

**MAHARSHI KARVE STREE SHIKSHAN SAMSTHA'S
COLLEGE OF COMPUTER APPLICATION
FOR WOMEN, SATARA**

[Faculty: B.C.A., B.A. & B.Com.]

Affiliated to SNDTWU, Mumbai

Criterion 5 – Student Support And Progression

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases (5)

Anti-Ragging Committee

Minutes of the Meeting

MAHARSHI KARVE STREE SHIKSHAN SAMSTHA'S
COLLEGE OF COMPUTER APPLICATION
FOR WOMEN, SATARA
(FACULTY: B.C.A., B.A., B.COM)

Anti-Ragging Committee

2020-21

Sr. No.		Name	Designation
1	Member	Dr. Samiksha V. Nikam	Chairperson
2	Member	Dr. Kishori S. Pawar	Representative of BCA faculty
3	Member	Mrs. Kalyani J. Bartakke	Representative of BA, B.Com faculty
4	Member	Mrs. Ajaya C. Deshpande	Non-teaching representative
5	Member	Ms. Vanishree Hiremath	NGO representative
6	Member	Mrs. Seema V. Jawalkar	Local Media representative
7	Member	Ms. Priyanka S. Ballal	Student representative of BCA faculty
8	Member	Ms. Amruta S. Desai	Student representative of B.A. and B.Com. faculty


IQAC
Coordinator




I/C Principal
College of Computer Application
For Women, Satara
(Faculty B.C.A. B.A. B.Com.)

MKSSS's
College of Computer Application for Women, Satara
(Faculty: B.C.A., B.A., B.Com)

Anti Ragging Committee

Minutes of Meeting (2019-20)

The meeting of anti-ragging committee for academic year 2019-20 was held on 9th September, 2019 at 12.00 pm in the Principal's office under the chairmanship of Dr. Samiksha V. Nikam, principal and chairperson. Following members were present for the meeting

- | | | |
|-------------------------------|---|---|
| 1) Dr. Samiksha V. Nikam | - | Chairperson |
| 2) Dr. Kishori S. Pawar | - | Representative of BCA faulty |
| 3) Mrs. Kalyani J. Bartakke | - | Representative of BA, B.Com faulty |
| 4) Mrs. Ajaya C. Deshpande | - | Non-teaching representative |
| 5) Ms. Vanishree Hiremath | - | NGO representative |
| 6) Mrs. Seema V. Jawalkar | - | Local Media Representative |
| 7) Ms. Ruchira A. chavan | - | Student representative of BCA faulty |
| 8) Ms. Aishwarya B. Kolhapure | - | Student representative of BA, BCOM faulty |

Minutes –

- 1) Minutes of the previous meeting of the Anti-Ragging committee held on 20th August, 2018 were approved by honorable chairman.
- 2) It was decided to take Anti-Ragging affidavits from all the students.
- 3) There was no complaint regarding ragging in the college campus.
- 4) It was decided that Anti-Ragging committee members should visit surprisingly in the classrooms, library, laboratory and other places in college campus. If any student found indulge in the case immediately report to authority.
- 5) It was decided to arrange a lecture on "Awareness about Anti-Ragging" for the students.

Chairperson


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Principal
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(Faculty B.C.A. B.A. B.Com)

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Anti Ragging Committee

Minutes of Meeting (2018-19)

The meeting of anti-ragging committee for academic year 2018-19 was held on 20th August, 2018 at 12.00 pm in the Principal's office under the chairmanship of Dr. Samiksha V. Nikam, principal and chairperson. Following members were present for the meeting

- | | | |
|-----------------------------|---|--------------------------------------|
| 1) Dr. Samiksha V. Nikam | - | Chairperson |
| 2) Dr. Kishori S. Pawar | - | Representative of BCA faulty |
| 3) Mrs. Kalyani J. Bartakke | - | Representative of BA, B.Com faulty |
| 4) Mrs. Ajaya C. Deshpande | - | Non-teaching representative |
| 5) Ms. Vanishree Hiremath | - | NGO representative |
| 6) Mrs. Seema V. Jawalkar | - | Local Media Representative |
| 7) Ms. Shahista H. Shaikh | - | Student representative of BCA faulty |
| 8) Ms. Priyanka S. Dalvi | - | Student representative of BCA faulty |

