
22	Kharat Gauri Marutu	6110	Drz.
23	Lokhande Prajakta Ram	6092	
24	Nalawade Pratiksha Anil	6090	OAValawa9
25	Nerkar Rucha Vishwas	6100	R.V. Nerko
26	Palkar Pooja Dipak		
27	Patil Aparna Pralhad	6087	APRIL
28	Pawar Priyanka Pramod	6082	Davolage.
29	Pimpale Pranali Maruti	6097	P.m. PimPa
30	Shinde Manisha Shankar	6088	shindems
31	Sutar Dipali Ramchandra	6096	DR. Sular
32	Tamkhane Mamta Mangesh	6099	
33			
34			1
1		2	Principal

ICAC



College of Completer Application For Women, Satara

Subject: MS-Office (Final Test)

Batch-4 FY BA 2019

Sr.No	Name	Ma	irks
		Intenal(20)	Extenal(60
1	Awkirkar Manisha Dhondiram	15	48
2	Bagwan Tanjila Dastagir	8	38
3	Balip Mayuri Ravindra	17	58
4	Bhingardeve Manasi Pramod	10	35
5	Chavan Nisha Jaggannath	18	53
6	Chavan Priyanka Ramdas	10	35
7	Chavan Tejashree Vitthal	16	48
8	Chavan Vaishnavi Santosh	15	42
9	Chikane Siddhi Shekhar	5	38
10	Deshpande Pranali Sanjay	19	58
11	Dhaygude Aarti Ramesh	18	57
12	Gade Vaishnavi Dattaray	14	45
13	Ghorpade Arati Sanjay	17	57
14	Gujar Prajkta Sadashiv	17	52
15	Gurav Rutuja Manohar	15	49
16	Jadhav Pooja Laxman	13	42
17	Jadhav Pooja Rajendra	16	52
18	Jagtap Vishakha Deepak	15	48
19	Jambhale Nikita Sadashiv	16	44
20	Kapdnis Manisha Pravin	18	55
21	Khandzode Vrushali Dhanaji	A	А
22	Kharat Gauri Marutu	18	56
23	Lokhande Prajakta Ram	5	37
24	Nalawade Pratiksha Anil	19	58
25	Nerkar Rucha Vishwas	17	57
26	Palkar Pooja Dipak	A	А
27	Patil Aparna Pralhad	19	56
28	Pawar Priyanka Pramod	18	56
29	Pimpale Pranali Maruti	15	40
30	Shinde Manisha Shankar	18	50
31	Sutar Dipali Ramchandra	15	48
32	Tamkhane Mamta Mangesh	18	1.1 55

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1/C Principal College of Commer Application For Women 1 glate Faculty BCA BA BOET

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Sr. No.	Name	Chalan No	Sign
1	Bhilare Usha Sitaram 🧹	6115	UshaB
2	Kondavale Snehal Balaso		
3	Lohar Anjali Jitendra 🔒	6121	A.J. Loho
4	More Pooja Sahebrao 🦟	6124	P.S. Move
5	More Runali Vikas 🛛 🗁	6671	R.V. More
6	Nagare Pragati Kiran 🦿	6121	PKN
7	Nimaj Amruta Vikas 🦟	6131	A.V. Nimets
8	Patel Muskan Amin 🦟	6125	Miskan
9	Sakat Komal Lala 🦷	6630	KI. Salva
- 10	Sakunde Rani Kisan 🦟	6670	Oksakunde
11	Salunkhe Tanuja Shankar 🦟	6123	T.S. Sulunk
12	Shaikh Farhin Firoj 🦟	6132	F.F. Strike
13	Shaikh Muskan Raju 🕝	6669	Shou'th mil
14	Shaikh Saliya Arif 🦟	6133	S-A-Shaik
15	Shinde Pranali Shankar	6128	band.
- 16	Shinde Rutuja Subhash 🦿	6116	RPC.
- 17	Thakur Rachana Jagatsing	6118	RJ.Thakun
- 18	Umbarkar SandhyaRavindra 🦟	6129	SPU-
19	Yadav Sushama Ramchandra 🧹	6126	SRY
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# MS Office Batch-5 2019-2020 class: FYBA and FYBCOM

Coordinator



1/CPrincipal

College of Comp. ter Application For Woman Satara (Faculty B.C.A. E.A. B.Com)

Month: Teacher	Month: <u>D. C.</u> Year: 2019 Teacher Name : <u>Mrs</u> : Sondt Y. kullkarni	Ika	- FA	°.	llege	ge of Computer Application for Wome [Faculty: BCA,BA, Bcom] Class: Subject Code	duo d	acult	Apr Iv: B	College of Computer Application for Women, Satara [Faculty: BCA,BA, Bcom] Class: Subject Code & Name :	A, Bo Clin Su	n for M Bcom] Class: Subject	Cod	eg.	Satau		Batch: <u>TT</u> MS Office	E E	34	Dec.	 	3 <sup>78</sup> Dec. to 18 <sup>t</sup> Dec. Daily 3 hours	De	to 18th ec 3 hours 12.00-5.00
			-	~		4	5	9	-	0	10	H	12	13	14	15	16	17	18	61	20	21	2	-
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e	Balip Mayuri Ravindra		Q	0	٩	¢	-	-	-	-	đ	X t			C			-	_				_	
4	Bhingardeve Manasi Pramod	2967	-	¢	G	9	t	G	P A	P	a_	S.	0	9	C			-						
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2	Chavan Tejashree Vittha		Q.	d	đ	5	-	0	00	0	2	đ		90	4-	6								
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10	Deshpande Pranali Sanjay		G	P	4	A	C	P 1	D	0 0		d d	C.	4	D .	~		_		1	21			
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14	Gujar Prajkta Sadashiv		Q.	Q	5	4	6	9	A F	9	-	٤.	9	9	9	14		_		_				
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23	Lokhande Prajakta Ram	~		2	d	¢	Q.,	G	A A	A G	P P		Q	4	*	-					-			

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		Teacher's Sign: Adul Kannu'.	35	34	33	32 ~	31	30	29	28 P	27 P	26 P			
		's Sign:				Tamkh	Sutar Dipali Ramchandra	Shinde Manisha Shankar	Pimpale Pranali Maruti	Pawar Priyanka Pramod	Patil Aparna Pralhad	Palkar Pooja Dipak	Nerkar Rucha Vishwas	Nalawade Pratiksha Anil	
		E S				Tamkhane Mamta Mangesh	ipali R	Manish	Prana	riyanka	arna Pr	ooja Di	ucha V	e Pratil	
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Sublest Mr. Office (Final Test)	Batch-4
Subject: MS-Office (Final Test)	Class- FY BA
Date-18.12.2019 Time-12.00 to 1.00 / 1.00 to 2.00	Marks - 60
Q1.Choose any subject of your choice to make a presentation	tion of not more than 5slides. (15)
O2 Type shows paragraph and apply following effects.	(20)

Q2. Type above paragraph and apply following effects.

#### The Habit of Reading

Studying is the main source of knowledge. Books are indeed never failing friends of man. For a mature mind, reading is the greatest source of pleasure and solace to distressed minds. The study of good books ennobles us and broadens our outlook. Therefore, the habit of reading should be cultivated. A student should never confine himself to his schoolbooks only. He should not miss the pleasure locked in the classics, poetry, drama, history, philosophy etc. We can derive benefit from other's experiences with the help of books. The various sufferings, endurance and joy described in books enable us to have a closer look at human life. They also inspire us to face the hardships of life courageously.

Q1. (A) Type above paragraph and following effects.

- Apply Lower Case for "The Habit of Reading". .
- Change the left margin= 1.00 and Right margin= 1.00 for last two(2) line.
- Apply Page border (Art) to the page
- Find "Books" and Replace it "NoteBooks".
- Show page in Full Screen Reading View.
- Use text effect for "classics, poetry, drama, history, philosophy"
- Insert following shape below the -٠
- Insert following symbols 🛄 , 🖃
- Give Texture Background for all page.
- Apply Bold effect for first two line.

(B) Correct the following spelling using Spelling and Grammar Option. and give comment to all spellings. Comments - (1-Good, 2-Very Good, 3-Excellent) (5)

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Q3.Create Candidate details table and follow instructions given below the table. (15)

	CANDIDAT	E DETAILS	
Candidat e Code	Candidate Name	Salary	Experienc e
1	Ram Dev	10000	1 Years
2	Shyam Mone	25000	2.5 Years
3	Sai Sathe	8000	10 Months
4	Priya Nene	30000	3 Years
5	Ovi Lele	15000	1.5 Years
6	Jui Joshi	20000	2 Years

- Use Chart option and show table in column chart. Also use pivot chart option and show only candidate name and salary column.
- Create same duplicate table use 'copy' and 'paste' option and in second table show column name in 'descending order' and salary in 'ascending order'. And use 'merge and center' option for heading. Show all text in 'Middle Align'

# Annual Summary Report

Year

: 2018-19

Name of the Course : Certificate Course in MS-Office

Fees

: Rs. 580/-

Name of the Teacher : Ms.Sonali Kulkarni

Sr. No.	Batch No.	Duration(From – to)	Time	Students per batch
1	1	16/7/2018 to 18/8/2018	12.10 - 2.10	32
2	2	20/7/2018 to 15/9/2018	12.10 - 2.10	29
3	3	18/9/2018 to 13/10/2016	12.10 - 2.10	32
4	4	3/12/2018 to 31/12/2018	12.10 - 2.10	31
5	5	1/1/2019 to 25/1/2019	12.10 - 2.10	32
6	6	28/1/2019 to 20/2/2019	12.10 - 2.10	29
7	7	22/3/2019 to 30/3/2019 (Daily 4hours)	12.10 - 2.10	17
			Total	202

Co-ordinator

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College of Comp. (er Application For Women, Satara (Faculty B.C.A. B.A. B.Com)

# Annual Summary Report

Year

: 2017-18

Name of the Course : Certificate Course in MS-Office

Fees : Rs. 300/-

Name of the Teacher : Ms. Anisa Mulla

Sr. No.	Batch No.	Duration	Time	Students per batch
1	1	20/6/2017 to 2/6/2017	12.10 - 2.10	28
2	2	18/9/2017 to 14/10/2017	12.10 - 2.10	17
3	3	4/12/2017 to 7/1/2018	12.10 - 2.10	26
4	4	19/1/2018 to 15/2/2018	12.10 - 2.10	33
5	5	24/2/2018 to 12/3/2018	12.10 - 2.10	28
6	6	2/5/2018 to 20/5/2018	12.10 - 2.10	35
			Total	167

Co-ordinator

I/C Principal

College of Computer Application For Women, Satara (Faculty B.C.A. B.A. B.Com)

# Annual Summary Report

Year

: 2016-17

Name of the Course : Certificate Course in MS-Office

Fees : Rs. 300/-

Name of the Teacher : N

: Ms. Anisa Mulla

Sr. No.	Batch No.	Duration	Time	Students per batch
1	1	20/6/2016 to 2/6/2016	12.10 - 2.10	30
2	2	26/7/2016 to 7/9/2016	12.10 - 2.10	27_
3	3	14/9/2016 to 14/10/2016	12.10 - 2.10	30
4	4	5/12/2016 to 24/12/2016	12.10 - 2.10	35
5	5	19/1/2017 to 15/2/2017	12.10 - 2.10	17
6	6	2/5/2017 to 20/5/2017	12.10 - 2.10	31
			Total	165

Co-ordinator

Coordinator



L/ C Principal College of Computer Application For Women, Satara (Faculty B.C.A. B.A. B.Com)



Maharshi Karve Stree Shikshan Sanstha's

# **COLLEGE OF COMPUTER APPLICATION**

# FOR WOMEN, SATARA

(FACULTY B.C.A., B.A., B.COM) (Affiliated to S.N.D.T. Women's University, Mumbai)

**Takes Pleasure in Awarding** 



This is to Certify that Miss	katkar	Tyoti	B	

has successfully completed.

Certificate Course in Ms-office The Course was conducted

during the period Aug. 2017 to Sept. 2017.



College dimeinan Application For Women, Satara (Success is a journey, not a destinition v B.C.A. B.

Awarded by

# MAHARSHI KARVE STREE SHIKSHAN SAMSTHA'S COLLEGE OF COMPUTER APPLICATION FOR WOMEN, SATARA

[Faculty: B.C.A., B.A. & B.Com.] Affiliated to SNDTWU, Mumbai

**Skill Development Courses** 

3. KLIC Certificate in Financial Accounting with Tally ERP

# KLiC Certificate in Financial Accounting with

# Tally ERP (Tally with GST)

### SYLLABUS

# Introduction to Financial Accounting (Theory)

- Accounting
- Methods of Accounting
- Financial Accounting Concept
- Recording of Transactions
- Accounts Books
- Final Accounts
- Manual Accounting vs Computerised Accounting
- Computerized Accounting Software
- Accounting without codes
- Budgets, MIS and Ratio analysis (in short)

### Tally History and Journey (Theory)

### Introduction to GST (Theory)

- "5 W" of GST
- Basics of GST
- Objectives of GST
- GST at Global level
- List of Goods not covered under GST
- Registration Process Under GST to be added
- Registered and Unregistered Dealers and Effects of Purchases from Unregistered Dealers.

# Tally with GST

- Upgrading to Tally.ERP 9 Release 6.0
- Start Using Tally.ERP 9 for GST Compliance
  - o Activate GST
  - o Set up tax rates
  - o Update or create ledgers as required
- Recording Sales and Printing Tax Invoices

Cordinator

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I/C Principal College of Computer Application For Women, Satara (Faculty B.C.A., B.A., B.Com.)

- Recording Purchases
- Recording a Tax Payment
- Transferring Tax Credits of VAT, excise and service tax to GST

# Financial Accounting Basics (Theory + Practical)

- Company Creation
- Accounts Configuration
- Accounts Classification
- Accounts Master Creations
- Trial Balance
- Voucher Entry
- Discount Entry
- Petty Cash
- Voucher Types and Classes
- Accounts Vouchers

#### Maintaining Company Data

- Gateway of Tally
- · Creating and Maintaining a Company
- · Loading a Company
- Maintaining Group Company
- F11: Company Features
- F12: Configuration

### Incorporation of various laws under GST (Theory)

- · List of all taxes that are subsumed into GST to be given separately here.
- Reverse charge mechanism introduction of GST to be given
- Central taxes which will be included in CGST
- State taxes which will be included in SGST
- . IGST
- GST Rates

### **Creating Masters**

- Accounts Information
- Statutory Info.
- Inventory Information

Cordinator



I/C Frincipal College of Computer Application For Women, Satara (Faculty B.C.A., B.A., B.Com.)

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# Voucher Entry

- Accounting Vouchers
- Inventory Vouchers
- Optional & Non-Accounting Vouchers
- Order Processing
- Advanced Voucher Entry

### Constitutional Amendments in GST (Theory)

- Power with central government
- Power with state government
- GST Council
- Set off Mechanism between CGST,IGST and SGST

#### Inventory

#### Stock Groups

- Creating a Stock Group
- Creating Multiple Stock Groups
- Displaying a Stock Group

#### Stock Categories

- Creating a Stock Category
- Creating Multiple Stock Categories
- Displaying a Stock Category
- Altering a Stock Category

#### Stock Items

- Creating a Stock Item
- Creating a Stock Item in Advance Mode
- Displaying a Stock Item
- Altering a Stock Item

# Units of Measurement

- Creating Compound Units of Measure
- Altering a Units of Measure
- Displaying a Units of Measure

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### **Bills of Materials**

- Creating Single Bill of Materials for a Stock Item
- Creating Manufacturing Journal for a Stock Item with Single Bill of Materials
- Creating Multiple Bill of Materials for a Stock Item
- Creating Manufacturing Journal for a Stock Item with Multiple Bill of Materials
- Creating Single/Multiple Bill of Material with Type of Item
- Creating Manufacturing Journal for a Stock Item with single/Multiple BOM created with Type of Item

### Batches & Expiry Dates

- Activating Batch-Wise Details
- Manufacturing date & Expiry date for Batches

#### Inventory Voucher Class

- Creating Stock Journal Voucher Class
- Predefined Voucher Types in Tally ERP 9.

#### Economic Survey in regards to GST (GST)

- Benefits of implementing GST
- Limitations of implementing GST

#### Payroll

THE OWNER WATCHING

- Payroll Features of Tally.ERP 9
- Enabling Payroll in Taily.ERP 9
- Five Easy Steps to Generate a Pay Slip
- Creating Payroll Masters (Payroll Info)
- Payroll Voucher Entry / Transactions
- Payroll Reports

#### TDS

- · Getting Started with TDS
- Configuring TDS
- Masters
- Transactions
- TDS Reports

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Union Budget Changes for TDS - 2017-18

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# Other Scenarios

- Recording Purchase from Registered & Unregistered GST Dealers
- Inward Supply of Services Under Reverse Charge
- Recording an Advance Receipt from Customer
- Recording an Advance Payment to Supplier under GST
- Sales Nil Rated, Exempt, SEZ, and Deemed Export
- Recording Sales of Composite Supply Under GST
- Recording Sales of Mixed Supply Under GST
- Recording Sales Returns
- Recording Purchase Returns (Debit/Credit Notes)
- Recording Import of Services (Debit/Credit Notes)
- Recording Export Sales
- Recording Journal Vouchers for Adjustments Against Tax Credit
- Recording a Journal Voucher for TDS Adjustment
- Recording a Journal Voucher for TCS Adjustment
- Recording a Journal Voucher for Refund of Tax Credit
- Recording a Journal Voucher for ISD Credit
- · Recording a Journal Voucher for Transitional Credit
- Recording Journal Vouchers for Other Liabilities
- Recording Journal Vouchers for Reversal of Tax Credit

#### Reports

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- Basic Features of Displaying Reports
- Modifying Reports
- Display Financial Statements
- Display Registers & Ledgers
- Display Inventory Reports & Statements
- Management Information\_System (MIS) Reports
- Printing Reports

# Tally Software Services (TSS)

- Creating Remote Users
- Authorising Security Levels
- Assigning Security Controls
- Connect Company to Tally.NET Server
- Remote Login

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# Data Management

- Backup & Restore
- Split a Company.
- Import Data
- Export of Data
- E-Capabilities
- Tally ODBC
- SQL Query

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# MKCL KLiC Center (ALC : 13210328)

### KLIC Certificate in Financial Accounting with Tally ERP (KLIC Tally with GST)

Sr. No.	Batch Name	Confirmed Learners
1	January-2021	3 -
2	November-2020	1
3	March-2020	2 -
4	February-2020	4
5	December-2019	1~
6	November-2019	3 ~
7	October-2019	15 🖵
8	August-2019	1
9	July-2019	1 ~
10	June-2019	27 -
11	April-2019	2 🗸
12	December-2018	23 -
13	September-2018	14 🗸
14	August-2018	19
15	June-2018	24.
16	May-2018	3 2
17	Apríl-2018	25
18	December-2017	22
19	October-2017	2



### MKCL KLiC Center (ALC : 13210328)

### KLiC Certificate in Financial Accounting with Tally ERP (KLiC Tally with GST)

Sr. No.	Batch Name	Confirmed Learners
20	September-2017	20 🖵
21	July-2017	25 - 🛩
22	April-2017	7
23	February-2017	1
24	December-2016	14 🖵
25	August-2016	16 🖵
26	May-2016	26



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College of Computer Application For Women, Satara (Faculty B.C.A., B.A., B.Com.)