Minutes –

- 1) Minutes of the previous meeting of the Anti-Ragging committee held on 21st August 2017 were approved by honorable chairman.
- 2) It was decided to take Anti-Ragging affidavits from all the students.
- 3) There was no complaint regarding ragging in the college campus.
- 4) It was decided that Anti-Ragging committee members should visit surprisingly in the classrooms, library, laboratory and other places in college campus. If any student found indulge in the case immediately report to authority.
- 5) It was decided to arrange a lecture on "Awareness about Anti-Ragging" for the students.


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Chairperson


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Anti Ragging Committee

Minutes of Meeting (2017-18)

The meeting of anti-ragging committee for academic year 2017-18 was held on 21st August 2017 at 12.00 pm in the Principal's office under the chairmanship of Mrs. Samiksha V. Nikam, principal and chairperson. Following members were present for the meeting

- | | | |
|-----------------------------|---|--|
| 1) Mrs. Samiksha V. Nikam | - | Chairperson |
| 2) Dr.Mrs. Kishori S. Pawar | - | Representative of BCA faculty |
| 3) Mrs. Kalyani J. Bartakke | - | Representative of BA, B.Com faculty |
| 4) Mrs. Ajaya C. Deshpande | - | Non-teaching representative |
| 5) Ms. Vaishnavi A.Devi | - | Student representative of BCA faculty |
| 6) Ms. Priyanka N. Kadam | - | Student representative of BA, BCom faculty |

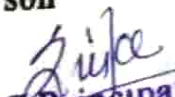
Minutes –

- 1) Minutes of the previous meeting of the Anti-Ragging committee held on 31st August, 2016 were approved by honorable chairman.
- 2) It was decided to take Anti-Ragging affidavits from all the students.
- 3) There was no complaint regarding ragging in the college campus.
- 4) It was decided that Anti-Ragging committee members should visit surprisingly in the classrooms, library, laboratory and other places in college campus. If any student found indulge in the case immediately report to authority.


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Chairperson


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Anti Ragging Committee

Minutes of Meeting (2016-17)

The meeting of anti-ragging committee for academic year 2016-17 was held on 31st August, 2016 at 12.00 pm in the Principal's office under the chairmanship of Mrs. Samiksha V. Nikam, principal and chairperson. Following members were present for the meeting.


- | | | |
|-----------------------------|---|--------------------------------------|
| 1) Mrs. Samiksha V. Nikam | - | Chairperson |
| 2) Mrs. Kishori S. Pawar | - | Representative of BCA faulty |
| 3) Mrs. Kalyani J. Bartakke | - | Representative of BA, B.Com faulty |
| 4) Mrs. Ajaya C. Deshpande | - | Non-teaching representative |
| 5) Ms. Medha A. Chavan | - | Student representative of BCA faulty |
| 6) Ms. Pooja B. Patekar | - | Student representative of BCA faulty |

Minutes –

- 1) Minutes of the previous meeting of the Anti-Ragging committee held on 2nd September, 2015 were approved by honorable chairman.
- 2) It was decided to take Anti-Ragging affidavits from all the first year students.
- 3) There was no complaint regarding ragging in the college campus.
- 4) It was decided that Anti-Ragging committee members should visit surprisingly in the classrooms, library, laboratory and other places in college campus. If any student found indulge in the case immediately report to authority.
- 5) It was informed that Anti-Ragging toll free number is displayed on the college website.


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Coordinator**




I/C Principal
College of Computer Application
For Women, Satara
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Grievance Redressal Committee

Minutes of the Meeting

MAHARSHI KARVE STREE SHIKSHAN SANSTHA'S
COLLEGE OF COMPUTER APPLICATION FOR WOMEN, SATARA

(Faculty BCA, BA & Bcom.)

714/A Shaniwar Peth, Satara.

☎ 02162 – 227647, 231052

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Website – www.maharshikarvebcasatara.org

(To Affiliated S.N.D.T.Women's University, Mumbai)

Govt.Sanction letter no.NGC/1000/NMV/(167/2000)/Mashi-3 Date 29 June 2000.