# MKCL KLiC Center (ALC : 13210328)

### KLiC Certificate in Financial Accounting with Tally ERP (KLiC Tally with GST)

Student List

### February\_2020

Batch Start Date : February\_2020 Batch End Date : April\_2020 Learning Period : 2 Months Timing : 12.00 To 2.00

Sr. No.	Learner Code	Name	Mobile	Result
1	295529012002032	BARGE RUTUJA DIPAK	8104379013 9765271920	
2	295529152002032	JADHAV PRADNYA TATYASAHEB	9822539773 9579395152	
4	295784802002222	KAMBLE NEHA PRADIP	9309117344	
3	295535082002032	NIKAM PRAJAKTA PRAKASH	7977848287 9421884068	

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# MKCL KLiC Center (ALC : 13210328)

# KLiC Certificate in Financial Accounting with Tally ERP (KLiC Tally with GST)

Student List

### March\_2020

Batch Start Date : March\_2020 Batch End Date : May\_2020 Learning Period : 2 Months Timing : 12.00 To 2.00

Sr.	Learner Code	Name	Mobile	Result
No. 1	296950882003122	DAPAL PRATIKSHA SANJAY	9552648765 9552447633	
2	296950932003122	NIKAM PRATIKSHA JAYAVANT	9552530067 9767550036	

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### MKCL KLiC Center (ALC : 13210328)

# KLiC Certificate in Financial Accounting with Tally ERP (KLiC Tally with GST)

Student List

### November\_2020

Batch Start Date : November\_2020 Batch End Date : January\_2021 Learning Period : 2 Months Timing : 12.00 To 2.00

Sr.	Learner Code	Name	Mobile	Result
<u>No.</u>	298752332011242	INDALKAR VAISHNAVI RAMESH	8767647028 7666890961	

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I/C Principal College of Computer Application For Women, Satara (Faculty B.C.A. B.A. B.Com)

#### 13210328 JUN-19

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# Certificate



Creating a Knowledge Lit World www.mkcl.org



#### This is to certify that MOHITE SAYALI JALINDAR has successfully passed in December 2019 the Knowledge Lit Careers Certificate Course i.e.

KLiC Certificate Course in Financial Accounting with Tally ERP (KLiC Tally with GST)

designed, developed and offered by MKCL\* and recognized by YCMOU\*\*.

S/he has secured 68% of marks.

While pursuing this course of 120 hours duration, s/he has additionally completed 5 Mini-Projects in Financial Accounting with Tally ERPand has published their outputs in her/his Portfolio.

> In appreciation of this additional work S/he is being recognized as

### MKCL Certified Tally Expert

In testimony whereof are set the seal and signature of the Managing Director, MKCL.





Managing Director Maharashtra Knowledge Corporation Limited (MKCL)



#### Software Tools Learnt: Tally

MKCL: Maharashtra Knowledge Corporation Limited. \*\* YCMOU: Yashwantrao Chavan Maharashtra Open University, Nasik.
 The authenticity of this certificate and the Portfolio can be viewed and validated at www.mkcl.org/klic
 This certificate of appreciation is being awarded without charging any fees.

The photograph of the candidate is printed on the certificate. If it is found to be pasted externally, the certificate is not valid.

# MAHARSHI KARVE STREE SHIKSHAN SAMSTHA'S COLLEGE OF COMPUTER APPLICATION FOR WOMEN, SATARA

[Faculty: B.C.A., B.A. & B.Com.] Affiliated to SNDTWU, Mumbai

**Skill Development Courses** 

4. Mastering in Computer Typing and Data Entry (English)



# MKCL KLIC Center (ALC : 13210328)

r. No.	Batch Name	Confirmed Learners	
1	February-2020	23	
2	December-2019	27	
3	November-2019	3	
4	June-2019	1	
5	May-2019	4	
6	April-2019	10 🗸	
7	February-2019	23	
8	January-2019	1 終	
9	December-2018	32 🛩	
10	September-2018	5	
11	August-2018	11+12	
12	May-2018	2	
13	April-2018	8	
14	March-2018	2	
15	December-2017	9 🖂	
16	October-2017	0	
17	September-2017	7 (	
18	August-2017	5	
19	July-2017	6 t-	
20	April-2017	11	
21	February-2017	34 AH	
22	December-2016	1	

# Mastering Computer Typing & Data Entry (English)



# MKCL KLIC Center (ALC : 13210328)

# Mastering Computer Typing & Data Entry (English)

### December\_2016

Batch Start Date : December\_2016 Batch End Date : January\_2017 Student List

Learning Period : 1 Month Timing : 12.00 To 2.00

Sr. No.	Learner Code	Name	Mobile	Result
1	1779928416121930	BARTAKKE KALYANI JITENDRA	9421179155	PASS

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### MKCL KLiC Center (ALC : 13210328)

# Mastering Computer Typing & Data Entry (English)

### February\_2017

Student List

Batch Start Date : February\_2017 Batch End Date : March\_2017 Learning Period : 1 Month Timing : 12.00 To 2.00

Sr. No.	Learner Code	Name	Mobile	Result
1	2453113817020930	AHIREKAR PRACHI RAJENDRA	7775060252 8857965343	PASS
2	2452961017020930	BHANDEKAR ANKITA NAMDEV	9922775596 9637382002	PASS
3	2454036717021430	BHOSALE ANKITA ASHOK	7448121974 9890210649	PASS
4	2454031917021430	BHOSALE ASHWINI ANIL	8805470660	PASS
5	2452977417020930	BHOSALE SAMIKSHA RAJESH	9881355127	PASS
6	2452651017020930	CHALKE RUPALI CHANDRAKANT	7057688749 8275911856	PASS
7	2452653817021530	CHAVAN NIKITA MARUTI	8888984089	PASS
8	2452965917020930	DESHMUKH ANJALI SAMBHAJI	9096336682 7057283829	PASS
9	2452647717021530	DESHMUKH TEJASHRI MOHAN	9011845628	PASS
10	2452962617020930	DEVI VAISHNAVI ANANDKUMAR	9423254351 9405540761	PASS
11	2452968417020930	GAIKWAD PRAJAKTA SAMBHAJI	9762762785 8605390389	PASS
12	2454031517021430	GAIKWAD TANUJA PRAMOD	9823242355	PASS
13	2453115217020930	GODSE SHWETA PRALHAD	8698573568	PASS
14	2454037317021430	INGALE TRIVENI SHASHIKANT	8329522716 9767044577	PASS
15	2452959917020930	JADHAV AMRUTA DHANANJAY	9850471571 9822523745	PASS
16	2452968717020930	JADHAV NIKITA JAYWANT	8888303914 7741828083	PASS
17	2454038117021530	JAGADALE SIDDHI SATISH	7559295017	PASS
18	2452971817020930	JAWALKAR PRACHI VINIT	9552555119 9765682776	PASS



Sr. No.	Learner Code	Name	Mobile	Result
19	2454030217021430	KADAM SNEHA SURESH	9922640559	PASS
20	2452974417020930	KAHAR POOJA RAMKHILAVAN	9850923283	PASS
21	2454037717021630	KENJALE PRATIKSHA VIJAY	8380874354 9527267103	PASS
22	2453117217020930	KULKARNI AISHWARYA AMOL	9503813882 8698178453	PASS
23	2453116317020930	KULKARNI SHARVARI SHRIRAM	7709525126	PASS
24	2452971217021530	MALUSARE AARTI RAJENDRA	7775060252 8857965343	PASS
25	2452970517020930	MANE YOGITA PANDURANG	9850893016 8381031420	PASS
26	2452648717021530	MULANI TABBSUM SHAHAJHAN	7875085408	PASS
27	2452972417020930	NIPANE NIKITA DILIP	7066227445 8390689757	PASS
28	2452972817020930	PATIL SNEHAL VITTHAL	7798436076	PASS
29	2452969117020930	PAWAR PRIYANKA PRAKASH	9405699266	PASS
30	2452652217020930	SAWANT POOJA SUNIL	8600957037 9922814388	PASS
31	2452962017020930	SAWANT POOJA VILAS	8329488281	PASS
32	2452969917020930	SHINDE AMRUTA VIJAY	9763888190 9881764126	PASS
33	2452967917020930	SHINDE JAYSHREE SHAMRAO	7038519671 7218615642	PASS
34	2452652817020930	SHINDE PRAJAKTA SURESH	7774032363	PASS

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College of Computer Application For Women, Satara (Faculty B.C.A. B.A. B.Com)

## MKCL KLiC Center (ALC : 13210328)

## Mastering Computer Typing & Data Entry (English)

**Student List** 

#### April\_2017

Batch Start Date : April\_2017 Batch End Date : May\_2017

Learning Period : 1 Month Timing : 12.00 To 2.00

Sr. No.	Learner Code	Name	Mobile	Result
1	2484997117042030	BHOSALE ASHWINI VIJAY	7038352855 9096256862	PASS
2	2481079117042030	BHOSALE DIPALI GENU	7775062965 9405259752	PASS
3	2485607217042030	BHOSALE SHWETA VISHNU	9130299189 9822340565	PASS
4	2481077317042030	GHORPADE APARNA SARJERAO	9145048845 8888518735	PASS
5	2481073617042030	GORE POONAM SHIVAJI	7888206115 9766270870	PASS
6	2485004817042030	JADHAV KANCHAN BHARAT	7741065172 8379845483	PASS
7	2481078317042030	KHAMKAR LAXMI LAHUBA	7768915709 7219860856	PASS
8	2484995317042030	KUMBHAR PRAJAKTA ASHOK	8308045363 9011318763	PASS
9	2485719617042030	MANE ARATI ANIL	8600205892	PASS
10	2481082717042030	MUJAWAR ASMA IBRAHIM	7219141611	PASS
11	2485012517042030	TIKHE VAISHNAVI VASANT	9075622462 9527842722	PASS

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# MKCL KLIC Center (ALC : 13210328)

# Mastering Computer Typing & Data Entry (English)

Student List

July\_2017

Batch Start Date : July\_2017 Batch End Date : August\_2017 Learning Period : 1 Month Timing : 12.00 To 2.00

Sr. No.	Learner Code	Name	Mobile	Result
1	2523145617071130	AWKIRKAR POOJA SITARAM	9975414835	PASS
2	2528841317071830	BHAVIKATTI AISHWARYA MARUTI	9975114201	PASS
3	2525562617071730	CHORGE SHRADDHA BHARAT	9860175234 9637421068	PASS
4	2528855417071830	DAFEDAR RUKAYYA SADIK	9921576423	PASS
5	2526787317071730	SHINDE ASHLESHA KASHINATH	8975753865	PASS
6	2523144817071130	TOTANAK MANISHA BASAVANTARAY	9766941720	PASS

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# MKCL KLIC Center (ALC : 13210328)

# Mastering Computer Typing & Data Entry (English)

Student List
August\_2017

Batch Start Date : August\_2017 Batch End Date : September\_2017 Learning Period : 1 Month Timing : 12.00 To 2.00

Sr. No.	Learner Code	Name	Mobile	Result
1	2539598717080530	HAWALE MINAKSHI SOMNATH	7083122693 9850953064	PASS
2	2539599417080530	KAMBLE MITALI NAGESH	7775049301	PASS
3	2539597717080530	MANE DIVYA CHANDRAKANT	9552719839	PASS
4	2539640517080530	PATIL ANCHAL ANIL	9890370916 9921091001	PASS
5	2539596517080530	SHINDE POOJA ASHOK	9975190260	PASS

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### MKCL KLiC Center (ALC : 13210328)

### Mastering Computer Typing & Data Entry (English)

Student List September\_2017

Batch Start Date : September\_2017 Batch End Date : October\_2017

Sr. No.	Learner Code	Name	Mobile	Result
1	2546479817090630	BHOSALE SHAMAL SHIVAJI	9767980222	PASS
2	2546481517090630	JAMBHALE SAYALI DNYANESHWAR	8623829677	PASS
3	2547134017090830	KAMBLE NISHA SURESH	9011651660	PASS
4	2546467317090630	NALAWADE NEHA RAJENDRA	7057298697 9422729939	PASS
5	2546468517090630	NALAWADE PRIYANKA TANAJI	8600532514 7249423923	PASS
6	2547148917090830	NIKAM JYOTI SANTOSH	9881482096	PASS
7	2547133017090830	PAWAR SONALI HANMANT	7448124356	PASS

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College of Computer Application For Women, Satara (Faculty S.C.A. B.A. B.Com)

## MKCL KLiC Center (ALC : 13210328)

## Mastering Computer Typing & Data Entry (English)

Student List December\_2017

Batch Start Date : December\_2017 Batch End Date : January\_2018

Learning Period : 1 Month Timing : 2.00 To 4.00

Sr. No.	Learner Code	Name	Mobile	Result
1	2592005617121630	CHAVAN MEGHA SHRIRANG	7719073788	PASS
2	2592006317121630	KADAM VISHAKHA VASANT	9969081225	PASS
3	2592006917121630	KUMBHAR PRAJAKTA ASHOK	9011318763 8308045363	PASS
4	2592007517121630	MORE MEGHA LAXMAN	9921113767 8698325252	PASS
5	2593178717122230	MORE POOJA RAMESH	7776093022	PASS
6	2592008017121630	PAWAR SHUBHANGI ANIL	8600616568 8605157548	PASS
7	2592008617121630	PRASAD GUDIYA HARILAL	9284732006 9960151119	PASS
8	2592003217121630	SABALE POOJA BABAN	9172832459	PASS
9	2592009017121630	WAGHMARE MEERA SHANKAR	9766448308	PASS



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College of Computer Application For Women, Satara (Faculty B.C.A., B.A., B.Com.)

# MKCL KLIC Center (ALC : 13210328)

# Mastering Computer Typing & Data Entry (English)

Student List March\_2018

Batch Start Date : March\_2018 Batch End Date : April\_2018

Sr. No.	Learner Code	Name	Mobile	Result
1	2613581118030530	LADE SONALI BALIRAM	9552979992	PASS
		YADAV SHEETAL SUNIL	9764826552	PASS

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# MKCL KLIC Center (ALC : 13210328)

# Mastering Computer Typing & Data Entry (English)

Student List April\_2018

Batch Start Date : April\_2018 Batch End Date : May\_2018 Learning Period : 1 Month Timing : 2.00 To 4.00

Sr. No.	Learner Code	Name	Mobile	Result
1	2659977718042330	GAIKWAD RASIKA SHIVAJI	9175333738	PASS
2	2639641318042330	GORE POONAM SHIVAJI	7888206115	PASS
3	2636565618042330	JADHAV PALLAVI PANDURANG	9561201616	PASS
4	2636559618042330	JADHAV SONALI EKNATH	9112818950	PASS
5	2639697018042330	KHANDAGALE KOMAL SANJAY	7083023755	PASS
6	2659978618042330	MORE MAYURI ARUN	8766892025	PASS
7	2639684018042330	SANKPAL VARSHA RAJENDRA	7083023355	PASS
8	2639661218042330	SUTAR PRIYANKA MADHUKAR	7040020069	PASS
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(Faculty B.C.A. E.A. B.Com)

### MKCL KLiC Center (ALC : 13210328)

## Mastering Computer Typing & Data Entry (English)

**Student List** May\_2018

Batch Start Date : May\_2018 Batch End Date : June\_2018

Learning Period : 1 Month Timing : 2.00 To 4.00

Sr. No.	Learner Code	Name	Mobile	Result
1	2679523918052330	NAIKNAVARE ASHWINI KAILAS	9607345321 8788250219	PASS
2	2679781318052430	SAWANT SIDDHI MANOHAR	7558550517 7066523871	PASS

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(Faculty B.C.A. B.A B Com)

## MKCL KLiC Center (ALC : 13210328)

## Mastering Computer Typing & Data Entry (English)

Student List

### August\_2018

Batch Start Date : August\_2018 Batch End Date : September\_2018 Learning Period : 1 Month Timing : 2.00 To 4.00

Sr. No.	Learner Code	Name	Mobile	Result
1	2728928118082730	BELKAR NILAM GOVIND 🛛 🖉	7261977095 8857824011	PASS
2	2720120018083130	DHANAWADE PRIYANKA VITTHAL	7620014741 9623281977	PASS
3	2720112018082030	GAIKWAD RASIKA SHIVAJI	9518902630 9175333738	PASS
4	2720121118083130	GHORPADE PRATIKSHA PRABHAKAR	9763404016 9758292545	PASS
5	268365531806272	GUJAR SHWETA BHARAT	9767688094 7028214878	PASS
6	2720129718083130	KIRDAT BHAGYASHRI PRAKASH	8888541914 9823970797	PASS
7	2720112918082030	MANE POONAM HIRAJI	7350369749 9766597722	PASS
8	2720159418082030	MORE MAYURI ARUN	8766892025 9769553429	PASS
9	2720143918082030	MULLA RIHANA RAMJAN	7350034047	PASS
10	272882921808272	NALAWADE VAISHALI PILOBA	7387783523 9325998468	PASS
11	2720114718082430	SHITOLE RUTUJA RAVINDRA	8530414642 9764458402	PASS

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## MKCL KLIC Center (ALC : 13210328)

# Mastering Computer Typing & Data Entry (English)

Student List September\_2018

Batch Start Date : September\_2018 Batch End Date : October\_2018

Learning Period : 1 Month Timing : 2.00 To 4.00

Sr. No.	Learner Code	Name	Mobile	Result
1	2728924918082730	BHAT SOUJANYA JAIRAM	9860918908 8600604851	PASS
2	2728923218082730	BHOSALE AMARJA CHANDRAKANT	7218674610 7262960809	PASS
3	2728929518082730	DESHMUKH KOMAL KASHINATH	9689030364 9623860470	PASS
4	2728927018082730	DHUMAL PUJA KRISHNANAND	9130159074 8308088563	PASS
5	2729424318082730	JATHAR MANSI MILIND	8530036099 9420241410	PASS

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## MKCL KLIC Center (ALC : 13210328)

## Mastering Computer Typing (30 WPM) in English Mastering Computer Typing & Data Entry (English)

#### Student List December\_2018

Batch Start Date : December\_2018 Batch End Date : January\_2019

Sr. No.	Learner Code	Name	Mobile	Remark
1	2767340618120730	AKKI JAYASHREE CHANDRAPPA	8484987015 7448590472	
2	2767693918120730	ATRE TANMAYEE CHANDRASHEKHAR	7276241084 8087119752	
3	2768147118121130	BAGWAN ANAM MUNAF	7775849286 9730288836	
4	2767351618120730	BALLAL PRIYANKA SATISH	7798425668 9665162159	
5	2767342118120730	BHAGADE KAJAL SATISH	9860392837 7387257137	
6	2788448218121230	BHOJ PALLAVI NITIN	9175529991 9890920096	
7	2767692918120730	BHOSALE PRATIKSHA HEMANT	7448267241 9763895775	
8	2787812118121130	CHAVAN PRATIKSHA DILIP	8975813595 9067339065	
9	2767694118120730	CHAVAN SWAPNALI MOHAN	7796749209 7719982802	
10	2768123218121130	DADAS KARISHMA BHAGWAN	9763761870 8975730631	
11	2767342718120730	DEGAONKAR SHREYA SHARAD	9822528845 9765027427	
12	2767350918120730	DESHMUKH VAISHNAVI RAMESH	9762885496 9604291968	
13	2767341818120730	DHANE ARTI MAHESH	8329707834 9923890207	
14	2767345118120730	DHANE MAYURI MOHAN	9881316068 9552230882	
15	2767809318121130	DHONGADE KSHITIJA JAYANT	7522961554 9767625977	
16	2768148018121130	DOIPHODE BHAVANA SHIVAJI	8669374652 8381026916	
17	2767696318120730	INAMDAR SHIREEN SHABBIR	7768917911 9730470086	
18	2767345418120730	JADHAV AISHWARYA SANJAY	9326705607 8766943114	



# MKCL KLIC Center (ALC : 13210328)

# Mastering Computer Typing (30 WPM) in English Mastering Computer Typing & Data Entry (English)

#### Student List December\_2018

Batch Start Date : December\_2018 Batch End Date : January\_2019 Learning Period : 2 Months Timing : 2.00 To 4.00

Sr. No.	Learner Code	Name	Mobile	Remark
19	2767341018120730	JADHAV AMRUTA ASHOK	9359329422 7030225493	
20	2767692518120730	JADHAV KAJAL AKARAM	8888489962 9850710440	
21	2768128518121130	JADHAV PRANALI VIKAS	8530739872 9970324084	
22	2768443618121230	KANNUR SHRUTI UMESH	9405547117 8805111933	
23	2767340218120730	KARANDE GAURI VISHWAS	8379928522 9763656352	
24	2766767218120130	KATKAR JYOTI BALASO	9561623885 7387967960	
25	2767339718120730	MAJGAONKAR SAI MAHESH	9763536154 9881646154	
26	2767353518120730	MANE DEVIKA DIPAK	7758031968 9860918956	
27	2768124818121130	MANE RUTUJA PANDURANG	8975730631 9604965994	
28	2767695218120730	NIKODE SONALI MANOJ	8530834782 9890573808	
29	2768124118121130	PARALKAR MANSI SANJAY	7972196554 8975730631	
30	2767352018120730	PAWAR PRATIKSHA SANJAY	9137915149 8652755953	
31	2767341218120730	PAWAR RUTUJA VIJAY	8308373620 8975732548	
32	2768440518121230	SHAIKH KAREENA MUSA	9021791044 9665282307	

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College of Computer Application For Woman, Satara (Faculty B.C.A. B.A. B.Com)

## MKCL KLiC Center (ALC : 13210328)

## Mastering Computer Typing (30 WPM) in English Mastering Computer Typing & Data Entry (English)

Student List January\_2019

Batch Start Date : January\_2019 Batch End Date : February\_2019

Sr. No.	Learner Code	Name	Mobile	Remark
1	2787478519013130	CHAVAN ARATI LAXMAN	9527219043	
2	2787723819013130	DESHMUKH POOJA DILIPRAO	9359973192 7559414348	
3	2787476119013130	DESHMUKH RUTUJA SURYAKANT	9766173275 9822741013	
4	2720120018083130	DHANAWADE PRIYANKA VITTHAL	7620014741 9623281977	
5	2787726519013130	GHADGE APURVA ANIL	9762988473 9860660165	
6	2787731419013130	JADHAV MUGDHA DATTATRAY	9096314005 8855897241	
7	2787729719013130	JADHAV SAIE SHRIKANT	7588865077 7588865066	
8	2787727819013130	JADHAV SAYALI ANIL	9021775978 9673480775	
9	2787730119013130	JAGDALE KOMAL DATTATRAY	7038812153 9975678802	
10	2539599417080530	KAMBLE MITALI NAGESH	7775049301	
11	2787726919013130	KARANJKAR AISHWARYA SUNIL	7776991596 9423864173	
12	2788050019013130	KATKAR SONALI ARJUN	7841996810 7843020576	
13	2787722319013130	KAZI SABA ASHPAK	7058679946 9403683906	
14	2787720219013130	KESARKAR RENUKA ANIL	7387157755 9096915814	
15	2787726019013130	KURLEKAR SHRUTIKA SUNIL	8855900837 9689785301	
16	2787728219013130	MANE NETRA NANDKUMAR	9370789503 9527355996	
17	278/720919013130	MANE TEJASHREE BALIRAM	7028539536 7066788072	
18	2787721719013130	MOMIN SADIYA ASHFAQUE	8888252516 9423262263	

Sr. No.	Learner Code	Name	Mobile	Remark
19	2787724419013130	NADAF MUSKAN MEHBOOB	8421925875 7350526673	
20	2787725319013130	SANAS AISHWARYA PRAKASH	7350607292 9623367419	
21	2787724719013130	SANKPAL AKSHADA SATISH	9552450098 9637509181	

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### MKCL KLiC Center (ALC : 13210328)

#### Mastering Computer Typing (30 WPM) in English Mastering Computer Typing & Data Entry (English) Student List February\_2019

Batch Start Date : February\_2019 Batch End Date : March\_2019

Sr. No.	Learner Code	Name	Mobile	Remark
1	2788367419020130	DYAMGAUND SHRUTI MALLINATH	9359221645 8007601926	
2	2788368719020130	KADAM DIVYA KAMALAKAR	9156973019 9881948476	
3	2790304719020730	KATKAR PURVA SANTOSH	8668417530 9822027970	

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#### MKCL KLIC Center (ALC : 13210328)

### Mastering Computer Typing (30 WPM) in English Mastering Computer Typing & Data Entry (English)

**Student List** 

April\_2019

Batch Start Date : April\_2019 Batch End Date : May\_2019 Learning Period : 2 Months Timing : 2.00 To 4.00

Sr. No.	Learner Code	Name	Mobile	Remark
1	2820830219041030	AWASARE ANUSHKA MILIND	7387778008 9325851065	
2	2820856619041030	DESHPANDE RAJARAM CHAITANYA	7720033974 9922248541	
3	2820846419041030	DESHPANDE VASUNDHARA CHAITANYA	7720033974 9881531665	
4	2820824819040930	JADHAV SNEHA RAMESH	7721054015 9527472435	
5	2820790719040930	JAGTAP PORNIMA SHIVAJI	9146526684 9552657557	
6	2828517819041530	KSHIRSAGAR KISHOREE SUBHASH	7385881848 9403166243	
7	2848772919042430	MORE SNEHAL RAGHUNATH	9284025969 9922815981	
8	2848770319042430	NALAWADE POOJA VASANT	9922793390 7798566719	
9	2820837819040930	NARKAR SIDDHI GOVIND	9545150506 9881444320	
10	2820842819040930	RANADE PRATIKSHA DHANANJAY	7219692663 9766390983	

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College of Computer Application or Women, Satara (Faculty B.C.A. B.A. B.Com)

## MKCL KLiC Center (ALC : 13210328)

## Mastering Computer Typing (30 WPM) in English Mastering Computer Typing & Data Entry (English)

Student List May\_2019

Batch Start Date : May\_2019 Batch End Date : Jane\_2019

Learning Period : 2 Months Timing : 2.00 To 4.00

Sr. No.	Learner Code	Name	Mobile	Remark
1	2592005617121630	CHAVAN MEGHA SHRIRANG	7719073788	
2	2592006317121630	KADAM VISHAKHA VASANT	9969081225	
3	2857931219050930	PAWAR PRACHI AJIT	9689789507 7758811533	
4	2858469619051030	SAPKAL RUTUJA NITIN	7709139060 8975962968	
5	2857078119050730	SONAWALE PRATIKSHA PRAVIN	8308597323 8805642644	
6	2857035919050730	SURYAWANSHI AKSHTA VINOD	7447566855 9021116740	

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For Women, Satara (Faculty B.C.A. B.A. B.Com)

# MKCL KLIC Center (ALC : 13210328)

## Mastering Computer Typing (30 WPM) in English Mastering Computer Typing & Data Entry (English)

Student List June\_2019

Batch Start Date : June\_2019 Batch End Date : July\_2019 Learning Period : 2 Months Timing : 2.00 To 4.00

Sr. No.	Learner Code	Name	Mobile	Remark
1	251982581707042	GHADGE RUPALI SANTOSH	9822653214	
2		JADHAV SNEHA RAMESH	7721054015 9527472435	
3		JAGTAP PORNIMA SHIVAJI	9146526684 9552657557	
4		KUMBHAR PRAJAKTA ASHOK	9011318763 8308045363	
5	The second s	MORE SNEHAL RAGHUNATH	9284025969 9607058401	
6		PAWAR SHUBHANGI ANIL	8600616568 8605157548	

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College of Computer Application For Women, Satara (Faculty B.C.A., B.A., B.Com.)

## MKCL KLIC Center (ALC : 13210328)

## Mastering Computer Typing (30 WPM) in English Mastering Computer Typing & Data Entry (English)

Student List November\_2019

Batch Start Date : November\_2019 Batch End Date : December\_2019

Sr. No.	Learner Code	Name	Mobile	Remark
1	287323921906262	DANGI CHANDA RAMESH	9309790983 9730707859	
2	291884831911082	INAMAKE DHANASHRI DIGAMBAR	8483809153	
3	2927652819112830	PATIL SRUSHTI SACHIN	9158469225 9158464309	
4	2922045519111630	PAWAR MEGHA SANTOSH	7498792754 8308456916	
5	287323871906262	SHELAKE VASUDHA UMESH	9922936212 9881100554	
6	291884961911082	SHINDE POOJA VINAYAK	9175764552 9156424824	



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# MKCL KLIC Center (ALC : 13210328)

## Mastering Computer Typing (30 WPM) in English Mastering Computer Typing & Data Entry (English)

Student List December\_2019

Batch Start Date : December\_2019 Batch End Date : January\_2020

Sr. No.	Learner Code	Name	Mobile	Remark
1	2935195419121430	ACHARYA SHANKARI SANJAY	9890992872 9834887264	
2	2935193719121430	ADLOK ABOLI VIVEK	8080233070 9421740736	
3	2935369919121430	ANSARI RABIYA MUSTAK	7758912512 9423260060	
4	2935194619121430	BAPAT AAKANKSHA ATUL	9049575155 8698486849	
5	2935192419121430	BODAKE DIVYA RATNAKAR	7841979383 9096806121	
6	2935192619121430	CHAVAN KSHITIJA KRUSHNAT	9096188166 7517354911	
7	2935194019121430	CHAVAN NEHA DINESH	7219673910 9860983910	
8	2935195019121430	CHAVAN PRANAYA BHARAT	9834578923 9579153377	
9	2935196719121430	DESHMUKH RUTUJA SANJAY	9422042982	
10	2935193219121430	DHAKAL RAMBHA BAHADUR	9284713859 9028729753	
11	2935197619121430	DHUMAL PRIYANKA HEMANT	9130552146 8308983539	
12	2935198319121430	GAVADE POOJA SAHADEV	7350217205 8975308628	
13	2935310619121430	GHOLAP KALPANA SAMPAT	9960180152 9146550407	
14	2935197819121430	GITE VAISHNAVI SATISH	7499527078 9623730311	
15	2935191719121430	HAGAVANE SAMIKSHA MAHESH	9022489930 8378933578	
16	2935197219121430	JADHAV SARIKA ASHOK	9881451080 7028188855	
17	2935191219121430	KADAM AISHWARYA VIJAY	7757002444 9637402602	
18	2935371519121430	KALANGE MEGHA NARENDRA	9881059530 9881470780	



Sr. No.	Learner Code	Name	Mobile	Remark
19	2936030819122330	KASHID TRUPTI BHARAT	9689863688 9107002040	
20	2935382519121430	KOKATE SAYALI SUNIL	9545791464 9923988017	
21	2935381519121430	KOLI PRIYANKA JOTIRAM	9373459673 9403404202	
22	2935370219121430	PATIL SHREYA SADASHIV	9834826377 9403546372	
23	2935192919121430	PAWAR SAMRUDDHI RAJESH	8766744520 8625936618	
24	2936914219122330	SHETE KASTURI KIRAN	9545067858 8856018800	

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# MKCL KLIC Center (ALC : 13210328)

## Mastering Computer Typing (30 WPM) in English Mastering Computer Typing & Data Entry (English)

Student List January\_2020

Batch Start Date : January\_2020 Batch End Date : February\_2020

Sr. No.	Learner Code	Name	Mobile	Remark
1	2948932620013030	BHANDE DIVYA SATISH	8329073079 9763652340	
2	2948944120013030	CHAVAN PRACHI UDAY	7499364660 9665858381	
3	2948929020013030	DANGE VRINDA DATTATRAY	9960182437 8830929640	
4	2948950920013030	DHANE AKSHADA RAJENDRA	9561833905 7756921590	
5	2948920620013030	GUJAR SHWETA JITENDRA	7709653011 9623053011	
6	2948931820013030	GUJAR VAISHNAVI BRAHMANAND	9096258930 9767857574	
7	2948934420013030	GURJAR ARPITA RAJENDRA	7447657789 7350075661	
8		INGALE AKSHATA HANMANT	9766081161 9766081161	
9		KAMBLE POURNIMA SANDESH	9146727010 7741043624	

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College of Computer Application - or Women, Satara (Faculty B.C.A. B.A. B.Com)

## MKCL KLiC Center (ALC : 13210328)

### Mastering Computer Typing (30 WPM) in English Mastering Computer Typing & Data Entry (English)

Student List February\_2020

Batch Start Date : February\_2020 Batch End Date : March\_2020

Sr. No.	Learner Code	Name	Mobile	Remark
1	2958125720022230	GODASE NIKITA NITIN	8805854932 8605626787	
2	2957852720022230	INAMDAR SIMRAN AYYAJ	9307705895 9665342186	
3	2958127720022230	MANE AKSHADA MAHENDRA	9420728306 9325541198	
4	2958128620022430	MOMIN AASMA SHOUKAT	9975750880	
5	2957851720022230	MORE DIPIKA PRAKASH	7378652043 8390068123	
6	2957849020022230	MORE GITANJALI BHAU	7066872914 9689627057	
7	2957848220022230	NARKAR SIDDHI PRASAD	9130033804 9420630490	
8	2957852320022230	PAWAR PRANALI PRADIP	8805543328 7038813328	
9	2958396420022430	PAWAR PRIYANKA SATISH	8208023214 7391876024	
10	2957850420022230	RANJANE SHWETA ANIL	9923028938 9823086988	
11	2958187820022230	SALUNKHE RASHMI RAVINDRA	9579251721 8625005723	
12	2957852620022230	SHINDE NEHA SATISH	7744957943 8080107964	
13	2957851120022230	SHINDE PRATIBHA SOMNATH	8698059835 8698647080	
14	2958635820022530	SHUKLA ROHINI SUMANT	9766287208 9766890374	



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#### MKCL KLiC Center (ALC : 13210328)

### Mastering Computer Typing (30 WPM) in English Mastering Computer Typing & Data Entry (English)

**Student List** March 2020

Batch Start Date : March\_2020 Batch End Date : April 2020

Learning Period : 2 Months Timing : 2.00 To 4.00

Sr. No.	Learner Code	Name	Mobile	Remark
1	2969511620031230	PAWAR MADHURI SANJAY	7820831013 9370091416	
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College of Coro. et Application For Women, Satara (Faculty B.C.A. B.A B Com)

### MKCL KLiC Center (ALC : 13210328)

### Mastering Computer Typing (30 WPM) in English Mastering Computer Typing & Data Entry (English)

Student List November\_2020

Batch Start Date : November\_2020 Batch End Date : December\_2020

Sr. No.	Learner Code	Name	Mobile	Remark
1	298670362011192	BENDRE ADITI AMOL	9146251166 7385608113	
2	298702872011212	CHAVAN NAMRATA GOPALKRISHNA	9356419533 7378838948	
3	298701392011212	CHAVAN PRAJAKTA UDAY	9665858381 9623733536	
4	298671032011192	CHAVAN SANIKA ABHIJIT	7448145498 9270534501	
5	298752332011242	INDALKAR VAISHNAVI RAMESH	8767647028 7666890961	
6	298702742011212	JADHAV AISHWARYA SUDHIR	8484954021 9960841403	
7	298752662011242	LONDHE SUREKHA MAHADEV	7385758653 7218463724	



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## MKCL KLiC Center (ALC : 13210328)

## Mastering Computer Typing (30 WPM) in English Mastering Computer Typing & Data Entry (English)

Student List February\_2021

Batch Start Date : February\_2021 Batch End Date : March\_2021

Sr. No.	Learner Code	Name	Mobile	Remark
1	299244482012152	JADHAV VIJAYASHREE PRAKASH	7083913825 8180828134	
2	299244932012152	CHOURASIYA SUSHMA SURESH	8624994960 9822494960	
3	299248662012152	CHOURASIYA NEHA MAHESH	7387803730 8625027329	
4	300285732101302	NIMBALKAR SNEHAL SHANKAR	7020664151 9637117012	
5	300286512101302	SHELKE PRIYANKA SHANKAR	8767159370 9422369775	
6	300287722101302	SHAIKH SALIYA ARIF	7385818622 9970986413	

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College of Complete Application For Women, Satara (Faculty B.C.A. B.A. B.Com)

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## Certificate



## Maharashtra Knowledge Corporation Limited (MKCL)

This is to certify that

#### KHANDAGALE KOMAL SANJAY

has successfully completed the course

Mastering Computer Typing & Data Entry

and has passed the

Computer Typing Speed Test

in English with 92 % accuracy and net speed of 40 Words Per Minute (wpm). In recognition of this skill accomplishment s/he has been awarded this certificate

on behalf of Maharashtra Knowledge Corporation Limited. In testimony whereof are set the seal and signature of the Managing Director, MKCL







Managing Director, Maharashtra Knowledge Corporation Limited (MKCL)

|| 2639697018042335 || 13210328 || Apr 2018 || MH || September 18, 2018 ||

# MAHARSHI KARVE STREE SHIKSHAN SAMSTHA'S COLLEGE OF COMPUTER APPLICATION FOR WOMEN, SATARA

[Faculty: B.C.A., B.A. & B.Com.] Affiliated to SNDTWU, Mumbai

**Skill Development Courses** 

5. KLIC Certificate in Web Designing



# MKCL KLiC Center (ALC : 13210328)

# Annual Analysis Report\_2016 - 2017

Name of the Course : KLiC Certificate Course in Web Designing

Time : 2.00 pm - 4.00 pm

Name of the Teacher :

Certified Learner	Confirmed Learners	Batch End Date	Batch Start Date	Fees	Batch Name	Batch No.	Sr. No.
1	1	November-2016	September-2016		September-2016	1	
13	14	December-2016	October-2016	2500	October-2016	2	1
1	2	April-2017	February-2017		February-2017	3	
15	17	Total					

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College of Computer Application For Women, Satara (Faculty B.C.A., B.A., B.Com.)

## MKCL KLiC Center (ALC : 13210328)

## Annual Analysis Report\_2017 - 2018

Name of the Course : KLiC Certificate Course in Web Designing

Time : 2.00 pm - 4.00 pm

Name of the Teacher :

Sr. No.	Batch No.	Batch Name	Fees	Batch Start Date		Confirmed Learners	Certified Learner
110.	1	June-2017	-11	June-2017	August-2017	1	C
1	2	November-2017	2500	November-2017	January-2018	2	0
	3	March-2018		March-2018	May-2018	1	
					Total	4	1

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College of Computer Application For Women, Satara (Facuity B.C.A., B.A., B.Com.)



# MKCL KLiC Center (ALC : 13210328)

# Annual Analysis Report\_2018 - 2019

Name of the Course : KLiC Certificate Course in Web Designing

Time : 2.00 pm - 4.00 pm

Name of the Teacher : Miss. Asmita Patil

Sr. No.	Batch No.	Batch Name	Fees	Batch Start Date	Batch End Date	Confirmed Learners	Certified Learner
	1	July-2018		July-2018	October-2018	1	1
1	2	May-2019	2800	May-2019	August-2019	1	1
					Total	2	2

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College of Computer Application For Women, Satara (Faculty B.C.A., B.A., B.Com.)

## MKCL KLiC Center (ALC : 13210328)

## Annual Analysis Report\_2019 - 2020

Name of the Course : KLiC Certificate Course in Web Designing

Time : 2.00 pm - 4.00 pm

Ю°.

Name of the Teacher : Miss. Asmita Patil

Certified Learner	Confirmed Learners	Batch End Date	Batch Start Date	Fees	Batch Name	Batch No.	Sr. No.
17	19	October-2019	July-2019	2800	July-2019	1	1
17	19	Total					

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For Women, Satara (Faculty B.C.A., B.A., B.Com.)



# MKCL KLIC Center (ALC : 13210328)

# Annual Analysis Report\_2020 - 2021

Name of the Course : KLiC Certificate Course in Web Designing

Time : 2.00 pm - 4.00 pm

Name of the Teacher : Miss. Asmita Patil

Certified Learner			Batch Start Date	Fees	Batch Name	Batch No.	Sr. No.
4	4	February-2021	November-2020		November-2020	1	
1	3	March-2021	December-2020	3000	December-2020	2	1
	7	Total					

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in an College of Computer Application For Women, Satara (Faculty B.C.A., B.A., B.Com.)

# KLiC Web Designing

## Syllabus

### Adobe Photoshop

- Basics of Photoshop
- Introduction
- The Working Place
- Customizing
- Image and Color Modifications
- Tools
- Using the Brush and Paint
- Working with Selection
- Scaling
- Knowing the Layers
- Getting Creative with Types
- Masks
- Filter Gallery
- Playing With Palettes
- Color Adjustments
- Automating
- Web and Devices
- Animating and Slicing
- Settings
- Adobe Bridge

### Adobe Dreamweaver

- Basics of Internet
- Fundamentals of Website Layout
- Colors in a website
- Planning for a website
- The working place
- Basics of HTML
- Meeting the Client
- Starting with the website
- Inserting Text and Graphics
- Working with Tables
- Linking Web Pages
- Using CSS
- Using Frames
- Using sound, flash and video
- Using Behaviors
- Creating forms
- Search Engine Optimization
- Testing the Website
- Uploading the Website

### **Evaluation Pattern**

Evaluation Pattern of KLiC Courses consists of 4 Sections as per below table:

Section No.	Section Name	Total Marks	Minimum Passing Marks
1	Learning Progression	25	10
2	Internal Assessment	25	10
3	Final Online Examination	50	20
	Total	100	40
4	SUPWs (Socially Useful and	5	2 Assignments to be
	Productive Work in form of Assignments)	Assignments	Completed & Uploaded

### YCMOU Mark Sheet :

Printed Mark Sheet will be issued by YCMOU on successful completion of Section 1, Section 2 and Section 3 and will be delivered to the learner by MKCL.