Notice

Department: Grievance Redressal Committee



Date : 08.06.2019

Grievance Redressal committee has been constituted with following faculty members. Students may submit their grievances to the convener of the Grievance Redressal Committee.

Sr. No.	Name	Designation	Position in Committee	Mobile Number	Email-ID
1	Dr. Mrs. Nikam Samiksha V.	Head of Institute	Chair person	9822024691	nikam_samiksha@rediffmail.com
2	Miss. Jadhav Yashashri V.	Representative of BCA Faculty	Co-ordinator	9421845563	yshri30@gmail.com
3	Miss. Kadam Dharashri P.	Representative of BA/B.Com Faculty	Member	9011003644	dharashrikadam91@gmail.com
4	Mrs. Barge Neeta N.	Representative of BA/B.Com Faculty	Member	9763608481	neetasalunkhe12@gmail.com
5	Miss Inamdar Shirken S.	Student Representative	Member-BA	7768917911	shireen1601@gmail.com
6	Miss Jadhav Mayuri R.	Representative	Member-B.Com	9552336725	mayujadhav2811@gmail.com

Sr.No.	Member Name	Sign with date
1.	Dr. Mrs. Nikam S.V.	8/6/19
2.	Ms. Jadhav Y.V.	8/6/19
3.	Prof. Kadam D.P.	8.6.19
4.	Prof. Barge Neeta	8/6/19
5.	Miss Shirken S. Inamdar	8/6/19
6.	Miss Mayuri R. Jadhav	8/6/19

Coordinator

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Coordinator

Principal

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Govt.Sanction letter no.NGC/1000/NMV/(167/2000)/Mashi-3 Date 29 June 2000

Department: Grievance Redressal Committee



Date : 29.06.2019

Students are informed that they should submit their grievances to GRC committee members or post in complaint box. Complaint box is opened regularly by the month end.

Grievance Redressal Committee opened complaint box on the 29 June 2019.

No complaints were received for the month of June.

Following members were present at the time of opening of complaint box:

Sr.No.	Member Name	Position in Committee	Sign
1.	Dr. Mrs. Nikam Samiksha V.	Head of Institute	
2.	Miss. Jadhav Yashashri V.	Representative of BCA Faculty	
3.	Miss. Kadam Dharashri P.	Representative of BA/B.Com Faculty	
4.	Mrs. Barge Neeta N.	Representative of BA/B.Com Faculty	
5.	Miss Inamdar Shirin S.	Student Representative BCA Faculty	
6.	Miss. Jadhav Mayuri R.	Student Representative BA/B.Com Faculty	

Action taken against complaints:

No complaint received.

HOD/Coordinator

IQAC
Coordinator

Principal

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Govt.Sanction letter no.NGC/1000/NMV/(167/2000)/Mashi-3 Date 29 June 2000

Department: Grievance Redressal Committee



Date : 30.07.2019

Grievance Redressal Committee opened complaint box on the 30 July 2019.

No complaints were received for the month of July.

Following members were present at the time of opening of complaint box:

Sr.No.	Member Name	Position in Committee	Sign
1.	Dr. Mrs. Nikam Samiksha V.	Head of Institute	
2.	Miss. Jadhav Yashashri V.	Representative of BCA Faculty	
3.	Miss. Kadam Dharashri P.	Representative of BA/B.Com Faculty	
4.	Mrs. Barge Neeta N.	Representative of BA/B.Com Faculty	
5.	Miss Inamdar Shirin S.	Student Representative BCA Faculty	
6.	Miss. Jadhav Mayuri R.	Student Representative BA/B.Com Faculty	

Action taken against complaints:

No complaint received.

HOD/Coordinator

IQAC
Coordinator

Principal

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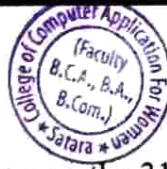
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Govt.Sanction letter no.NGC/1000/NMV/(167/2000)/Mashi-3 Date 29 June 2000

Department: Grievance Redressal Committee



Date : 31.08.2019

Grievance Redressal Committee opened complaint box on the 31 August 2019.