YCMOU Mark Sheet will be available only for Maharashtra jurisdiction learners

MKCL's KLiC Certificate will be provided to the learner who will satisfy the below criteria :

- Learners who have successfully completed above mentioned 3 Sections i.e. Section 1, Section 2 and Section 3
- Additionally, learner should have completed Section 4 (i.e. Section 4 will comprise of SUPWs i.e. Socially Useful and Productive Work in form of Assignments)
  - · Learner has to complete and upload minimum 2 out of 5 Assignments

### MKCL KLiC Center (ALC : 13210328)

### KLiC Certificate in Web Designing Student List November\_2020

Batch Start Date : November\_2020 Batch End Date : February\_2021

Learning Period : 3 Months Timing : 2.00 To 4.00

Sr. No.	Learner Code	Name	Mobile	Remark
1	298670362011192	BENDRE ADITI AMOL	9146251166 7385608113	
2	298702872011212	CHAVAN NAMRATA GOPALKRISHNA	9356419533 7378838948	
3	298671032011192	CHAVAN SANIKA ABHIJIT	7448145498 9270534501	
4	298702742011212	JADHAV AISHWARYA SUDHIR	8484954021 9960841403	

Cordinator



College of Computer Application For Women, Satara (Faculty B.C.A., B.A., B.Com.)

# MKCL KLiC Center (ALC: 13210328)

### KLiC Certificate in Web Designing Batch : November\_2020

Course Period : November\_2020 - January\_2021 Month : November\_2020

Attendance Sheet

Name of Teacher : Asmita Patil Batch Time : 12.00 To 02.00

S. S	Name of Learners	-	2	9 7	_	5	9	2	80		10 1	11	12 13	-	14 15	5 16		17 18	3 19	20	21	22	3	3	25	36	27	38	29	30
-	BENDRE ADITI AMOL	-				-			-	-	-	-	-	-	2		-	-	-	-		-	-	a	0	0	0	٩		
~	CHAVAN NAMRATA GOPALKRISHNA	NO.							NO	-	-	-	-		ND	NO						NC		0	0				- 11	
3	3 CHAVAN SANIKA ABHIJIT	S						-	1.9	-	100	-			3-	2				_		18		9	4	0	٩	d	ns	
*	4 JADHAV AISHWARYA SUDHIR	-							H	-	-	-	_	_								_		٥.	0	٩	4	٩	-	1

## Month : December\_2020

Batch Time : 12.00 To 02.00

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Name	Name of Learners	-	1 2 3 4 5	т	4	1.55	6 7		60 60	10	7	12	13	14	15	16	17	4	19	20	23	52	53	24	25	26	12	28 29	92 6	31	-
1 BENDRE ADITI AMOL	TI AMOL	٩	PPP	a		a	-	d	¢-	0	٩	٩	-	0	٩	0	d				0	a	d	-	-5			4	d d	4	
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HAVAN SA	3 CHAVAN SANIKA ABHIJIT	٩	PPPP	d	Р	0	d (0		0	9	P	d.	ns	9	2	9	D	d	0	S	d	D	d		þ.	0.75	ns	P	b	PP	0
NDHAV AIS	4 JADHAV AISHWARYA SUDHIR	٥	PPPPP	d	d	۵.	-	P P	9	9	0	۵_		9	۵	٩.	۵	d	2	-	9	a	0	d	-	0	-	9	d	٩	6



Ŵ	Month : January_2021									At	tend	anc	Attendance Sheet	eet					Bat	Batch Time : 12.00 To 02.00	e a	: 12	8	0 05	8					
So.	Name of Learners	-	N	e	*	5	10	-	6	5	11	1 12	2 13	14	15	16	4	18	19	20	21	2	23	24	25	26	27 2	28 2	29 30	31
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N	CHAVAN NAMRATA GOPALKRISHNA			-11		4		-	-	N	- NI	-	+				-NI		٩	C		6		N	٩		0	+	-	NO
e	CHAVAN SANIKA ABHIJIT	4		ns	٩	6	d d	-	-	18	4	۵.	۵.			0_	15							05	-	18	+	-	+	18
4	JADHAV AISHWARYA SUDHIR	٩	٩	-	٩	0	d d	D	9	E	0	9	۵.	٩	۵.	d	-	d	٩	a	٩			-	4	-	-	0	d	-
Mor	Month : February_2021																		Bat	Batch Time : 12.00 To 02.00	ше	12.	1 00	0 02	8				-	1
Sr. No.	Name of Learners	-	N	5	4	10	6 1	80	6	10	11	12	13	14	15	16	17	18	19	20	21	22	53	24	25	26	12	28		
-	BENDRE ADITI AMOL	d	0		0	d	a	0	0	0	٩	0		-	0					0	-		1	1	+	T	-	-		
N	CHAVAN NAMRATA GOPALKRISHNA					-		N	-	-	-	<u>a</u>		- 11	die		٩			-	-NI					-				
3	CHAVAN SANIKA ABH JIT	d	a		d	0	P	25	0	0	0	0	-	95						0	PS-					1	100	105		
4	JADHAV AISHWARYA SUDHIR	d	۵_	0		4 d	0	4	d	a.	0	0.		-		0	Р	d		- 0-	-	0		a	d,	$\uparrow$	,	-		
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College of Computer Application for Women, Satara Maharshi Karve Stree Shikshan Samstha's (Faculty : BCA, BA, BCom)

MKCL KLIC Center (ALC : 13210328)

## VI IN COMPLETE IN WAL DAILY

### MKCL KLiC Center (ALC : 13210328)

### **KLiC Certificate in Web Designing**

Student List December\_2020

Batch Start Date : December\_2020 Batch End Date : March\_2021 Learning Period : 3 Months Timing : 2.00 To 4.00

Sr. No.	Learner Code	Name	Mobile	Remark
1	299248662012152	CHOURASIYA NEHA MAHESH	7387803730 8625027329	
2	299244932012152	CHOURASIYA SUSHMA SURESH	8624994960 9822494960	
3	299244482012152	JADHAV VIJAYASHREE PRAKASH	7083913825 8180828134	

Sign Cordinator



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College of Computer Application For Women, Satara (Faculty B.C.A., B.A., B.Com.)

College of Computer Application for Women, Satara Maharshi Karve Stree Shikshan Samstha's (Faculty : BCA, BA, BCom)

# MKCL KLiC Center (ALC: 13210328)

## KLiC Certificate in Web Designing December\_2020

Attendance Sheet Star 2

Course Period : December\_2020 - January\_2021

Month : December 2020

Name of Teacher : Asmita Patil Batch Time : 12.00 To 02.00

Sr.	Name of Learners	+	1 2 3 4	m	4	ŝ	9	2	80	6	10	11	12 1	13 14	4 15	16	11	18	3 19	20	21	22	23	24	25	26	27	28	53	8	F
-	CHOURASIYA NEHA MAHESH						-							_		-	0	0	0		0			9					۵.	0.	0-
N	2 CHOURASIYA SUSHMA SURESH						-			-	-		-	-	-		0	0-	0		9			9					۵_	0	0-
3	JADHAV VIJAYASHREE PRAKASH			1			-			-						-	٩	4	D	*	0-		0	0					0-	0	0

Batch Time : 12.00 To 02.00

Month : January\_2021



### Certificate



www.mkcl.org



This is to certify that GORE MADHURI HANMANT has successfully passed in December 2019 the Knowledge Lit Careers Certificate Course i.e.

### KLiC Certificate Course in Web Designing (KLiC Web Designing)

designed, developed and offered by MKCL\* and recognized by YCMOU\*\*.

S/he has secured 80% of marks. While pursuing this course of 120 hours duration, s/he has additionally completed 5 Mini-Projects in Web Designing/ and has published their outputs in her/his Portfolio.

> In appreciation of this additional work S/he is being recognized as

### **MKCL Certified Web Designer**

In testimony whereof are set the seal and signature of the Managing Director, MKCL.



Managing Director Maharashtra Knowledge Corporation Limited (MKCL)



Software Tools Learnt: Adobe Photoshop, Adobe Dreamweaver (HTML5, CSS3), Adobe Flash

• MKCL: Maharashtra Knowledge Corporation Limited, •• YCMOU: Yashwantrao Chavan Maharashtra Open University, Nasik.

This certificate of appreciation is being awarded without charging any fees.

The photograph of the candidate is printed on the certificate. If it is found to be pasted externally, the certificate is not valid.



Recipient of International Award for Institutional Excellence from Commonwealth of learning. Canada Yashwantrao Chayan Maharashtra Open University, Nashik

((\* ju))

(Estd by Government of Maharashtra)

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I HAIMMAIAI D	-	Study Center	
Learner Marner GOKE MADHURI HANMANT	7002485852	Study Center: MKCL-WAVE's Study Center	13210328
Country 1 anno-	PRN: 2019017002485852	Study Center:	Center Code: 13210328

Learner Code: 287471061907012 Batch: July 2019



			Minimum	Obtained
Section Code	Section Name	Waximum	In the second second	
CECTION 1	I semine Decreasion	25	10	25
JEC ITON I	reating ringesitin			36
SECTION I	Internal Accessment	25	10	3
accitor 1	INVINCENCE INVINCENCE		00	92
SECTION III	Final Online Evamination	50	20	2
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Registrar

### Certificate

13210328

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This is to certify that MOHITE ANKITA RAJENDRA has successfully passed in December 2019 the Knowledge Lit Careers Certificate Course i.e.

### **KLiC Certificate Course in Web Designing** (KLiC Web Designing)

designed, developed and offered by MKCL\* and recognized by YCMOU\*\*.

S/he has secured 65% of marks. While pursuing this course of 120 hours duration, s/he has additionally completed 3 Mini-Projects in Web Designing and has published their outputs in her/his Portfolio.

> In appreciation of this additional work S/he is being recognized as

### **MKCL Certified Web Designer**

In testimony whereof are set the seal and signature of the Managing Director, MKCL.



Managing Director Maharashtra Knowledge Corporation Limited (MKCL)



1401401401401401401401401401401401401

Software Tools Learnt: Adobe Photoshop, Adobe Dreamweaver (HTML5, CSS3), Adobe Flash \* MKCL: Maharashtra Knowledge Corporation Limited. \*\* YCMOU: Yashwantrao Chayan Maharashtra Open University, Nasik The authenticity of this certificate and the Portfolio can be viewed and validated at www.mkel.org/klic This certificate of appreciation is being awarded without charging any fees. The photograph of the candidate is printed on the certificate. If it is found to be pasted externally, the certificate is not valid.

### MAHARSHI KARVE STREE SHIKSHAN SAMSTHA'S COLLEGE OF COMPUTER APPLICATION FOR WOMEN, SATARA

[Faculty: B.C.A., B.A. & B.Com.] Affiliated to SNDTWU, Mumbai

**Skill Development Courses** 

6. KLIC Certificate in Desktop Publishing

### KLiC Certificate in Desktop Publishing (Adobe) KLiC DTP (Adobe)

### Syllabus

### Adobe Photoshop

- Basics of Photoshop
- The Working Place
- Customizing
- Image and Color Modifications
- Tools
- · Using the Brush and Paint
- Working with Selections
- Scaling
- Knowing the Layers
- Getting Creative with Types
- Masks
- Filter Gallery
- Playing with Palettes
- Practice

### Adobe Illustrator

- Basics of Illustrator
- Introduction
- The Working Place
- Customizing
- Tools
- Practice Exercise
- Layer and layer options
- Pen, Pencils and Paths
- Using the Brush and Paint
- Specialized Tools
- Getting Creative with Types

### **Evaluation Pattern**

### Evaluation Pattern of KLiC Courses consists of 4 Sections as per below table:

	Section No.	Section Name	Total Marks	Minimum Passing Marks
	1	Learning Progression	25	10
	2	Internal Assessment	25	10
6	3	Final Online Examination	50	20
		Total	100	40
	4	SUPWs (Socially Useful and Productive Work in form of Assignments)	5 Assignments	2 Assignments to be Completed & Uploaded

### YCMOU Mark Sheet :

Printed Mark Sheet will be issued by YCMOU on successful completion of Section 1, Section 2 and Section 3 and will be delivered to the learner by MKCL.

YCMOU Mark Sheet will be available only for Maharashtra jurisdiction learners

MKCL's KLiC Certificate will be provided to the learner who will satisfy the below criteria:

- Learners who have successfully completed above mentioned 3 Sections i.e. Section 1, Section 2 and Section 3
- Additionally, learner should have completed Section 4 (i.e. Section 4 will comprise of SUPWs i.e. Socially Useful and Productive Work in form of Assignments)
  - Learner has to complete and upload minimum 2 out of 5 Assignments



### MKCL KLiC Center (ALC : 13210328)

### Annual Analysis Report\_2016 - 2017

Name of the Course : KLiC Certificate Course in Desktop Publishing (Adobe)

Time : 2.00 pm - 4.00 pm

Name of the Teacher :

	Sr. No.	Batch No.	Batch Name	Fees	Batch Start Date	Batch End Date	Confirmed Learners	Certified Learner
6	1	1	December-2016	2500	December-2016	February-2017	4	2
		2	April-2017	2500	April-2017	June-2017	5	2
						Total	9	4

Center Co-ordinator's Sign Type



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College of Computer Application For Women, Satara (Faculty B.C.A., B.A., B.Com.)

### MKCL KLiC Center (ALC : 13210328)

### KLiC Certificate in Desktop Publishing (Adobe)

Student List December\_2016

Batch Start Date : December\_2016 Batch End Date : February\_2017

### Learning Period : 2 Months Timing : 12.00 To 2.00

Sr. No.	Learner Code	Name	Mobile	Remark
1	244005591612212	GAIKWAD SHAMLI SHARAD	9011407422	
2	244098701612222	GRAMOPADHYE SIDDHI VIVEK	9423251684	
3	244005501612212	JADHAV AKSHAYA SHASHIKANT	9922640627 9175098605	
4	178029281612152	MULLA ANARKALI UMRAWALI	7744011286 8180987737	

Teacher's Sign



College of Computer Application For Women, Satara (Faculty B.C.A., B.A., B.Com.)

List of Learners

### MKCL KLIC Center (ALC : 13210328)

### KLIC Certificate in Desktop Publishing (Adobe)

Student List December\_2016

### Batch Start Date : December\_2016 Batch End Date : February\_2017

Learning Period : 2 Months Timing : 12.00 To 2.00

Sr. No.	Learner Code	Name	Mobile	Result
1	244005591612212	GAIKWAD SHAMLI SHARAD	9011407422	PASS
2	244098701612222	GRAMOPADHYE SIDDHI VIVEK	9423251684	FAIL
3	244005501612212	JADHAV AKSHAYA SHASHIKANT	9922640627 9175098605	PASS
4	178029281612152	MULLA ANARKALI UMRAWALI	7744011286 8180987737	***

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College of Computer Application For Women, Satara (Faculty B.C.A. B.A. B Com)

### MKCL KLiC Center (ALC : 13210328)

### KLiC Certificate in Desktop Publishing (Adobe)

Student List April\_2017

Batch Start Date : April\_2017 Batch End Date : June\_2017 Learning Period : 2 Months Timing : 12.00 To 2.00

Sr. No.	Learner Code	Name	Mobile	Remark	
1	248505601704202	CHAVAN DIPALI DATTATRAY	9823920018 8605952011		
2	248103811704202 CHAVAN POOJA TANAJI		9145627044 9767222570		
3	248103071704202	KIRDAT SEETA SHANTARAM	7350640916 7350327649		
4	248345931704202	MANE ANITA SAVLARAM	9689942309		
5	248506451704202	WAYDANDE PRAJAKTA RAVINDRA	9130564315		

Teacher's Sign

Coordinator



Pri/Cipalleißian College of Computer Application For Women, Satara (Faculty B.C.A., B.A., B.Com.)

List of Learners



### MKCL KLIC Center (ALC : 13210328)

### KLiC Certificate in Desktop Publishing (Adobe) Student List April\_2017

Batch Start Date : April\_2017 Batch End Date : June\_2017

Learning Period : 2 Months Timing : 12.00 To 2.00

Sr. No.	Learner Code	Name	Mobile	Result	
1	248505601704202	CHAVAN DIPALI DATTATRAY	9823920018 8605952011	FAIL	
2	248103811704202	CHAVAN POOJA TANAJI	9145627044 9767222570	FAIL	
3	248103071704202	KIRDAT SEETA SHANTARAM	7350640916 7350327649	FAIL	
4	248345931704202	MANE ANITA SAVLARAM	9689942309	PASS	
5	248506451704202	WAYDANDE PRAJAKTA RAVINDRA	9130564315	PASS	

IQAC Cleacher's





1 / C Principal College of Computer Application For Women, Satara (Faculty B.C.A. B.A. B.Com)

### MKCL KLiC Center (ALC : 13210328)

### Annual Analysis Report\_2017 - 2018

Name of the Course : KLiC Certificate Course in Desktop Publishing (Adobe)

Time : 2.00 pm - 4.00 pm

Name of the Teacher :

Sr. No.	Batch No.	Batch Name	Fees	Batch Start Date	Batch End Date	Confirmed Learners	Certified Learner
1	1	July-2017	2500	July-2017	September-2017	1	0
					Total	1	0

Center Co-ordinator's SigIQAC Coordinator



Price Price

### College of Computer Application for Women Satara (Faculty : BCA BA BCom)

### MKCL KLiC Center (ALC : 13210328)

### KLiC Certificate in Desktop Publishing (Adobe)

**Student List** 

July\_2017

### Batch Start Date : July\_2017 Batch End Date : September\_2017

Learning Period : 2 Months Timing : 12.00 To 2.00

Sr. No.	Learner Code	Name	Mobile	Remark
1	252744641707172	BARTAKKE KALYANI JITENDRA	9421179155	rae -

Teacher's Sign





College of Computer Application For Women, Satara (Faculty B.C.A., B.A., B.Com.)

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### MKCL KLiC Center (ALC : 13210328)

### KLiC Certificate in Desktop Publishing (Adobe)

Student List July\_2017

Batch Start Date : July\_2017 Batch End Date : September\_2017

Learning Period : 2 Months Timing : 12.00 To 2.00

Sr. No.	Learner Code	Name	Mobile	Result
1	252744641707172	BARTAKKE KALYANI JITENDRA	9421179155	***

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College of Comp. ter Application For Women, Satara (Faculty B.C.A. B.A B Com)

### MAHARSHI KARVE STREE SHIKSHAN SAMSTHA'S COLLEGE OF COMPUTER APPLICATION FOR WOMEN, SATARA

[Faculty: B.C.A., B.A. & B.Com.] Affiliated to SNDTWU, Mumbai

**Skill Development Courses** 

7. Mastering in Computer Typing (30 wpm) in English

### MKCL KLiC Center (ALC : 13210328)

### Annual Analysis Report\_2016 - 2017

### Name of the Course : Mastering Computer Typing (30 WPM) in English Mastering Computer Typing & Data Entry (English)

Time : 2.00 pm - 4.00 pm

Name of the Teacher :

Sr. No.	Course Name	Batch No.	Batch Name	Fees	Batch Start Date	Batch End Date	Confirmed Learners	Certified Learner
	Mastering CT DE Eng	1	Dec-2016	500	Dec-2016	Jan-2017	1	1
2	Mastering CT DE Eng	2	Feb-2017	500	Feb-2017	Mar-2017	34	34
3	Mastering CT 30 Eng	3	Apr-2017	150	Apr-2017	May-2017	3	- 3
4	Mastering CT DE Eng	3	Apr-2017	500	Apr-2017	May-2017	11	11
	ð.	9 <sub>10</sub>		P7		Total	49	49

Center Co-ordinator's Sign IQAC Coordinator



Principal's Sign I/C Principal College of Computer Application For Women, Satara (Faculty B.C.A., B.A., B.Com.)

### MKCL KLiC Center (ALC : 13210328)

### Annual Analysis Report\_2017 - 2018

### Name of the Course : Mastering Computer Typing (30 WPM) in English Mastering Computer Typing & Data Entry (English)

Time : 2.00 pm - 4.00 pm

Name of the Teacher : Miss. Asmita Patil

ertified earner	Confirmed Learners	Batch End Date	Batch Start Date	Fees	Batch Name	Batch No.	Course Name	Sr. No.
2	2	Aug-2017	Jul-2017	150	Jul-2017		Mastering CT 30 Eng	
e	6	Aug-2017	Jul-2017	500	Jul-2017	- 1	Mastering CT DE Eng	2
	1	Sep-2017	Aug-2017	150	Aug-2017		Mastering CT 30 Eng	3
ł	5	Sep-2017	Aug-2017	500	Aug-2017	2	Mastering CT DE Eng	4
	7	Oct-2017	Sep-2017	650	Sep-2017		Mastering CT 30 Eng	5
2	7	Oct-2017	Sep-2017	650	Sep-2017	3	Mastering CT DE Eng	6
	2	Nov-2017	Oct-2017	650	Oct-2017	4	Mastering CT 30 Eng	7
	9	Jan-2018	Dec-2017	500	Dec-2017	5	Mastering CT DE Eng	8
	2	Apr-2018	Mar-2018	650	Mar-2018		Mastering CT 30 Eng	9
	2	Apr-2018	Mar-2018	UGO	Mar-2018	6	Mastering CT DE Eng	0.0
	8	May-2018	Apr-2018	500	Apr-2018	7	Mastering CT DE Eng	11
	1	Jun-2018	May-2018	150	May-2018		Mastering CT 30 Eng	12
	2	Jun-2018	May-2018	500	May-2018	- 8	Mastering CT DE Eng	13
5	54	Total				Vit-see		

Center Co-ordinator's Sign IQAC Coordinator



Principal's Sign I/C Principal College of Computer Application For Women, Satara (Faculty B.C.A., B.A., B.Com.)



### MKCL KLIC Center (ALC : 13210328)

### Annual Analysis Report\_2018 - 2019

### Name of the Course : Mastering Computer Typing (30 WPM) in English Mastering Computer Typing & Data Entry (English)

Time : 2.00 pm - 4.00 pm

Name of the Teacher : Miss. Asmita Patil

Sr. No.	Course Name	Batch No.	Batch Name	Fees	Batch Start Date	Batch End Date	Confirmed Learners	Certified Learner
01	Mastering CT 30 Eng	1	Jun-2018	150	Jun-2018	Jul-2018	1	1
2	Mastering CT 30 Eng		Aug-2018	150	Aug-2018	Sep 2018	12	12
3	Mastering CT DE Eng	3	Aug-2018	500	Aug-2018	Sep-2018	11	11
4	Mastering CT DE Eng	4	Sep-2018	500	Sep-2018	Oct-2018	5	ŧ
5	Mastering CT 30 Eng		Dec-2018	050	Dec-2018	Jan-2019	32	32
6	Mastering CT DE Eng	- 5	Dec-2018	650	Dec-2018	Jan-2019	32	32
7	Mastering CT 30 Eng	1	Jan-2019	150	Jan-2019	Feb-2019	21	21
8	Mastering CT DE Eng	6	Jan-2019	500	Jan-2019	Feb-2019	1	
9	Mastering CT 30 Eng	1	Feb-2019	150	Feb-2019	Mar-2019	3	:
20	Mastering CT DE Eng	7	Feb-2019	500	Feb-2019	Mar-2019	23	2:
11	Mastering CT 30 Eng		Apr-2019	050	Apr-2019	May-2019	10	1
12	Mastering CT DE Eng	- 8	Apr-2019	650	Apr-2019	May-2019	10	1
12	Mastering CT 30 Eng		May-2019	150	May-2019	Jun-2019	6	
13	Mastering CT DE Eng	9	May-2019	500	May-2019	Jun-2019	4	
14	Watering C. 22 C					Total	171	17

Center Correction Cator's Sign Coordinator



Principal's Sign I/C Principal College of Computer Application For Women, Satara (Faculty B.C.A., B.A., B.Com.)

### MKCL KLiC Center (ALC : 13210328)

### Annual Analysis Report\_2019 - 2020

### Name of the Course : Mastering Computer Typing (30 WPM) in English Mastering Computer Typing & Data Entry (English)

Time : 2.00 pm - 4.00 pm

Name of the Teacher : Miss. Asmita Patil

Sr. No.	Course Name	Batch No.	Batch Name	Fees	Batch Start Date	Batch End Date	Confirmed Learners	Certified Learner
•	Mastering CT 30 Eng		Jun-2019	150	Jun-2019	Jul-2019	6	6
2	Mastering CT DE Eng	1	Jun-2019	500	Jun-2019	Jul-2019	1	1
3	Mastering CT 30 Eng	2	Nov-2019	150	Nov-2019	Dec-2019	6	6
4	Mastering CT DE Eng	2	Nov-2019	500	Nov-2019	Dec-2019	3	3
5	Mastering CT 30 Eng	0	Dec-2019	150	Dec-2019	Jan-2020	24	24
6	Mastering CT DE Eng	- 3	Dec-2019	500	Dec-2019	Jan-2020	27	27
7	Mastering CT 30 Eng	4	Jan-2020	150	Jan-2020	Feb-2020	9	9
8	Mastering CT 30 Eng	5	Feb-2020	150	Feb-2020	Mar-2020	14	14
9	Mastering CT DE Eng	5	Feb-2020	500	Feb-2020	Mar-2020	23	23
10	Mastering CT 30 Eng	6	Mar-2020	150	Mar-2020	Apr-2020	1	
						Total	114	114

Center Colorinator's Sign Coordinator



Principal's Sign I/C Principal College of Computer Application For Women, Satara (Faculty B.C.A., B.A., B.Com.)



### MKCL KLiC Center (ALC : 13210328)

### Mastering Computer Typing (30 WPM) in English

Student List November\_2020

Batch Start Date : November\_2020 Batch End Date : December\_2020

Learning Period : 1 Month Timing : 2.00 To 4.00

Sr. No.	Learner Code	Name	Mobile	Remark	
1 298670362011192		BENDRE ADITI AMOL	9146251166 7385608113		
2	298702872011212	CHAVAN NAMRATA GOPALKRISHNA	9356419533 7378838948		
3	298701392011212	CHAVAN PRAJAKTA UDAY	9665858381 9623733536		
4	298671032011192	CHAVAN SANIKA ABHIJIT	7448145498 9270534501		
5	298752332011242	INDALKAR VAISHNAVI RAMESH	8767647028 7666890961		
6	298702742011212	JADHAV AISHWARYA SUDHIR	8484954021 9960841403		
7	298752662011242	LONDHE SUREKHA MAHADEV	7385758653 7218463724		

Teacher Coordinator



Principal's Sign I/C Principal College of Computer Application

For Women, Satara (Faculty B.C.A., B.A., B.Com.)

### MASTERING COMPUTER TYPING & DATA ENTRY

The key points of MKCL's MASTERING COMPUTER TYPING & DATA ENTRY course that will help you to understand the exact test design and over all implications:

- In this Computer Typing Speed Test, Text to be typed is provided in "Reference Text" area.
- The candidate needs to type this text in text box provided below the Reference Text.
- The line breaks automatically at the end of the line. You need not use the Enter key for line break.
- Corrections within the test duration are allowed and possible (using only backspace button). Text at The end of Test will be taken for evaluation.
- Current word to be typed is highlighted in the Reference Text area.
- Word-to-word mapping is displayed between the reference text and text you are typing.
- When a character or group of character is typed and space is pressed it is marked as single word.
- "Net Words per Minute" is considered for the Certification Criteria.

### Following details are provided on the Right hand side of the screen:

### a. Font settings (Increase or Decrease)

- b. The Timer shows the remaining time. Once the time is up typing or editing the text is not allowed. It is mandatory to utilize the total time provided. In case the test is ended before the total time then Typing Speed will be calculated based on Total Time allocated for the Test.
- c. Gross Words per Minute (Refer the formula below for more details on calculation).
- d. Errors : Count of incorrect words

### Calculations:

- a. Gross Words per Minute (GWPM) = (Total Characters Typed / 5) / Total Time
- b. Net Words per Minute (NWPM) = ((Total character Typed Total Incorrect Characters) / 5) / Total Time

Note:

a. Net Words per Minute is considered for Certification criteria.

b. In above calculations one word is considered of 5 characters.

Hence, Total Characters are divided by 5 for GWPM and NWPM.

c. In NWPM formula, Total Incorrect characters are equal to total characters of incorrect words typed.

For example : Candidate has typed "Knowlefgee" instead of "Knowledge" then total incorrect Characters will be counted as 10.

### MKCL KLIC Center (ALC : 13210328)

### Mastering Computer Typing (30 WPM) in English

Student List June\_2019

Batch Start Date : June\_2019 Batch End Date : July\_2019 Learning Period : 2 Months Timing : 2.00 To 4.00

Sr. No.	Learner Code	Name	Mobile	Remark	
1	251982581707042	GHADGE RUPALI SANTOSH	9822653214		
2	2872735919061830	JADHAV SNEHA RAMESH	7721054015 9527472435		
3	2872735219061830	JAGTAP PORNIMA SHIVAJI	9146526684 9552657557		
4	2592006917121630	KUMBHAR PRAJAKTA ASHOK	9011318763 8308045363		
5	2872736319061830	MORE SNEHAL RAGHUNATH	9284025969 9607058401		
6	2592008017121630	PAWAR SHUBHANGI ANIL	8600616568 8605157548		

Teacher Coordinator



al's Sign

I/C Principal College of Computer Application For Women, Satara (Faculty B.C.A., B.A., B.Com.)

### MKCL KLiC Center (ALC : 13210328)

### Mastering Computer Typing & Data Entry (English)

Student List June\_2019

Batch Start Date : June\_2019 Batch End Date : July\_2019 Learning Period : 2 Months Timing : 2.00 To 4.00

Sr. No.	Learner Code	Name	Mobile	Remark
1	251982581707042	GHADGE RUPALI SANTOSH	9822653214	

Sign TeadleA Coordinator



al's Sign

College of Computer Application For Women, Satara (Faculty B.C.A., B.A., B.Com.)

		Mastering Computer Typing & Data Entry (English) Batch : June_2019	STE		,				Bat	5	J	10	Batch : June_2019	-																	
Mo	Admission Date : 17th June, 2019 Month : July_2019							129)	Atte	end	anc	ceS	Attendance Sheet	÷							2	Name of Teacher : Asmita Patil	of	Геас	her	: As	mita	Pat	=		
Sr.	Name of Learners		-	~	3	4	5	9	2	8	6	+	10 11 12 13 14 15 16 17 18 19	4	4	4 16	19	1	13	18	50	20 21 22 23 24 25	2	23	24		26	27	26 27 28 29	3	ä
-	GHADGE RUPALI SANTOSH	-	a					F	4	44	4	-	0	0	-	-						-							-		Γ
2	JADHAV SNEHA RAMESH		F	d	d	$\vdash$		F	7	-	-	-	-	a	-			0	9	0		-							-		
0	JAGTAP PORNIMA SHIVAJI	4	d	A					4	0	-	-	-	0		-		0	0	0										1	
4									7-	4		-	-	-	-	_															
S	MORE SNEHAL RAGHUNATH		d			A	4	2	+	4	-	-	H	Ł	-	a		2	9												
9	PAWAR SHUBHANGI ANIL	*							Ŧ	~	-	_	_	_	_	_	_	_	_		_										
		L	de la	× 8			leac	Teacher's Sign	s.	5				aller		ST	Kat Went			5 -	La Clar	College of College	Principal's Sign I/C Principal March 1/C Principal		ut per sign sign sign sign sign sign sign sign		Con	No 7			

Mastering Computer Typing (30 WPM) in English

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### MKCL KLiC Center (ALC : 13210328)

### Mastering Computer Typing (30 WPM) in English

**Student List** 

### June\_2019

Batch Start Date : June\_2019 Batch End Date : July\_2019 Learning Period : 2 Months Timing : 2.00 To 4.00

Sr. No.	Learner Code	Name	Mobile	Remark
1	251982581707042	GHADGE RUPALI SANTOSH	9822653214	Not Attended
2	2872735919061830	JADHAV SNEHA RAMESH	7721054015 9527472435	completed
3	2872735219061830	JAGTAP PORNIMA SHIVAJI	9146526684 9552657557	completed
4	2592006917121630	KUMBHAR PRAJAKTA ASHOK	9011318763 8308045363	Completed
5	2872736319061830	MORE SNEHAL RAGHUNATH	9284025969 9607058401	Completed
6	2592008017121630	PAWAR SHUBHANGI ANIL	8600616568 8605157548	completed

Teat Coordinator



Principal's Sign I/C Principal College of Computer Application For Women, Satara (Faculty B.C.A., B.A., B.Com.)

### MKCL KLiC Center (ALC : 13210328)

### Mastering Computer Typing & Data Entry (English)

June\_2019

Batch Start Date : June\_2019 Batch End Date : July\_2019 Learning Period : 2 Months Timing : 2.00 To 4.00

Sr. No.	Learner Code	Name	Mobile	Result
1	251982581707042	GHADGE RUPALI SANTOSH	9822653214	Not Attended





Principal's Sign College of Computer Application

For Women, Satara (Faculty B.C.A., B.A., B.Com.)

### MKCL KLiC Center (ALC : 13210328)

### Mastering Computer Typing (30 WPM) in English

**Student List** 

### November\_2019

Batch Start Date : November\_2019 Batch End Date : December\_2019 Learning Period : 2 Months Timing : 2.00 To 4.00

Sr. No.	Learner Code	Name	Mobile	Remark
1	287323921906262	DANGI CHANDA RAMESH	9309790983 9730707859	
2	291884831911082	INAMAKE DHANASHRI DIGAMBAR	8483809153	
3	2927652819112830	PATIL SRUSHTI SACHIN	9158469225 9158464309	
4	2922045519111630	PAWAR MEGHA SANTOSH	7498792754 8308456916	
5	287323871906262	SHELAKE VASUDHA UMESH	9922936212 9881100554	
6	291884961911082	SHINDE POOJA VINAYAK	9175764552 9156424824	

Coordinator



Principal's Sign

I/C Principal College of Computer Application For Women, Satara (Faculty B.C.A., B.A., B.Com.)

### MKCL KLiC Center (ALC : 13210328)

### Mastering Computer Typing & Data Entry (English)

Student List November\_2019

Batch Start Date : November\_2019 Batch End Date : December\_2019 Learning Period : 2 Months Timing : 2.00 To 4.00

Sr. No.	Learner Code	Name	Mobile	Remark
1	291884831911082	INAMAKE DHANASHRI DIGAMBAR	8483809153	
2		PAWAR MEGHA SANTOSH	7498792754 8308456916	
3	291884961911082	SHINDE POOJA VINAYAK	9175764552 9156424824	

Sign Teach Coordinator



Sign I/C Principal College of Computer Application For Women, Satara (Faculty B.C.A., B.A., B.Com.)

KLiC Certificate in Advanced Excel Mastering Computer Typing (30 WPM) in English Mastering Computer Typing & Data Entry (English)	xcel I in English try (English)
Admission Date : 11th November, 2019 Month : November, 2019 Month : November_2019	ta Patil 1.00
Sr.     Name of Learners     1     2     3     4     5     6     7     8     9     10     11     12     13     14     15       No.     No.     Inamake DHANASHRI DIGAMBAR     1     2     3     4     5     6     7     8     9     10     11     12     13     14     15       No.     Inamake DHANASHRI DIGAMBAR     1     2     3     4     5     6     7     8     9     10     17     12     13     14     15       2     SHINDE POOJA VINAYAK     2     SHINDE Sign     Tracher's Sign	16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 P P P A P P P P P P P P P P P P P P P P
Admission Date : 11th November, 2019 Month : December_2019	Name of Teacher : As Batch Time : 10.00 To
D A 4	
Coordinator Teacher's Sign	College in a Application
A A A A A A	(Facony BLEA S.A. B.Com)
	A

1     2     3     4     5     6     7     8     9     10     11     12     13     14     15     16     17     18     19     20     21     22     23     24     25     26     27     28     29     30     31       Teacher's Sign	ptember_2019 IceSheet Batch Tim 11 12 13 14 15 16 17 18 19 20 2	ptember_201	1       2       3       4       5       6       7       8       9       10       11       12       13       14       15       16       17       18       19       20       21       22       23       24       25       28       29       30       31         Terodry testign         For the provide of Computer Application         For Women, Satara         Coordinator         For Women, Satara         (Faculty B.C.A., B.A., B.Com)
Name of Learners SURVE VAISHNAVI MAHESH	Admission Date : 03rd September, 2019 Month : October_2019 Sr. Name of Learners No.	Admission Date : 03rd September, 2019 Month : November_2019	Name of Learners SURVE VAISHNAVI MAHESH
	1     2     3     4     5     6     7     8     9     10     11     12     13     14     15     16     17     18     19     20     21     22     23     24     25     26     27     28     30       1     1     1     1     1     1     1     1     1     1     2     2     2     2     2     2     30       1     1     1     1     1     1     1     1     1     2     2     2     2     2     2     30       1     1     1     1     1     1     1     1     1     2     2     2     2     2     2     2     30       1	f Learmers     1     2     3     4     5     6     7     8     9     10     11     12     13     14     15     16     17     18     19     20     21     22     23     24     25     26     27     28     30       VI MAHESH     Image: Sign control of the structure of the struct	1       2       3       4       5       6       7       8       9       10       11       12       13       14       15       16       17       18       19       20       21       22       23       28       23       30       1         Teacher's Sign       Principal's Sign         Teacher's Sign         Batch 1: September_2019       Name of Teacher: Asmita Pati         AttendanceSheet       Solo To 4.00         Teacher's Sign         Attendance Sheet         Attendance Sheet         Attendance Sheet

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#### **Student List**

#### November\_2019

## Batch Start Date : November\_2019 Batch End Date : December\_2019

Sr. No.	Learner Code	Name	Mobile	Remark
1	287323921906262	DANGI CHANDA RAMESH	9309790983 9730707859	Not Attended
2	291884831911082	INAMAKE DHANASHRI DIGAMBAR	8483809153	complete
3	2927652819112830	PATIL SRUSHTI SACHIN	9158469225 9158464309	Not Attended
4	2922045519111630	PAWAR MEGHA SANTOSH	7498792754 8308456916	complete
5	287323871906262	SHELAKE VASUDHA UMESH	9922936212 9881100554	Not Attended
6	291884961911082	SHINDE POOJA VINAYAK	9175764552 9156424824	Completed



Principal's Sign 1

College of Computer Application For Women, Satara (Faculty B.C.A. B.A. B.Com)

# MKCL KLIC Center (ALC : 13210328)

# Mastering Computer Typing & Data Entry (English)

Student List November\_2019

Batch Start Date : November\_2019 Batch End Date : December\_2019 Learning Period : 2 Months Timing : 2.00 To 4.00

Sr. No.	Learner Code	Name	Mobile	Result
1	291884831911082	INAMAKE DHANASHRI DIGAMBAR	8483809153	completed
2	2922045519111630	PAWAR MEGHA SANTOSH	7498792754 8308456916	completed
3		SHINDE POOJA VINAYAK	9175764552 9156424824	completed

Coordinator



Sign I/C Principal

College of Computer Application For Women, Satara (Faculty B.C.A., B.A., B.Com.)

## MKCL KLiC Center (ALC : 13210328)

## Mastering Computer Typing (30 WPM) in English Mastering Computer Typing & Data Entry (English)

Student List

December\_2019

Batch Start Date : December\_2019 Batch End Date : January\_2020

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Sr. No.	Learner Code	Name	Mobile	Remark
1	2935195419121430	ACHARYA SHANKARI SANJAY	9890992872 9834887264	
2	2935193719121430	ADLOK ABOLI VIVEK	8080233070 9421740736	
3	2935369919121430	ANSARI RABIYA MUSTAK	7758912512 9423260060	
4	2935194619121430	BAPAT AAKANKSHA ATUL	9049575155 8698486849	
5	2935192419121430	BODAKE DIVYA RATNAKAR	7841979383 9096806121	
6	2935192619121430	CHAVAN KSHITIJA KRUSHNAT	9096188166 7517354911	
7	2935194019121430	CHAVAN NEHA DINESH	7219673910 9860983910	
8	2935195019121430	CHAVAN PRANAYA BHARAT	9834578923 9579153377	
9	2935196719121430	DESHMUKH RUTUJA SANJAY	9422042982	
10	2935193219121430	DHAKAL RAMBHA BAHADUR	9284713859 9028729753	
11	2935197619121430	DHUMAL PRIYANKA HEMANT	9130552146 8308983539	
12	2935198319121430	GAVADE POOJA SAHADEV	7350217205 8975308628	
13	2935310619121430	GHOLAP KALPANA SAMPAT	9960180152 9146550407	
14	2935197819121430	GITE VAISHNAVI SATISH	7499527078 9623730311	
15	2935191719121430	HAGAVANE SAMIKSHA MAHESH	9022489930 8378933578	
16	2935197219121430	JADHAV SARIKA ASHOK	9881451080 7028188855	
17	2935191219121430	KADAM AISHWARYA VIJAY	7757002444 9637402602	
18	2935371519121430	KALANGE MEGHA NARENDRA	9881059530 9881470780	



Community of the

o. No	Learner Code	Name	Mobile	Remark
Sr. No. 19	2936030819122330	KASHID TRUPTI BHARAT	9689863688 9107002040	
20	2935382519121430	KOKATE SAYALI SUNIL	9545791464 9923988017	
20		KOLI PRIYANKA JOTIRAM	9373459673 9403404202	
22	2935370219121430	PATIL SHREYA SADASHIV	9834826377 9403546372	
23	2935192919121430	PAWAR SAMRUDDHI RAJESH	8766744520 8625936618	
24	2936914219122330	SHETE KASTURI KIRAN	9545067858 8856018800	

Telechard Sign Coordinator



Principal Sign I/C Principal College of Computer Application For Women, Satara (Faculty B.C.A., B.A., B.Com.)