Complaints regarding with library received in the month of August and are enclosed herewith.

Following members were present at the time of opening of complaint box:

Sr.No.	Member Name	Position in Committee	Sign
1.	Dr. Mrs. Nikam Samiksha V.	Head of Institute	
2.	Miss. Jadhav Yashashri V.	Representative of BCA Faculty	
3.	Miss. Kadam Dharashri P.	Representative of BA/B.Com Faculty	
4.	Mrs. Barge Neeta N.	Representative of BA/B.Com Faculty	
5.	Miss Inamdar Shirin S.	Student Representative BCA Faculty	
6.	Miss. Jadhav Mayuri R.	Student Representative BA/B.Com Faculty	

Following grievance are received: (Attached herewith)

Sr.No.	Grievance	Action Taken
1.	Mosquitos in Library	<ul style="list-style-type: none">- Premises near library have been cleaned.- Provision of mortin coil/ goodnight liquid have done
2.	Requirement of two books on one library card	<ul style="list-style-type: none">- Instructions are given to librarian.- Students informed that facility of book bank is available in library where they get 5/6 books for the semester usage.

HOD/Coordinator

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Govt.Sanction letter no.NGC/1000/NMV/(167/2000)/Mashi-3 Date 29 June 2000

Department: Grievance Redressal Committee



Date : 30.09.2019

Grievance Redressal Committee opened complaint box on the 30 Sept. 2019.

No complaints were received for the month of Sept.

Following members were present at the time of opening of complaint box:

Sr.No.	Member Name	Position in Committee	Sign
1.	Dr. Mrs. Nikam Samiksha V.	Head of Institute	
2.	Miss. Jadhav Yashashri V.	Representative of BCA Faculty	
3.	Miss. Kadam Dharashri P.	Representative of BA/B.Com Faculty	
4.	Mrs. Barge Neeta N.	Representative of BA/B.Com Faculty	
5.	Miss Inamdar Shirin S.	Student Representative BCA Faculty	
6.	Miss. Jadhav Mayuri R.	Student Representative BA/B.Com Faculty	

Action taken against complaints:

No complaint received.

HOD/Coordinator

IQAC
Coordinator

Principal

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Govt.Sanction letter no.NGC/1000/NMV/(167/2000)/Mashi-3 Date 29 June 2000

Department: Grievance Redressal Committee



Date : 4.10.2019

Grievance Redressal Committee received complaint letter from FYBCA Div-A and B regarding problem in English subject understanding and are enclosed herewith.


HOD/Coordinator


IQAC
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Govt.Sanction letter no.NGC/1000/NMV/(167/2000)/Mashi-3 Date 29 June 2000

Department: Grievance Redressal Committee



Date :10.10.2019

Report on Action taken against complaint letter in Month of October

Following actions were taken with respect to grievance

Sr.No.	Grievance	Action Taken
1.	Problem with English Subject understanding	Miss Komal Badadare from BA faculty has been appointed to clear student's doubts and complete remain syllabus.


HOD/Coordinator


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Govt.Sanction letter no.NGC/1000/NMV/(167/2000)/Mashi-3 Date 29 June 2000

Department: Grievance Redressal Committee



Date : 30.11.2019

Grievance Redressal Committee opened complaint box on the 30 Nov. 2019.

No complaints were received for the month of Nov.

Following members were present at the time of opening of complaint box:

Sr.No.	Member Name	Position in Committee	Sign
1.	Dr. Mrs. Nikam Samiksha V.	Head of Institute	
2.	Miss. Jadhav Yashashri V.	Representative of BCA Faculty	
3.	Miss. Kadam Dharashri P.	Representative of BA/B.Com Faculty	
4.	Mrs. Barge Neeta N.	Representative of BA/B.Com Faculty	
5.	Miss Inamdar Shirin S.	Student Representative BCA Faculty	
6.	Miss. Jadhav Mayuri R.	Student Representative BA/B.Com Faculty	

Action taken against complaints:

No complaint received.

HOD/Coordinator

IQAC
Coordinator

Principal

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Govt. Sanction letter no. NGC/1000/NMV/(167/2000)/Mashi-3 Date 29 June 2000

Department: Grievance Redressal Committee

Date : 01.01.2020



Grievance Redressal Committee opened complaint box on the 1. Jan. 2020.