# MKCL KLiC Center (ALC : 13210328)

# Mastering Computer Typing & Data Entry (English)

Student List December\_2019

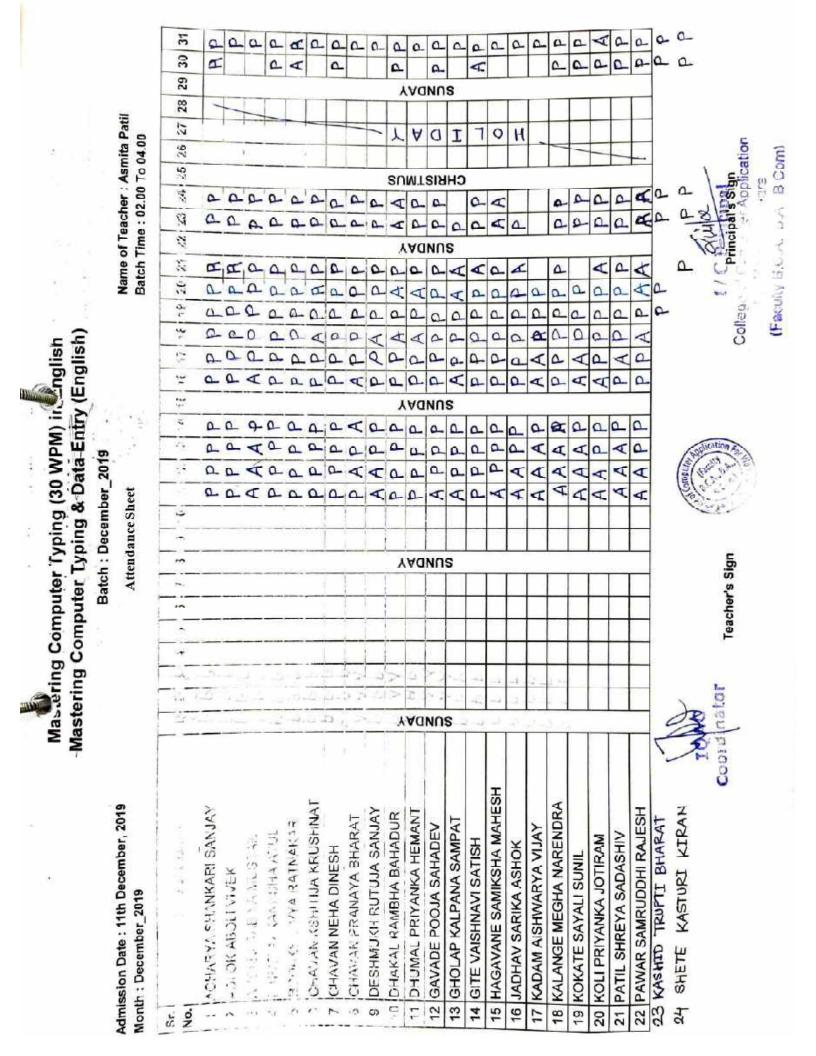
Batch Start Date : November\_2019 Batch End Date : December\_2019 Learning Period : 2 Months Timing : 2.00 To 4.00

Sr. No.	Learner Code	Name	Mobile	Remark
1	287323921906262	DANGI CHANDA RAMESH	9309790983 9730707859	
2	2927652819112830	PATIL SRUSHTI SACHIN	9158469225 9158464309	
3	287323871906262	SHELAKE VASUDHA UMESH	9922936212 9881100554	

Tea Coordinator



Principa 's Sign I/C Principal College of Computer Application For Women, Satara (Faculty B.C.A., B.A., B.Com,)



Admission Date : 11th December, 2019 Month : January_2020 St. Name of Learners No. Name of Learners CHAVAN RAINAN ATUL CHAVAN RAINA ATULA CHAVAN RAINA ASANA CHAVAN RAINA ASANA CHOLAP KALPANA SAMPAT CHAVAN RAINA ASHOK CHAVAN ASHOK CHAVAN ASHOK CHI PRIYANKA JOTIRAM CHATE SAYALI SUNIL CONLI PRIYANKA JOTIRAM CHATE SAYALI SUNIL CONLI PRIYANKA JOTIRAM CHATE KASTUR ASHOK COLI PRIYANKA JOTIRAM CHATE SAN RAINA JOTIRAM CHATE SAN RAINA ASHOK COLI PRIYANKA JOTIRAM CHATE SAN RAINA ASHOK COLI PRIYANKA JOTIRAM CHATE SAN RAINA JOTIRAM CHATE SAN RAINA JOTIRAM CHATE SAN RAINA JOTIRAM CHATE SAN RAINA ASHOK COLI PRIYANKA JOTIRAM CHATE SAN RAINA ASHOK COLI PRIYANKA JOTIRAM CHATE SAN RAINA ASHOK CHATE SAYALI SUNIL CHATE SAN RAINA ASHOK CHATE SAYALI SUNIL CHATE RASTUR FILANA ASHOK CHATE RASTUR FILA	Mastering Com Mastering Com Mastering Com Mastering Com Mastering Com SUNDAY Mastering Com SUNDAY Mastering Com SUNDAY SUNDA	~ <u>a</u> <u></u>	~ a a a a a a a a a a a a a a a a a a a	◀				ance S an	Batch : December_2019       Attendance Sheet       7       8       9       10       11       12       12       12       11       12       11       12       11       12       11       12       13       14       14       15       16       17		e 2	7	TINAANAS AANKRANTI	22	₽	90	5 YAGNUS	Batc	54 57 57 57 57 57 57 57 57 57 57 57 57 57	Теат Теат	23 23 2	Name of Teacher : Asmita Patil Batch Time : 02.00 To 04.00 20 21 22 23 24 25 26 27 REPUBLIC DAY	SS 25 25 25 25 25 25 25 25 25 25 25 25 25			8	8	б. <u>Б. </u>
				0	Teap	Tearther	bign			1.	The second	And And And	Sun for Wanta			0	Sollo	age	P > 2	WE C E	Stering	Principal's Sign I/C Principal College of Computer Application	Le - lad	icat	U			
											1	5	A 1			3	ų	LL ;	24	EQ	E -	For Women, Satara	BIB		; · .			
		4											-				F	acu	ty B	C.P	'n	(Faculty B.C.A., B.A., B.Com,)	ŭ	E L				

## MKCL KLiC Center (ALC : 13210328)

## Mastering Computer Typing (30 WPM) in English Mastering Computer Typing & Data Entry (English)

**Student List** 

#### December\_2019

Batch Start Date : December\_2019 Batch End Date : January\_2020

Sr. No.	Learner Code	Name	Mobile	Remark
1	2935195419121430	ACHARYA SHANKARI SANJAY	9890992872 9834887264	Complete
2	2935193719121430	ADLOK ABOLI VIVEK	8080233070 9421740736	Complete
-3	2935369919121430	ANSARI RABIYA MUSTAK	7758912512 9423260060	Complete
4	2935194619121430	BAPAT AAKANKSHA ATUL	9049575155 8698486849	completed
5	2935192419121430	BODAKE DIVYA RATNAKAR	7841979383 9096806121	Complete
6	2935192619121430	CHAVAN KSHITIJA KRUSHNAT	9096188166 7517354911	complete
7	2935194019121430	CHAVAN NEHA DINESH	7219673910 9860983910	complete
8	2935195019121430	CHAVAN PRANAYA BHARAT	9834578923 9579153377	complete
9	2935196719121430	DESHMUKH RUTUJA SANJAY	9422042982	Complete
10	2935193219121430	DHAKAL RAMBHA BAHADUR	9284713859 9028729753	complete
11	2935197619121430	DHUMAL PRIYANKA HEMANT	9130552146 8308983539	Complete
12	2935198319121430	GAVADE POOJA SAHADEV	7350217205 8975308628	complete
13	2935310619121430	GHOLAP KALPANA SAMPAT	9960180152 9146550407	complete
14	2935197819121430	GITE VAISHNAVI SATISH	7499527078 9623730311	complete
15	2935191719121430	HAGAVANE SAMIKSHA MAHESH	9022489930 8378933578	Complete
16	2935197219121430	JADHAV SARIKA ASHOK	9881451080 7028188855	Complete
17	2935191219121430	KADAM AISHWARYA VIJAY	7757002444	Complete
18	2935371519121430	KALANGE MEGHA NARENDRA	9637402602 9881059530 9881470780	Complete



Sr. No.	Learner Code	Name	Mobile	Remark
19	2936030819122330	KASHID TRUPTI BHARAT	9689863688 9107002040	Completed
20	2935382519121430	KOKATE SAYALI SUNIL	9545791464 9923988017	Complete
21	2935381519121430	KOLI PRIYANKA JOTIRAM	9373459673 9403404202	Complete
22	2935370219121430	PATIL SHREYA SADASHIV	9834826377 9403546372	complete
23	2935192919121430	PAWAR SAMRUDDHI RAJESH	8766744520 8625936618	complete
24	2936914219122330	SHETE KASTURI KIRAN	9545067858 8856018800	Complete

Coord



[Principal's Sign] Collega of Computer Application For Women, Satara (Faculty B.C.A. B.A. B.Com)

## MKCL KLiC Center (ALC : 13210328)

## Mastering Computer Typing & Data Entry (English)

Student List December\_2019

Batch Start Date : November\_2019 Batch End Date : December\_2019 Learning Period : 2 Months Timing : 2.00 To 4.00

Sr. No.	Learner Code	Name	Mobile	Result
1	287323921906262	DANGI CHANDA RAMESH	9309790983 9730707859	
2	2927652819112830	PATIL SRUSHTI SACHIN	9158469225 9158464309	Altended
3	287323871906262	SHELAKE VASUDHA UMESH	9922936212 9881100554	Attern

Teac Coordinator



College of Computer Application For Women, Satara (Faculty B.C.A., B.A., B.Com.)

# MKCL KLIC Center (ALC : 13210328)

## Mastering Computer Typing (30 WPM) in English

#### **Student List**

#### January\_2020

#### Batch Start Date : January\_2020 Batch End Date : February\_2020

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Sr. No.	Learner Code	Name	Mobile	Remark
1	2948932620013030	BHANDE DIVYA SATISH	8329073079 9763652340	
2	2948944120013030	CHAVAN PRACHI UDAY	7499364660 9665858381	
3	2948929020013030	DANGE VRINDA DATTATRAY	9960182437 8830929640	
4	2948950920013030	DHANE AKSHADA RAJENDRA	9561833905 7756921590	
5	2948920620013030	GUJAR SHWETA JITENDRA	7709653011 9623053011	
6	2948931820013030	GUJAR VAISHNAVI BRAHMANAND	9096258930 9767857574	
7	2948934420013030	GURJAR ARPITA RAJENDRA	7447657789 7350075661	
8	2948922020013030	INGALE AKSHATA HANMANT	9766081161 9766081161	
9	2949956020013030	KAMBLE POURNIMA SANDESH	9146727010 7741043624	

Coordinator



Pri pal's Sign I/C Principal College of Computer Application For Women, Satara (Faculty B.C.A., B.A., B.Com.)

College Of Computer Application For Women, Satara MKCL KLiC Center ALC : 13210328 Mastering Computer Typing (30 WPM) in English Mastering Computer Typing & Data Entry (English)

Batch : January\_2020

Attendance Sheet

Admission Date : 27th January\_2020

Name of Teacher : Asmita Patil Batch Time : 02.00 To 04.00

$ \begin{array}{c c c c c c c c c c c c c c c c c c c $	Mame of Learners         1         2         3         4         6         7         6         10         13         14         16         16         17         16         16         17         16         16         17         16         16         17         16         16         17         16         16         17         16         16         17         16         16         17         16         16         17         16         16         17         16         16         17         16         16         17         16         16         17         16         16         17         16         16         17         16         16         17         16	Ň	Month : February_2020							ĺ		1	t	ł	ł	ŀ	ŀ	ŀ	ŀ	-	-	-	-	F	L							
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1     1 <td>0     0<td>N</td><td>CHAVAN PRACHI UDAY</td><td>2</td><td>-</td><td>+</td><td>+</td><td>-</td><td>-</td><td>20</td><td></td><td>- 0</td><td>+</td><td>+</td><td></td><td>-</td><td>- 0</td><td></td><td>+</td><td>+-</td><td>-</td><td>+</td><td>+</td><td>-</td><td>1</td><td>+</td><td>0</td><td>c.</td><td>V</td><td>-</td><td>-</td><td></td></td>	0     0 <td>N</td> <td>CHAVAN PRACHI UDAY</td> <td>2</td> <td>-</td> <td>+</td> <td>+</td> <td>-</td> <td>-</td> <td>20</td> <td></td> <td>- 0</td> <td>+</td> <td>+</td> <td></td> <td>-</td> <td>- 0</td> <td></td> <td>+</td> <td>+-</td> <td>-</td> <td>+</td> <td>+</td> <td>-</td> <td>1</td> <td>+</td> <td>0</td> <td>c.</td> <td>V</td> <td>-</td> <td>-</td> <td></td>	N	CHAVAN PRACHI UDAY	2	-	+	+	-	-	20		- 0	+	+		-	- 0		+	+-	-	+	+	-	1	+	0	c.	V	-	-	
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A       C       A       C       A       C       A       C       A		-	DHANE AKSHADA RAJENDRA	0	-	-+	-		-	-		2	2	-+-	+	+	2 0		+	-		+	+	+	- 0	1~	+	0	0		-	1
0       0	0       0		GODASE NIKITA NITIN	9		-	-		-	-	-	2	0	$\rightarrow$	+	-	1	+	+	-	+	+	-	+	- 5	+	. 0		-0	T	-	C
MO       MO <td< td=""><td>0       0</td><td>1-</td><td>GUJAR SHWETA JITENDRA</td><td>٥</td><td></td><td>-</td><td></td><td></td><td>-</td><td>-</td><td></td><td>0</td><td>0</td><td><math>\rightarrow</math></td><td>-</td><td>-</td><td>0</td><td>-</td><td>-</td><td>-+</td><td>-+</td><td>-+-</td><td>+</td><td>+</td><td>2</td><td>+</td><td>-</td><td></td><td>- 0</td><td>T</td><td>T</td><td></td></td<>	0       0	1-	GUJAR SHWETA JITENDRA	٥		-			-	-		0	0	$\rightarrow$	-	-	0	-	-	-+	-+	-+-	+	+	2	+	-		- 0	T	T	
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			KAMBLE POURNIMA SANDESH	-	_	-	+	-		+	+	+	- 0	1	0	+-	+-	-	+	-	+	<u> </u>	-	-	-	-	-	0	4	-		
			MANE AKSHADA MAHENDRA	A	_	-+	-	+	-	+	1	+	7	+	-10	+	+	-	+	+	+	+	+	+-	+	+	1.00	0	10			
		-	<b>WOMIN AASMA SHOUKAT</b>	V	0	-	_	_	-	-	0	-	2	2	2	-+	+	-	+	+	+	+	+	+	-	+	-	+	0		E	
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P P P P P P P P P P P P P P P P P P P	P P P P P P P P P P P P P P P P P P P		VARKAR SIDDHI PRASAD	4		+	-+	-	-	-	+		+	-	20	- 0	0	1	+	+-	+	10	1	0	0	-	-	-	2			
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P P P P P P P P P P P P P P P P P P P	P P P P P P P P P P P P P P P P P P P		DAWAR PRIYANKA SATISH	4		A	-	-+	-	-+		7	-+	2	5	1	- 0	1	+	+	+	0	1	-	10	+	1	0	0	-		
			DAN IANE RHWETA ANIL	٩		-	-	-	_	-		2	-	-	2	_	1	1	2		+	+	+	10	- 0	+	-	-	-	t	1	
		-	ALUNKHE RASHMI RAVINDRA	a			-	_		_		-	-	-	2		2	-	2	-	-	-	-		-	-	4	4			1	

Name of Learners         1         2         3         4         5         6         7         8         9         10         11         12         13         14         15         16         17         18         19         20         21         22         23         24         26         27         28         30         31           A SATISH         P <th>Taacher's Signation</th>	Taacher's Signation

## MKCL KLiC Center (ALC : 13210328)

## Mastering Computer Typing (30 WPM) in English

**Student List** 

#### January\_2020

Batch Start Date : January\_2020 Batch End Date : February\_2020

Sr. No.	Learner Code	Name	Mobile	Remark
1	2948932620013030	BHANDE DIVYA SATISH	8329073079 9763652340	Completed
2	2948944120013030	CHAVAN PRACHI UDAY	7499364660 9665858381	Completed
3	2948929020013030	DANGE VRINDA DATTATRAY	9960182437 8830929640	Completed
4	2948950920013030	DHANE AKSHADA RAJENDRA	9561833905 7756921590	Completed
5	2948920620013030	GUJAR SHWETA JITENDRA	7709653011 9623053011	Completed
6	2948931820013030	GUJAR VAISHNAVI BRAHMANAND	9096258930 9767857574	Completed
7	2948934420013030	GURJAR ARPITA RAJENDRA	7447657789 7350075661	Completed
8	2948922020013030	INGALE AKSHATA HANMANT	9766081161 9766081161	Completed
9	2949956020013030	KAMBLE POURNIMA SANDESH	9146727010 7741043624	Completed

Teach Coordinator



Principal's Sign I/C Principal College of Computer Application For Women, Satara (Faculty B.C.A., B.A., B.Com.)

## MKCL KLiC Center (ALC : 13210328)

## Mastering Computer Typing (30 WPM) in English

**Student List** 

#### February\_2020

#### Batch Start Date : February 2020 Batch End Date : March\_2020

Learning Period : 2 Months Timing : 2.00 To 4.00

Sr. No.	Learner Code	Name	Mobile	Remark
1	2958125720022230	GODASE NIKITA NITIN	8805854932 8605626787	
2	2957852720022230	INAMDAR SIMRAN AYYAJ	9307705895 9665342186	
3	2958127720022230	MANE AKSHADA MAHENDRA	9420728306 9325541198	
4	2958128620022430	MOMIN AASMA SHOUKAT	9975750880	
5	2957851720022230	MORE DIPIKA PRAKASH	7378652043 8390068123	
6	2957849020022230	MORE GITANJALI BHAU	7066872914 9689627057	
7	2957848220022230	NARKAR SIDDHI PRASAD	9130033804 9420630490	
8	2957852320022230	PAWAR PRANALI PRADIP	8805543328 7038813328	
9	2958396420022430	PAWAR PRIYANKA SATISH	8208023214 7391876024	
10	2957850420022230	RANJANE SHWETA ANIL	9923028938 9823086988	
<b>1</b> 1	2958187820022230	SALUNKHE RASHMI RAVINDRA	9579251721 8625005723	
12	2957852620022230	SHINDE NEHA SATISH	7744957943 8080107964	
13	2957851120022230	SHINDE PRATIBHA SOMNATH	8698059835 8698647080	
14	2958635820022530	SHUKLA ROHINI SUMANT	9766287208 9766890374	

Coordinator



Principal's Sign I/C Principal College of Computer Application For Women, Satara

## MKCL KLiC Center (ALC : 13210328)

## Mastering Computer Typing & Data Entry (English)

**Student List** 

#### February\_2020

Batch Start Date : February\_2020 Batch End Date : March\_2020

r. No.	Learner Code	Name	Mobile	Remark
			7709653011	
1	2948920620013030	GUJAR SHWETA JITENDRA	9623053011	
	004000000000000000000000000000000000000	INCALE AKOUATA HANMANT	9766081161	
2	2948922020013030	INGALE AKSHATA HANMANT	9766081161	
3	0048000000040000	DANGE VRINDA DATTATRAY	9960182437	
3	2948929020013030	DANGE VRINDA DATTATRAT	8830929640	
4	2948931820013030	GUJAR VAISHNAVI BRAHMANAND	9096258930	
4	2940931020013030	GOJAK VAIGI INAVI BIGA I MARKING	9767857574	
5	2948932620013030	BHANDE DIVYA SATISH	8329073079	
3	2940902020010000	BHARDE DIV HAGATION	9763652340	
6	2948934420013030	GURJAR ARPITA RAJENDRA	7447657789	
~	2340304420010000		7350075661	
7	2948944120013030	CHAVAN PRACHI UDAY	7499364660	
1	2010011120010000		9665858381	
8	2948950920013030	DHANE AKSHADA RAJENDRA	9561833905	
•			7756921590	
9	2949956020013030	KAMBLE POURNIMA SANDESH	9146727010	
			7741043624 9130033804	
10	2957848220022230	NARKAR SIDDHI PRASAD	9420630490	
1.6			7066872914	
11	2957849020022230	MORE GITANJALI BHAU	9689627057	
			9923028938	
12	2957850420022230	RANJANE SHWETA ANIL	9823086988	
			8698059835	
13	2957851120022230	SHINDE PRATIBHA SOMNATH	8698647080	
			7378652043	
14	2957851720022230	MORE DIPIKA PRAKASH	8390068123	
		BANNAR PRANALLERADIR	8805543328	
15	2957852320022230	PAWAR PRANALI PRADIP	7038813328	
10	2957852620022230	SHINDE NEHA SATISH	7744957943	
16	2957852020022250	SHINDE NEHA SATISH	8080107964	
17	2957852720022230	INAMDAR SIMRAN AYYAJ	9307705895	
17	LOUI COLLEGOLLEGO		9665342186	
18	2958125720022230	GODASE NIKITA NITIN	8805854932	
10			8605626787	
19	2958127720022230	MANE AKSHADA MAHENDRA	9420728306	
			9325541198	
20	2958128620022430	MOMIN AASMA SHOUKAT	9975750880	

Sr. No.	Learner Code	Name	Mobile	Remark
21 2	2958187820022230	SALUNKHE RASHMI RAVINDRA	9579251721 8625005723	
22 2	2958396420022430	PAWAR PRIYANKA SATISH	8208023214 7391876024	
23 2	2958635820022530	30 SHUKLA ROHINI SUMANT	9766287208 9766890374	
	2828833820022530	SHUKLA KUHINI SUMANI	9766890374	

## MKCL KLiC Center (ALC : 13210328)

#### Mastering Computer Typing (30 WPM) in English Mastering Computer Typing & Data Entry (English)

Student List February\_2020

Batch Start Date : February\_2020 Batch End Date : March\_2020 Learning Period : 2 Months Timing : 2.00 To 4.00

Sr. No.	Learner Code	Name	Mobile	Remark
1	2958125720022230	GODASE NIKITA NITIN	8805854932 8605626787	Completed
2	2957852720022230	INAMDAR SIMRAN AYYAJ	9307705895 9665342186	Complete
3	2958127720022230	MANE AKSHADA MAHENDRA	9420728306 9325541198	Completer
4	2958128620022430	MOMIN AASMA SHOUKAT	9975750880	Complete
5	2957851720022230	MORE DIPIKA PRAKASH	7378652043 8390068123	completed
6	2957849020022230	MORE GITANJALI BHAU	7066872914 9689627057	Complete
7	2957848220022230	NARKAR SIDDHI PRASAD	9130033804 9420630490	completed
8	2957852320022230	PAWAR PRANALI PRADIP	8805543328 7038813328	Complete
9	2958396420022430	PAWAR PRIYANKA SATISH	8208023214 7391876024	complete
10	2957850420022230	RANJANE SHWETA ANIL	9923028938 9823086988	complete
11	2958187820022230	SALUNKHE RASHMI RAVINDRA	9579251721 8625005723	Not Attended
12	2957852620022230	SHINDE NEHA SATISH	7744957943 8080107964	Complete
13	2957851120022230	SHINDE PRATIBHA SOMNATH	8698059835 8698647080	Complete
14	2958635820022530	SHUKLA ROHINI SUMANT	9766287208 9766890374	complete





Principal College of Computer Application For Women, Satara (Faculty B.C.A., B.A., B.Com.)

#### MKCL KLiC Center (ALC : 13210328)

#### Mastering Computer Typing & Data Entry (English)

Student List

#### February\_2020

Batch Start Date : February\_2020 Batch End Date : March\_2020

Learning Period : 2 Months Timing : 2.00 To 4.00

Sr. No.	Learner Code	Name	Mobile	Result
1	2948920620013030	GUJAR SHWETA JITENDRA	7709653011 9623053011	Completed
2	2948922020013030	INGALE AKSHATA HANMANT	9766081161 9766081161	completed
3	2948929020013030	DANGE VRINDA DATTATRAY	9960182437 8830929640	Completed
4	2948931820013030	GUJAR VAISHNAVI BRAHMANAND	9096258930 9767857574	Completer
5	2948932620013030	BHANDE DIVYA SATISH	8329073079 9763652340	Complete
6	2948934420013030	GURJAR ARPITA RAJENDRA	7447657789 7350075661	Complete
7	2948944120013030	CHAVAN PRACHI UDAY	7499364660 9665858381	Complete
8	2948950920013030	DHANE AKSHADA RAJENDRA	9561833905 7756921590	Complete
9	2949956020013030	KAMBLE POURNIMA SANDESH	9146727010 7741043624	Complete

Teach

Coordinator



pal's Sign Principal College of Computer Application For Women, Satara (Faculty B.C.A., B.A., B.Com.)

## MKCL KLiC Center (ALC : 13210328)

## Mastering Computer Typing (30 WPM) in English Mastering Computer Typing & Data Entry (English)

**Student List** 

#### March\_2020

Batch Start Date : March\_2020 Batch End Date : April\_2020

Sr. No.	Learner Code	Name	Mobile	Remark
1	2969511620031230	PAWAR MADHURI SANJAY	7820831013 9370091416	

Teach Coordinator



Sian I/C Principal College of Computer Application For Women, Satara (Faculty B.C.A., B.A., B.Com.)

rs men, Satara	328)	n English y (E <del>nglish</del> )		Learning Period : 2 Months Timing : 2.00 To 4.00		7820831013 Not 9370091416 Altended	Principal's: Signpal College of Com. er Application For Women. Satara For Women. Satara For Women. B.A. B.Com
Maharshi Karve Stree Shikshan Samstha's College of Computer Application for Women, Satara	MKCL KLiC Center (ALC : 13210328)	Mastering Computer Typing (30 WPM) in English Mastering Computer Typing & Data Entry (English)	March_2020	0	Name	620031230 PAWAR MADHURI SANJAY	Colle B. Control of Colle
M College of C	MKG	Mastering M <del>asterin</del> g		Batch Start Date : March_2020 Batch End Date : April_2020	Learner Code	2969511	TOAC Undertraits stiger
				Batc Batc	Sr. No.	~	

Certificate



## Maharashtra Knowledge Corporation Limited

This is to certify that

#### **MULLA RIHANA RAMJAN**

has successfully completed and passed the Computer Typing Speed Test in English with 85 % accuracy and net speed of 39 Words per Minute (WPM) S/he has been awarded the

# Mastering Computer Typing Certificate

With 30 Words Per Minute (wpm) On behalf of Maharashtra Knowledge Corporation Limited. In testimony whereof are set the seal and Signature of the Managing Director, MKCL



Sellen and an inchange light of the



101/101/101/101/001/001/001

Managing Director Maharashtra Knowledge Corporation Limited (MKCL)

|| 2720143918082030 || || Aug-18 || MH || 13210328 || Nov 2019

# Certificate



## Maharashtra Knowledge Corporation Limited (MKCL)

This is to certify that

KATKAR PURVA SANTOSH

has successfully completed and passed the Computer Typing Speed Test in English with 92 % accuracy and net speed of 30 Words per Minute (WPM) S/he has been awarded the

## Mastering Computer Typing Certificate

With 30 Words Per Minute (wpm)

On behalf of

Maharashtra Knowledge Corporation Limited. In testimony whereof are set the seal and Signature of the Managing Director, MKCL





Managing Director Maharashtra Knowledge Corporation Limited (MKCL)

|| 2790304719020735 || 13210328 || Feb 2019 || MH || March 08, 2021 ||

# MAHARSHI KARVE STREE SHIKSHAN SAMSTHA'S COLLEGE OF COMPUTER APPLICATION FOR WOMEN, SATARA

[Faculty: B.C.A., B.A. & B.Com.] Affiliated to SNDTWU, Mumbai

**Skill Development Courses** 

8. Mastering in Computer Typing (40 wpm) in English

## MKCL KLiC Center (ALC : 13210328)

## Annual Analysis Report\_2016 - 2017

Name of the Course : Mastering Computer Typing (40 WPM) in English

Time : 2.00 pm - 4.00 pm

Name of the Teacher :

Sr. No.	Batch No.	Batch Name	Fees	Batch Start Date	Batch End Date	Confirmed Learners	Certified Learner
	1	December-2016		December-2016	January-2017	1	1
1	2	February-2017	150	February-2017	March-2017	1	1
	3	April-2017		April-2017	May-2017	1	1
					Total	3	3

Center Co-ordinator's Sign IOAC Coordinator



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College of Computer Application For Women Satora (Faculty B.C.A., B.A., d.Com.)

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### Maharshi Karve Stree Shikshan Samstha's College of Computer Application for Women, Satara (Faculty : BCA, BA, Bcom)

# MKCL KLiC Center (ALC : 13210328)

# Annual Analysis Report\_2017 - 2018

Name of the Course : Mastering Computer Typing (40 WPM) in English

Time : 2.00 pm - 4.00 pm

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Name of the Teacher : Miss. Asmita Patil

·	Batch No.	Batch Name	Fees	Batch Start Date	Batch End Date	Confirmed Learners	Certified Learner
	1	September-2018	150	September-2018	October-2018	1	1
					Total	1	1

Center Co-ordinator's SignIQAC Coordinator



College of Computer Application For Women, Satara (Faculty B.C.A., B.A., B.Com.)

# MKCL KLIC Center (ALC : 13210328)

# Annual Analysis Report\_2018 - 2019

Name of the Course : Mastering Computer Typing (40 WPM) in English

Time : 2.00 pm - 4.00 pm

Name of the Teacher : Miss. Asmita Patil

Learner	Confirmed Learners		Batch Start Date	Fees	Batch Name	Batch No.	Sr. No.
	3	February-2019	January-2019	150	January-2019		1
	3	Total	· · · · · · · · · · · · · · · · · · ·		building 2010		

Center Co-ordinator's Sign



icipa<sup>P</sup> College of Computer Application For Women, Satara (Faculty B.C.A., B.A., B.Com.)

## MKCL KLiC Center (ALC : 13210328)

## Annual Analysis Report\_2019 - 2020

Name of the Course : Mastering Computer Typing (40 WPM) in English Time : 2.00 pm - 4.00 pm Name of the Teacher : Miss. Asmita Patil

Sr. No.	Batch No.	Batch Name	Fees	Batch Start Date	Batch End Date	Confirmed Learners
1	1	January-2020	150	January-2020	February-2020	2

Center Co-ordinator's Sign

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Coordinator



Total

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2

Certified

Learner

2

2

College of Computer Application For Women, Satara (Faculty B.C.A., B.A., B.Com.)

## MKCL KLiC Center (ALC : 13210328)

### Mastering Computer Typing (40 WPM) in English Student List January\_2020

Batch Start Date : January\_2020 Batch End Date : February\_2020 Learning Period : 1 Month Timing : 12.00 To 2.00

Sr. No.	Learner Code	Name	Mobile	Remark
1	2767812118121130	CHAVAN PRATIKSHA DILIP	8975813595	
2	2767345418120730	JADHAV AISHWARYA SANJAY	9326705607	

**Teacher's Sign** 



Coordinator

Sinan

College of Computer Application For Women, Satara (Faculty B.C.A., B.A., B.Com.)



## MKCL KLiC Center (ALC : 13210328)

## Mastering Computer Typing (40 WPM) in English

Student List January\_2020

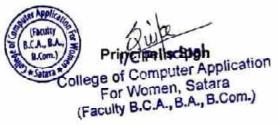
Batch Start Date : January\_2020 Batch End Date : February\_2020

Teacher's Sign

Learning Period : 1 Month Timing : 12.00 To 2.00

Sr. Learner Code		Name	Mobile	Remark	
1	2767812118121130	CHAVAN PRATIKSHA DILIP	8975813595	Completer	
2	2767345418120730	JADHAV AISHWARYA SANJAY	9326705607	completed	

Coordinator



T.

# MKCL KLiC Center (ALC : 13210328)

# Mastering Computer Typing (40 WPM) in English

Student List October\_2021

#### Batch Start Date : October\_2021 Batch End Date : November\_2021

Teacher's Sign

Learning Period : 1 Month Timing : 12.00 To 2.00

Sr. No.	Learner Code	Name	Mobile	Remark
1	299248662012152	CHOURASIYA NEHA MAHESH	7387803730	
2	299244482012152	JADHAV VIJAYASHREE PRAKASH	7083913825	

Coordinator

## MKCL KLiC Center (ALC : 13210328)

#### Mastering Computer Typing (40 WPM) in English Student List October\_2021

Batch Start Date : October\_2021 Batch End Date : November\_2021

#### Learning Period : 1 Month Timing : 12.00 To 2.00

Sr. No.	Learner Code	Name	Mobile	Remark
1	299248662012152	CHOURASIYA NEHA MAHESH	7387803730	
2	299244482012152	JADHAV VIJAYASHREE PRAKASH	7083913825	

Teacher's Sign





Price Price

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## Certificate



## Maharashtra Knowledge Corporation Limited (MKCL)

This is to certify that

#### KATKAR JYOTI BALASO

has successfully completed the course

Mastering Computer Typing & Data Entry

and has passed the

Computer Typing Speed Test

in English with 95 % accuracy and net speed of 40 Words Per Minute (wpm). In recognition of this skill accomplishment s/he has been awarded this certificate

on behalf of

Maharashtra Knowledge Corporation Limited. In testimony whereof are set the seal and signature of the

Managing Director, MKCL







Managing Director, Maharashtra Knowledge Corporation Limited (MKCL)

|| 2766767218120135 || 13210328 || Dec 2018 || MH || January 07, 2019 ||

# MAHARSHI KARVE STREE SHIKSHAN SAMSTHA'S COLLEGE OF COMPUTER APPLICATION FOR WOMEN, SATARA

[Faculty: B.C.A., B.A. & B.Com.] Affiliated to SNDTWU, Mumbai

**Skill Development Courses** 

9. KLIC Certificate in Advanced Excel



# MKCL KLiC Center (ALC : 13210328)

# Annual Analysis Report\_2017 - 2018

Name of the Course : KLiC Certificate Course in Advanced Excel

Time : 2.00 pm - 4.00 pm

Name of the Teacher :

Sr. No.	Batch No.	Batch Name	Fees	Batch Start Date	Batch End Date	Confirmed Learners	Certified Learner
1	1	April-2017	- 2500	April-2017	June-2017	23	21
	2	July-2017		July-2017	September-2017	7	7
					Total	30	28

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College of Computer Application For Women, Satara (Faculty B.C.A., B.A., B.Com.)



### MKCL KLIC Center (ALC : 13210328)

### Annual Analysis Report\_2018 - 2019

### Name of the Course : KLiC Certificate Course in Advanced Excel

Time : 2.00 pm - 4.00 pm

### Name of the Teacher : Miss. Asmita Patil

Certified Learner	Confirmed Learners	Batch End Date	Batch Start Date	Fees	Batch Name	Batch No.	Sr. No.	
0	1	August-2018	June-2018		June-2018	1		
o	1	February-2019	December-2018	2800	December-2018	2	1	1
0	2	Total						

Center Condinator's Sign Cordinator



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College of Computer Application For Women, Satara (Faculty B.C.A., B.A., B.Com.)



### MKCL KLiC Center (ALC : 13210328)

### Annual Analysis Report\_2019 - 2020

### Name of the Course : KLiC Certificate Course in Advanced Excel

Time : 2.00 pm - 4.00 pm

Name of the Teacher : Miss. Asmita Patil

Sr. No.	Batch No.	Batch Name	Fees	Batch Start Date	Batch End Date	Confirmed Learners	Certified Learner	
	1	August-2019		August-2019	October-2019	1	1	
	2	September-2019		September-2019	November-2019	1	0	
1	3	November-2019	2800	November-2019	January-2020	2	1	
		4	January-2020		January-2020	March-2020	1	0
	5	February-2020		February-2020	April-2020	1	0	
	1				Total	6	2	

Center Caldinator's Sign Cordinator



**S**afign College of Computer Application For Women, Satara (Faculty B.C.A., B.A., B.Com.)

### (Faculty : BCA BA BCom)

### MKCL KLiC Center (ALC : 13210328)

### KLiC Certificate in Advanced Excel

### Student List February\_2021

### Batch Start Date : February\_2021 Batch End Date : April\_2021

Learning Period : 2 Months Timing : 12.00 To 2.00

Sr. No.	Learner Code	Name	Mobile	Remark
1	298670362011192	BENDRE ADITI AMOL	9146251166 7385608113	
2	298671032011192	CHAVAN SANIKA ABHIJIT	7448145498 9270534501	
3	299248662012152	CHOURASIYA NEHA MAHESH	7387803730 8625027329	
4	299244932012152	CHOURASIYA SUSHMA SURESH	8624994960 9822494960	
5	298702742011212	JADHAV AISHWARYA SUDHIR	8484954021 9960841403	
6	299244482012152	JADHAV VIJAYASHREE PRAKASH	7083913825 8180828134	

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Principal Sign

College of Computer Application For Women, Saura (Faculty B.C.A., B.A., B.Com.)

### KLiC Advanced Excel

### Syllabus

### Apply Custom Formats and Layouts

- Apply Custom Data Formats
- Use Advanced Fill Options
- Apply Advanced Conditional Formatting and Filtering
- Apply Custom Styles and Templates
- Use Form Controls
- Prepare Workbooks for Internationalization
- Use Outlines
- Use Custom Views

### Create advanced formulas

- Functions
- · Apply functions in formulas
- Mathematical Functions
- Financial functions
- Useful Data Functions
- Some Other Useful Functions
- Look up data by using functions
- Apply advanced date and time functions
- Functions for Manipulating Text
- Arrays

### Use Scenarios

- Use What-If Analysis Tools
- Create Scenarios
- Merge Scenarios
- Create Scenario Summaries
- Use Data Tables

### **Create Advanced Charts**

- Basic Excel Charts
- Use Area, Scatter & Stock Charts
- Use Surface, Radar & Combination Charts
- Create Custom Chart Templates
- Work with Sparkline's

### Pivot tables & charts

- PivotTables
- Use Pivot Charts

### Manage and Share Workbooks

- Manage Workbook Versions
- Copy Styles between Workbooks
- Copy Macros between Workbooks
- Use Track Changes and Comments
- Merge Workbooks
- Protect Workbooks for Sharing
- Connect To External Data

### **Evaluation Pattern**

Evaluation Pattern of KLiC Courses consists of 4 Sections as per below table:

Section			Minimum Passing
No.	Section Name	Total Marks	Marks
1	Learning Progression	25	10
2	Internal Assessment	25	10
3	Final Online Examination	50	20
	Total	100	40
4	SUPWs (Socially Useful and	5	2 Assignments to be
	Productive Work in form of	Assignments	Completed & Uploaded
	Assignments)		

### YCMOU Mark Sheet :

Printed Mark Sheet will be issued by YCMOU on successful completion of Section 1, Section 2 and Section 3 and will be delivered to the learner by MKCL.