No complaints were received for the month of Dec.

Following members were present at the time of opening of complaint box:

Sr.No.	Member Name	Position in Committee	Sign
1.	Dr. Mrs. Nikam Samiksha V.	Head of Institute	
2.	Miss. Jadhav Yashashri V.	Representative of BCA Faculty	
3.	Miss. Kadam Dharashri P.	Representative of BA/B.Com Faculty	
4.	Mrs. Barge Neeta N.	Representative of BA/B.Com Faculty	
5.	Miss Inamdar Shirin S.	Student Representative BCA Faculty	
6.	Miss. Jadhav Mayuri R.	Student Representative BA/B.Com Faculty	

Action taken against complaints:

No complaint received.

HOD/Coordinator

IQAC
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Govt.Sanction letter no.NGC/1000/NMV/(167/2000)/Mashi-3 Date 29 June 2000

Department: **Grievance Redressal Committee**

Date : 30.01.2020

Grievance Redressal Committee opened complaint box on the 30. Jan. 2020.

Following members were present at the time of opening of complaint box:

Sr.No.	Member Name	Position in Committee	Sign
1.	Dr. Mrs. Nikam Samiksha V.	Head of Institute	<i>[Signature]</i>
2.	Miss. Jadhav Yashashri V.	Representative of BCA Faculty	<i>[Signature]</i>
3.	Miss. Kadam Dharashri P.	Representative of BA/B.Com Faculty	<i>[Signature]</i>
4.	Mrs. Barge Neeta N.	Representative of BA/B.Com Faculty	<i>[Signature]</i>
5.	Miss Inamdar Shirin S.	Student Representative BCA Faculty	
6.	Miss. Jadhav Mayuri R.	Student Representative BA/B.Com Faculty	

Following grievance are received: (Attached herewith)

Sr.No.	Grievance	Action Taken
1.	Do not conduct two subjects weekly test on Saturday for BCA Students	It is decided that, BCA Exam department should conduct only one subject's test instead of two from next week

[Signature]
HOD/Coordinator

[Signature]
IQAC
Coordinator

[Signature]
Principal

MAHARSHI KARVE STREET SHIKSHAN SANSTHA'S
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Govt. Sanction letter no. NGC/1000/NMV/(167/2000)/Mashi-3 Date 29 June 2000

Department: Grievance Redressal Committee



Date : 7.02.2020

Grievance Redressal Committee received complaint letter from students regarding incentive marks provision for students who were participated in sports and cultural events at samstha and university level.

Grievance Redressal Committee met to the principal and discussed about the complaint. Also this matter was put forth in staff meeting held on 7 Feb 2020 and it was decided that following action will be taken with respect to solve complaint.

Sr.No.	Grievance	Action Taken
1.	request for provision of incentive marks	It is decided that for participant students in co-curricular activities (Sports, Cultural, etc.) during year 2019-20, 2 incentive marks per subject should be given in internal marks.

Sr.No.	Member Name	Position in Committee	Sign
1.	Dr. Mrs. Nikam Samiksha V.	Head of Institute	
2.	Miss. Jadhav Yashashri V.	Representative of BCA Faculty	
3.	Miss. Kadam Dharashri P.	Representative of BA/B.Com Faculty	
4.	Mrs. Barge Neeta N.	Representative of BA/B.Com Faculty	
5.	Miss Inamdar Shirin S.	Student Representative BCA Faculty	
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Department: Grievance Redressal Committee



Date : 11/09/2021

Academic Year 2020-21

At the end of the academic year 2019-20 Covid-19 pandemic situation had arisen for an uncertain period of time. College had remained closed as per government notification for safety measures. Thus, grievances of students during the lockdown period were solved online basis by their mentors in coordination with college authorities.

HOD/Coordinator

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Coordinator

Principal

Internal Complaint Committee

Minutes of the Meeting



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Minutes

The meeting of the ICC was held on 16th August 2020 in Principal's Cabin. The meeting was attended by Principal, Presiding Officer, and other Members of the committee.