YCMOU Mark Sheet will be available only for Maharashtra jurisdiction learners

MKCL's KLIC Certificate will be provided to the learner who will satisfy the below criteria :

- Learners who have successfully completed above mentioned 3 Sections i.e. Section 1, Section 2 and Section 3
- Additionally, learner should have completed Section 4 (i.e. Section 4 will comprise of SUPWs i.e. Socially Useful and Productive Work in form of Assignments)
  - · Learner has to complete and upload minimum 2 out of 5 Assignments

### MKCL KLiC Center (ALC : 13210328)

### KLiC Certificate in Advanced Excel

Student List August\_2019

Batch Start Date : August\_2019 Batch End Date : October\_2019 Learning Period : 2 Months Timing : 12.00 To 2.00

Sr. No.	Learner Code	Name	Mobile	Remark
1	2767339718120730	MAJGAONKAR SAI MAHESH	9763536154 9881646154	





pplication College of Computer For Women, Satara (Faculty B.C.A., B.A., B.Com.)

Admission Date : 27th August, 2019 Month : September_2019	Name of Learners	MAJGAONKAR SAI MAHESH	Month : October_2019	Name of Learners	MAJGAONKAR SAI MAHESH		
	1 2 3 4 5 6	d d d d		1 2 3 4 5 6		Teacher's Sign	
מ	7 8	- d		7 8	1	r's Sign	
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Attendance Sheet	10 11	9		11	++	cordinator	
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	16	٩		16	0	The Women a	
	17 1	A		17	0		
Na Ba	18 19	d d		8 19	d d	Colle (Fa	
Name of Teacher : Asmita Patil Batch Time : 2.00 To 4.00	20	0		20 21		College of Commuter Application Fourty B.C.A., B.A., B.Com.)	
f Teac ime :	21 2	D			0	B.C.	
2.00	22 23	2	l	22 23	d d	A.B.	
To 4.	3 24	A	1	3 24	9	Purer Appli B.A., B.C.	
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atil	26	d		26	1	ation	
	27 2	A		27 2		_	
	28 29	d		28 29			
	30	D		30	4		

KLiC Certificate in Advanced Excel

Admission Date : 25th July, 2019 Month : August_2019		Batch : July_2019 Attendance Sheet	Name of Teacher : Asmita Patil Batch Time : 02.00 To 04.00
Sr. Name of Learners No.	1 2 3 4 5 6 7 8	9 10 11 12 13 14 15 16 17 1	22 23 24 25 26 27 28 29 30
1 SHINDE POONAM KAILAS	PPPIP PAP	PPI PPI PPI	PPPAPIPAPIPAPP
	Teacher's Sign		Principal's Sign
Admission Date : 25th July, 2019 Month : September_2019		Batch : July_2019 Attendance Sheet	Name of Teacher : Asmita Patil Batch Time : 02.00 To 04.00
Sr. Name of Learners No.	1 2 3 4 5 6 7 8	9 10 11 12 13 14 15 16 17	18 19 20 21 22 23 24 25 26 27 28 29 30 31
1 SHINDE POONAM KAILAS	IIPPARRI	AIPPPPIAP	A A A A A A A A A A A A A A A A A A A
	Teacher's Sign		Principal's Sign
Admission Date : 25th July, 2019 Month : October_2019		Batch: July_2019 Attendance Sheet	Name of Teacher : Asmita Patil Batch Time : 02.00 To 04.00
Sr. Name of Learners No. 1 SHINDE POONAM KAILAS	1 2 3 4 5 6 7 8	9 10 11 12 13 14 15 16 17 BREAK	18         19         20         21         22         23         24         25         26         27         28         29         30         31
Cordinator	Teacher's Sign	The second secon	Lutiage of Con "ration"

KLiC Certificate in Office Assistance

### MKCL KLiC Center (ALC : 13210328)

### KLIC Certificate in Advanced Excel Student List August\_2019

### Batch Start Date : August\_2019 Batch End Date : October\_2019

Learning Period : 2 Months Timing : 12.00 To 2.00

Sr. No.	Learner Code	Name	Mobile	Result
1	2767339718120730	MAJGAONKAR SAI MAHESH	9763536154 9881646154	PASS

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For Women, Satara (Faculty A.C.A. B.A. B.Com)

### MKCL KLiC Center (ALC : 13210328)

### KLiC Certificate in Advanced Excel

Student List September\_2019

Batch Start Date : September\_2019 Batch End Date : November\_2019 Learning Period : 2 Months Timing : 12.00 To 2.00

Sr. No.	Learner Code	Name	Mobile	Remark
1	289714001909032	SURVE VAISHNAVI MAHESH	9404272577 9421399998	





College of Computer Application For Women, Satara (Faculty B.C.A., B.A., B.Com.)-,

### MKCL KLIC Center (ALC : 13210328)

### KLIC Certificate in Advanced Excel Student List

### September\_2019

Batch Start Date : September\_2019 Batch End Date : November\_2019 Learning Period : 2 Months Timing : 12.00 To 2.00

Sr. No.	Learner Code	Name	Mobile	Result
1	289714001909032	SURVE VAISHNAVI MAHESH	9404272577 9421399998	
Ĩ	IQAC	/	Principal solid	lication
		State Applicity Co	lege of Computer Apr	us (

3 ( B.C.A., B.A B.Com

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### MKCL KLiC Center (ALC : 13210328)

### KLiC Certificate in Advanced Excel

Student List

### November\_2019

Batch Start Date : November\_2019 Batch End Date : January\_2020 Learning Period : 2 Months Timing : 12.00 To 2.00

Sr. No.	Learner Code	Name	Mobile	Remark
1	291884831911082	INAMAKE DHANASHRI DIGAMBAR	8483809153	
2	291884961911082	SHINDE POOJA VINAYAK	9175764552 9156424824	

Cordinator

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College of Computer Application For Women, Satara (Faculty B.C.A., B.A., B.Com.)

### MKCL KLiC Center (ALC : 13210328)

### KLiC Certificate in Advanced Excel Student List November\_2019

Batch Start Date : November\_2019 Batch End Date : January\_2020 Learning Period : 2 Months Timing : 12.00 To 2.00

Sr. No.	Learner Code	Name	Mobile	Result
1	291884831911082	INAMAKE DHANASHRI DIGAMBAR	8483809153	
2	291884961911082	SHINDE POOJA VINAYAK	9175764552 9156424824	PASS

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Principal's Sign

I / C Principal College of Computer Application For Women, Satara (Faculty B.C.A. B.A B Com)

### MKCL KLiC Center (ALC : 13210328)

### KLiC Certificate in Advanced Excel

Student List January\_2020

Batch Start Date : January\_2020 Batch End Date : March\_2020

Cordinator

Learning Period : 2 Months Timing : 12.00 To 2.00

Sr. No.	Learner Code	Name	Mobile	Remark
1	259193551712162	NIGADE POOJA VINOD	9975750873	
	Tilled		Sale .	
	TenchaCs Sign	Grouter Application	Price Price Sign	ication

College of Computer Application For Women, Satara (Faculty B.C.A., B.A., B.Com.)

Mon Adim Adim Adim Adim	MCL KLIC Center MCL KLIC Center MCL KLIC Center ALC : 13210328 KLIC Certificate in Advanced Excel ALC : 13210328 KLIC Certificate in Advanced Excel Batch : January_2020         Batch : January_2020           Admission Date: 37th January, 2020 Month : February_2020         Mane of Teacher : Asmita Fatil Batch : January_2020           Mame of Learners         1         2         3         4         6         7         8         10         11         13         14         15         16         17         18         12         2         2         2         2         2         2         2         2         2         2         2         1	Month : April_2020 Batch Time : 12.00 To 02.00	Name of Learners         1         2         3         4         5         6         7         8         9         10         11         12         13         14         15         16         17         18         19         20         21         22         23         24         25         26         27         28         30         31           NIGADE POOUA VINOD         I	Teacher's Sign Total Sign Coordinator
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### MKCL KLiC Center (ALC : 13210328)

### KLiC Certificate in Advanced Excel

Student List January\_2020

Batch Start Date : January\_2020 Batch End Date : March\_2020

Coacher's Sign

Learning Period : 2 Months Timing : 12.00 To 2.00

Sr. No.	Learner Code	Name	Mobile	Result
1	259193551712162	NIGADE POOJA VINOD	9975750873	
	The		d:bo-	
	IQAC WW		Principale Sign	

Principal's Sign 1 / C Principal College of Computer Application For Women, Satara (Faculty B.C.A. B.A B Com'

### MKCL KLIC Center (ALC : 13210328)

### KLiC Certificate in Advanced Excel

Student List February\_2020

### Batch Start Date : February\_2020 Batch End Date : April\_2020

Learning Period : 2 Months Timing : 12.00 To 2.00

Sr. No.	Learner Code	Name	Mobile	Remark
1	2935371519121430	KALANGE MEGHA NARENDRA	9881059530 9881470780	



### MKCL KLiC Center (ALC : 13210328)

### KLiC Certificate in Advanced Excel

Student List February\_2020

Batch Start Date : February\_2020 Batch End Date : April\_2020 Learning Period : 2 Months Timing : 12.00 To 2.00

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Sr. No.	Learner Code	Name	Mobile	Result
		KALANGE MEGHA NARENDRA	9881059530 9881470780	
	4			

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College of Comp. ter Application For Women, Satara (Faculty B.C.A. B.A. B.Com)

### Certificate

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This is to certify that SHINDE POOJA VINAYAK has successfully passed in January 2020 the Knowledge Lit Careers Certificate Course i.e.

### **KLiC Certificate Course in Advanced Excel** (KLiC Advanced Excel)

designed, developed and offered by MKCL\* and recognized by YCMOU\*\*.

S/he has secured 92% of marks. While pursuing this course of 120 hours duration, s/he has additionally completed 5 Mini-Projects in Advanced Excel and has published their outputs in her/his Portfolio.

> In appreciation of this additional work S/he is being recognized as

### MKCL Certified Excel Expert

In testimony whereof are set the seal and signature of the Managing Director, MKCL.



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Software Tools Learnt: MS Excel, MS PowerPoint, MS Word, Internet Activities

\* MKCL: Maharashtra Knowledge Corporation Limited. \*\* YCMOU: Yashwantrao Chavan Maharashtra Open University, Nasik. The authenticity of this certificate and the Portfolio can be viewed and validated at www.mkel.org/klic This certificate of appreciation is being awarded without charging any fccs.

The photograph of the candidate is printed on the certificate. If it is found to be pasted externally, the certificate is not valid. 

### MAHARSHI KARVE STREE SHIKSHAN SAMSTHA'S COLLEGE OF COMPUTER APPLICATION FOR WOMEN, SATARA

[Faculty: B.C.A., B.A. & B.Com.] Affiliated to SNDTWU, Mumbai

**Skill Development Courses** 

**10. KLIC Certificate in Office Assistant** 

### KLiC Certificate in Office Assistance Syllabus

### 1. IT Concepts and General Awareness :

As we all know, in 21st Century everything directly or indirectly is linked to Information Technology (IT) e.g. from Use of Smartphone to Drone Technology, Google car, from Smart watches. Fit Bit to 3D printing; it's always vital to be updated with IT concepts. It is also interesting to know some great personalities whose inventions and discoveries have made our life simple and easier. This information will definitely motivate and inspire a learner.

### 2. Typing Skills :

Learner gets opportunity to learn scientific method of errorless typing while achieving speed acceptable as per the industry norms.

### 3. 21st Century Job Skills :

These are the skills that help to work effectively at the workplace, in combination with various Office automation tools as well as the contextual knowledge and professional know-how.

E.g. tasks like: creating Purchase order, Delivery Challan, Meeting agenda and minutes, designing various forms and reports etc.

### 4. Century Daily Life Skills :

Now-a-days, use of internet, mobile and similar gadgets, and apps available on it have liberated us. 21st Century Daily Life Skills cover such various Apps and Websites that make our daily life easy.

E.g. tasks like cashless transactions, online payments, cyber security, modern ways of communication etc.

### 5. 21st Century Study Skills :

The rapidly changing part of life in 21st Century is, mainly the way we learn/study. 21st Century Study Skills helps us to keep up with it, and open new learning avenues.

E.g. using various websites/apps for accessing interactive learning objects, virtual labs, accessing knowledge-banks like, TED Talks, Google Scholar etc.

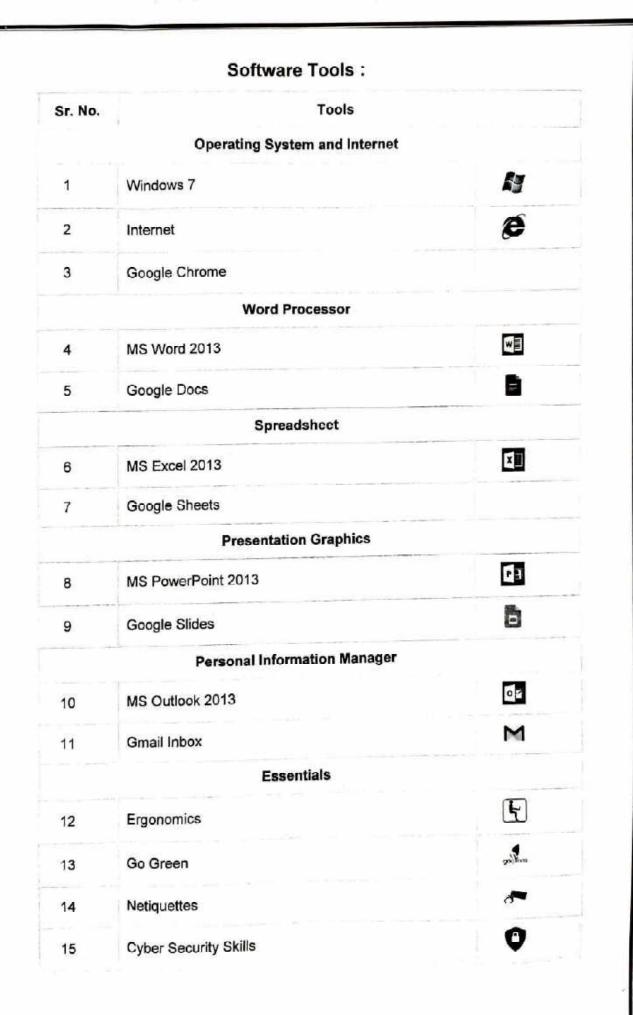
### 6. 21st Century Citizenship Skills :

Being a citizen belonging to 21st Century, everyone should be aware of various online services and facilities made available by central and state government. 21st Century Citizenship Skills help in availing these services effectively.

E.g. services like availing passport, Aadhar card, PAN card, various certificates like, birth/death/marriage/income certificate etc.







### **Evaluation Pattern**

Evaluation Pattern of KLiC Courses consists of 4 Sections as per below table:

	Section No.	Section Name	Total Marks	Minimum Passing Marks	
	1	Learning Progression	25	10	
	2	Internal Assessment	25	10	
¢	3	Final Online Examination	50	20	
		Total	100	40	
	4	SUPWs (Socially Useful and Productive Work in form of Assignments)	5 Assignments	2 Assignments to be Completed & Uploaded	

### YCMOU Mark Sheet :

Printed Mark Sheet will be issued by YCMOU on successful completion of Section 1, Section 2 and Section 3 and will be delivered to the learner by MKCL.

YCMOU Mark Sheet will be available only for Maharashtra jurisdiction learners

MKCL's KLIC Certificate will be provided to the learner who will satisfy the below criteria:

- 1. Learners who have successfully completed above mentioned 3 Sections i.e. Section 1, Section 2 and Section 3
- 2. Additionally, learner should have completed Section 4 (i.e. Section 4 will comprise of SUPWs i.e. Socially Useful and Productive Work in form of Assignments)
  - · Learner has to complete and upload minimum 2 out of 5 Assignments

### MKCL KLiC Center (ALC : 13210328)

### Annual Analysis Report\_2017 - 2018

Name of the Course : KLiC Certificate Course in Office Assistance

Time : 2.00 pm - 4.00 pm

Name of the Teacher :

Sr. No.	Batch No.	Batch Name	Fees	Batch Start Date	Batch End Date	Confirmed Learners	Certified Learner
	1	August-2017		August-2017	October-2017	7	2
1	2	2 September-2017 2500 3 March-2018		November-2017	3	1	
	3			1	1	March-2018	May-2018
	1				Total	11	3

Coordinator

Center Co-ordinator's Sign



College of Computer Application For Women, Satara (Faculty B.C.A., B.A., B.Com.)

### MKCL KLiC Center (ALC : 13210328)

### Annual Analysis Report\_2019 - 2020

Name of the Course : KLiC Certificate Course in Office Assistance

Time : 2.00 pm - 4.00 pm

Name of the Teacher :

Certified Learner	Confirmed Learners	Batch End Date	Batch Start Date	Fees	Batch Name	Batch No.	Sr. No.
0	1	September-2019	July-2019		July-2019	4	
C	2	January-2021	November-2020		November-2020	5	1
0	3	Total					

Center Co-ordinator's SigBordina

College of Computer Application For Women, Satara (Faculty B.C.A., B.A., B.Com.)

### MKCL KLiC Center (ALC : 13210328)

### KLiC Certificate in Office Assistance Student List July\_2019

Batch Start Date : July 2019 Batch End Date : September\_2019

Learning Period : 2 Months Timing : 2.00 To 4.00

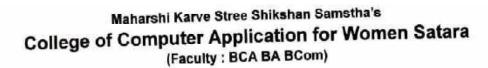
Sr. No.	Learner Code	Name	Mobile	Remark
1	288621421907252	SHINDE POONAM KAILAS	9359542705 9272659009	

Teacher's Sign





College of Computer Application For Women, Satara (Faculty B.C.A., B.A., B.Com.)



### MKCL KLIC Center (ALC : 13210328)

### KLiC Certificate in Office Assistance

Student List July\_2019

Batch Start Date : July\_2019 Batch End Date : September\_2019 Learning Period : 2 Months Timing : 2.00 To 4.00

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Sr. No.	Learner Code	Name	Mobile	Result
1	288621421907252	SHINDE POONAM KAILAS	9359542705 9272659009	Attended
	110		I.	

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1/C Principal College of Computer Application For Women, Satara Faculty B.C.A. B.A B Com

Principal's Sign

### MKCL KLiC Center (ALC : 13210328)

### **KLiC Certificate in Office Assistance**

**Student List** November 2020

Batch Start Date : November\_2020 Batch End Date : January 2021

Learning Period : 2 Months Timing : 2.00 To 4.00

Sr. No.	Learner Code	Name	Mobile	Remark
1	298701392011212	CHAVAN PRAJAKTA UDAY	9665858381 9623733536	
2	298752662011242	LONDHE SUREKHA MAHADEV	7385758653 7218463724	



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College of Computer Application For Women, Satara (Faculty B.C.A., B.A., B.Com.)

### MKCL KLIC Center (ALC : 13210328)

### KLiC Certificate in Office Assistance Student List November\_2020

Batch Start Date : November\_2020 Batch End Date : January\_2021 Learning Period : 2 Months Timing : 2.00 To 4.00

Sr. No.	Learner Code	Name	Mobile	Result
1	298701392011212	CHAVAN PRAJAKTA UDAY	9665858381 9623733536	
2	298752662011242	LONDHE SUREKHA MAHADEV	7385758653 7218463724	

IO/ Ceacher's



Principal's Sign

### 1 / C Principal College of Computer Application For Women, Satara Faculty B.C.A. B.A. B Com

College of Computer Application for Women Satara Maharshi Karve Stree Shikshan Samstha's (Faculty : BCA BA BCom)

# MKCL KLiC Center (ALC : 13210328)

## KLiC Certificate in Office Assistance

### November\_2020

Course Period : November\_2020 - January\_2021 Month : November\_2020

Attendance Sheet

Name of Teacher : Asmita Patil Batch Time : 12.00 To 02.00

CHAVAN PRAJAKTA UDAY 7 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 3	
	2 20 21 26 23 24 25 26 27 28 29
LONDHE SUREKHA MAHADEV	

		27 28 29 30 31	d d d	
Batch Time: 12.00 To 02.00		22 23 24 25 26	P P P	
Batch Im	47 48 40 00 01	17 07 61 01 11	RPPPPP	
	5 6 7 8 9 10 11 12 13 14 15 15 17 48 40 20 20 20 20 20 20		PPIRPP	
	6 7 8 9 10	- -	Iddddddd	
	1 2 3 4 5	0000		1
	Name of Learners	CHAVAN PRAJAKTA UDAY	LONDHE BUREKHA MAHADEV	th : January_2021
	No	1	d	Montl

Batch Time : 12.00 To 02.00

Month : February\_2021

Principal's Sign



Teacher's Sign