1. Discussion on the complaints received during last year:

Due to Covid-19, the meeting was online. The committee noted that no complaints have been received.

2. Discussion on the perspective plan for the upcoming year

It was suggested that all the members should remain attentive to maintain such healthy atmosphere in the college campus. It was decided to arrange guest lecture or workshop for students related to Internal Complaints Committee.

3. Any other matter with the permission of chair

As no other matter was raised, the meeting ended with vote of thanks.

Meeting Co-ordinator


**IQAC
Coordinator**




Principal
College of Computer Application
For Women, Satara
(Faculty B.C.A., B.A., B.Com.)

MAHARSHI KARVE STREE SHIKSHAN SANSTHA'S
COLLEGE OF COMPUTER APPLICATION FOR WOMEN, SATARA

(Faculty BCA, BA & Bcom.)

714/A Shaniwar Peth, Satara.

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Website - www.maharshikarvebcasatara.org

(To Affiliated S.N.D.T. Women's University, Mumbai)

Govt. Sanction letter no. NGC/1000/NMV/(167/2000)/Mashi-3 Date 29 June 2000



Minutes

The meeting of the ICC was held on 11th July 2019 in Principal's Cabin. The meeting was attended by Principal, Presiding Officer, and other Members of the committee.

1. Discussion on the complaints received during last year:

The committee noted that no complaints have been received till yet.

2. Discussion on the perspective plan for the upcoming year

It was suggested that all the members should remain attentive to maintain such healthy atmosphere in the college campus. . It was decided to arrange guest lecture or workshop for students related to Internal Complaints Committee.


3. Any other matter with the permission of chair

As no other matter was raised, the meeting ended with vote of thanks.

Meeting Co-ordinator


**IQAC
Coordinator**




Principal
College of Computer Application
For Women, Satara
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Govt.Sanction letter no.NGC/1000/NMV/(167/2000)/Mashi-3 Date 29 June 2000



Minutes

The meeting of the ICC was held on 10th July 2018 in Principal's Cabin. The meeting was attended by Principal, Presiding Officer, and other Members of the committee.

1. Discussion on the complaints received during last year:

The committee noted that no complaints have been received till yet.

2. Discussion on the perspective plan for the upcoming year

It was suggested that all the members should remain attentive to maintain such healthy atmosphere in the college campus. . It was decided to arrange guest lecture or workshop for students related to Internal Complaints Committee.

3. Any other matter with the permission of chair

As no other matter was raised, the meeting ended with vote of thanks.

Meeting Co-ordinator


IQAC
Coordinator




Principal
College of Computer Application
For Women, Satara
(Faculty B.C.A., B.A., B.Com.)

Minutes

The meeting of the ICC was held on 9th July 2017 in Principal's Cabin. The meeting was attended by Principal, Presiding Officer, and other Members of the committee.

1. Discussion on the complaints received Under Sexual Harassment Committee during last year:

The committee noted that no complaints have been received till yet. As per University Guidelines, our college have formed Internal Complaints Committee.

2. Discussion on the perspective plan for the upcoming year

It was suggested that all the members should remain attentive to maintain such healthy atmosphere in the college campus. .

3. Any other matter with the permission of chair

As no other matter was raised, the meeting ended with vote of thanks.

Meeting Co-ordinator


**IQAC
Cordinator**




I/C Principal
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Govt.Sanction letter no.NGC/1000/NMV/(167/2000)/Mashi-3 Date 29 June 2000

Minutes

The meeting of the Sexual Harrassment was held on 9th July 2016 in Principal's Cabin. The meeting was attended by Principal, Presiding Officer, and other Members of the committee.

1. Discussion on the complaints received Under Sexual Harassment Committee during last year:

The committee noted that no complaints have been received till yet.

2. Discussion on the perspective plan for the upcoming year

It was suggested that all the members should remain attentive to maintain such healthy atmosphere in the college campus. .

3. Any other matter with the permission of chair

As no other matter was raised, the meeting ended with vote of thanks.

Meeting Co-ordinator

**IQAC
Coordinator**



I/C Principal

**College of Computer Application
For Women, Satara
(Faculty B.C.A., B.A., B.Com.)**